



Florida Department of Transportation

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May 26, 2010

MEMORANDUM

ROADWAY DESIGN BULLETIN 10-07
DCE MEMORANDUM NO: 08-10
(FHWA Approved: 05/26/10)

TO: District Directors of Transportation Development, District Directors of Operations, District Design Engineers, District Construction Engineers, Plans Preparation Manual Holders

FROM: David C. O'Hagan, P.E., State Roadway Design Engineer
David A. Sadler, P.E., Director, Office of Construction

CC: Lora Hollingsworth, Brian Blanchard, Duane Brautigam, Paul Steinman, Tim Lattner, Robert Robertson, Mark Wilson, John Garner, Bob Burleson, Chris Richter, Ann Allshouse

SUBJECT: INTERSTATE PROJECTS AFFECTING BUSINESS LOGO STRUCTURES

BACKGROUND:

The contract for managing the FDOT Logo Signs Program has expired and the Department is handling operations in-house. When logo structures must be relocated to accommodate construction activities, the State Logo Administrator must coordinate with the local permit holder. The current direction in the Plans Preparation Manual (PPM) addressing the design of Interstate projects affecting logo structures is out of date. This bulletin provides new requirements for designers of those affected projects. These changes do not affect projects on Florida's Turnpike.

REQUIREMENTS:

This design bulletin revises the requirements in the PPM for Interstate projects affecting logo sign structures. The major changes in design requirements are as follows:

1. In the PPM, Volume 1, Chapter 7, replace the last paragraph of Section 7.2.5 with the following:

Roadway Design Bulletin 10-07
DCE Memorandum No.: 08-10
May 26, 2010
Interstate Projects Affecting Business Logo Structures

Right of Way – The State Logo Administrator must be contacted on any Interstate projects affecting business logo structures. See **Section 13.5.4** for requirements and additional information.

2. In the PPM, Volume 1, Chapter 13, replace Section 13.5.4 with the following:

13.5.4 Interstate Projects Affecting Logo Structures

Designers shall determine if the construction activities on Interstate mainline or ramp projects may impact logo sign structures. Any affected logo structures must be identified so those logo structures can be properly addressed in the plans. Once the affected logo structures are identified, the designer must coordinate with the State Logo Administrator and the District Traffic Operations Office to determine if the logo structures need to be relocated or redesigned during construction. Through this coordination, the following questions must be answered:

1. Will the construction activities require the relocation of any logo structures during construction?
2. Where will the logo structures be reinstalled?
3. Will an upgrade of the sign panel, support or foundation of the affected logo structure be required?

The disposition of any affected logo structures shall be addressed in the plans. Logo structures requiring relocation will be paid for using pay item 700- 21- 40 (Multi-post Sign, Relocate). Logo structures requiring replacement will be paid for with the appropriate multi-post sign removal, and installation pay items.

3. The Specifications will be available with the January 2011 Workbook to require the contractor to provide 30 days notice to the Engineer prior to relocation of any logo structures. (The Engineer will coordinate relocation dates with the State Logo Administrator.)

DESIGN IMPLEMENTATION:

These changes are effective on applicable projects beginning with the January 2011 letting, and will be represented in the PPM with the January 1, 2011 update. These changes may be implemented on any applicable projects let prior to January 2011 where implementation will not adversely impact production schedules, but those projects must be coordinated with the Specifications Office. These changes do not affect projects on Florida's Turnpike (Consult the Turnpike Plans Preparation and Practice Handbook (TPPPH)).

CONSTRUCTION IMPLEMENTATION:

Roadway Design Bulletin 10-07
DCE Memorandum No.: 08-10
May 26, 2010
Interstate Projects Affecting Business Logo Structures

For projects let prior to January 1, 2011, or where the plans do not address affected logo signs, contact the District Traffic Operations Office to determine if the logo structures need to be relocated or redesigned. Notify the Office of Right of Way, State Logo Administrator, at least thirty days prior to removal of the sign. To address payment for relocating or replacing the sign, use an existing pay item, issue a work order, or process a supplemental agreement. This memorandum serves as a blanket approval to process a contract change. A copy of this memorandum should be attached to the work order or supplemental agreement.

CONTACTS:

For design related issues, contact:

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For construction related issues, contact:

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Specialty Engineer
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For all other questions related to the Logo Sign Program, contact:

Lynn Holschuh
State Logo Administrator
(850) 414-4600 or Lynn.holschuh@dot.state.fl.us