

One-Stop Permitting – Statewide Permit News

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District 1

Info to come...

District 2

Info to come...

District 3

Info to come...

District 4

Announcements

We had a successful Permits Seminar on October 16, 2012! [Click here](#) for copies of the presentations. From the evaluations received, it appears we achieved our goal of improving the audience's understanding of our permitting process. We will address the constructive comments and plan for future seminars based on customer feedback. There is also a wealth of District 4 permitting information available below. Please take the opportunity to review this information, and let us know what can be improved or added to further clarify our Permitting Process for you.

Permit Requirements

Submit the [Permit Application Package](#) to the appropriate [Operations Center](#):

- 4 permit applications with original signatures
- 4 sets of signed and sealed plans
- Electronic copy of plans (optional, but recommended)
- 4 signed and sealed cost estimates
- CSX Approval (if work proposed in CSX corridor)
- Signalization
 - A concurrence letter from the maintaining agency
 - Approval letter from FDOT Traffic Operations (*For New Signalization*)
- Access
 - [Access Permit Fee](#)
 - [Pre-Application Meeting](#) (*optional, but recommended*)
Pre-application meetings are held on Thursdays. Access Management Review Committee meetings are held the first Thursday of every month.
 - [Pre-Application Request Form](#)
 - [Driveway Lengths](#)
Required driveway lengths are listed in the [2008 Driveway Information Guide](#) (Ch.6, Exhibit 36) and are measured from the ultimate right-of-way line in District 4 (not from edge of pavement). Minimum driveway length is 25 feet on all commercial sites. If the minimum cannot be met, it must be presented to the Access Management Review Committee for approval. The greater the volume of traffic using the driveway, the longer the driveway length that will be required.
 - [Cross Access Easement](#)
Cross access easement may be required for Access Permit approval
 - [Cross Access Easement Example \(Broward County\)](#)
 - [Cross Access Easement Example \(St. Lucie County\)](#)
- [Drainage](#)
Drainage Connection Permits authorize work **outside** of (and adjacent to) the Department's right of way. Drainage improvements **inside** (or within) the Department's right of way shall be permitted as part of an Access, General Use, or Utility Permit.
 - [Drainage Connection Permit Guidebook](#)
- [Construction Agreement](#)
 - [Construction Agreement - Exhibit A](#)

Flow Charts

- [Access Permit Process](#)
 - [Access, Process in the District](#) for Category C, D, E, F, and G
 - [Access, Process in the Operation Center](#) for Category A and B
- [Drainage Permit Process](#)
- [General Use Permit Process](#)
- [Construction Agreement Process](#)
- [Landscape Permit Process](#)
- [Signalization Permit Process](#)
- [Utility Permit Process](#)

Additional Information and Examples

○ Security Instruments

Security Instrument must be obtained for the approved cost estimate amount (not required if applicant is a government agency)

- [Letter of Credit](#) (*Modified Letter of Credit will not be accepted*)
 - [Chapter 14-116, Letters of Credit](#)
- [Performance Bond](#) (*Modified Bond will not be accepted*)
- [Cashier's Check](#)
- [Certificate of Completion](#)

○ [Right-of-Way Donations/Dedications](#)

○ [Maintenance Memorandum of Agreement](#)

A MMOA is required for non-standard or non-FDOT items within FDOT ROW. Examples include, but are not limited to: landscape, pavers, textured pavement, special structures, and private drainage pipes. A MMOA must be between: (1) FDOT and a government agency, or (2) FDOT and the applicant (cash deposit for maintenance is required and will be held in perpetuity).

- [Exhibit Sample](#)

○ [Environmental Impact Review Checklist](#)

○ [Traffic Infraction Detectors \(Red Light Running Cameras\)](#)

○ [Variable/Changeable Message Signs](#)

Reference Material

○ [District 4 Permits Brochure](#)

○ [Utility Accommodation Manual](#)

○ [Roadway Design Standards](#)

○ [Structures Design Standards](#)

○ National Pollutant Discharge Elimination System (NPDES):

[Broward Flyer](#) (PDF file)

[Palm Beach Flyer](#) (PDF file)

[Treasure Coast Flyer](#) (PDF file)

<http://www.dep.state.fl.us/water>

<http://www.broward.org/knowtheflow>

<http://stormwaterandme.org/>

Contact Us

Have a question or comment? Maybe you wanted to submit your feedback on the job we're doing. The District 4 Permits Office strives for constant improvement and customer satisfaction. [Please click here to provide us with your comments, questions, and suggestions.](#) Your email address and name are optional, but if you remain anonymous, it will eliminate the opportunity to respond to you directly. For questions on a specific permit, please contact the assigned Permits Coordinator before using this form. **Thank you!**

Recognition



Catch Me

If you **catch** someone providing **exceptional** service, save this **certificate**, fill it out and email it to the **District Permits Engineer**. You can also submit your feedback with this **comment form**.

Thank you for taking the time to tell us about your experience!

District 5

Info to come...

District 6

Info to come...

District 7

Info to come...

Turnpike Enterprise

The Florida's Turnpike Enterprise system of limited access roadways includes: Florida's Turnpike, extending north from Homestead in Miami-Dade County to Wildwood in Sumter County; the Seminole Expressway and Southern Connector (Toll 417) in Seminole, Orange and Osceola counties; the western eight miles of the Martin Andersen Beachline Expressway West (Toll 528) from I-4 to McCoy Road in Orange County; the Polk Parkway (Toll 570) in Polk County; the Veterans Expressway and Suncoast Parkway in Hillsborough, Pasco and Hernando counties (Toll 589); the Sawgrass Expressway (Toll 869) in Broward County; the southern 11 miles of the Daniel Webster Western Beltway (Toll 429) in Orange and Osceola Counties, and the Turnpike Connector ramp to the East-West Expressway (SR 408) in Orange County.

If your project requires any work on the Florida's Turnpike Enterprise system of roads, or in some cases, adjacent to or near our right-of-way, you are required to obtain the appropriate Florida Department of Transportation permit from the Turnpike.

Always contact us prior to any work near or on our right-of-way. Following is a partial list of activities requiring permits:

- Utility work, with or without a direct connection to other utilities located on the Turnpike right-of-way. This includes, but is not limited to, power, phone, water and sewer, fiber optic or gas;
- Drainage connections to - or land development near - the Turnpike right-of-way;
- Clean-up of spills or other mitigation that may be required for any number of reasons including accidental discharge, leakage from a crash or intentional dumping on Turnpike right-of-way;
- Oversize/overweight loads;
- Roadway, bridge or interchange work;
- Filming;
- Vegetation Management at Outdoor Advertising Billboards;
- Surveying **; and
- Geotechnical investigations**

(** The Permits Office, in cooperation with the Turnpike Production Office, has developed a Notification of Work (NOW) form for use by engineers and contractors who are working under the supervision of the Production Office. The NOW form is a variation of a permit and its purpose is to inform Permits and Highway Maintenance personnel of the authorized presence of third party workers on the Turnpike right-of-way. The NOW form should be used where appropriate in lieu of other permit types)

Lane Closure

Any work on Turnpike right-of-way requiring closure of a traffic lane or ramp also requires that you submit a Lane Closure Request Form separate from the permit application for the proposed work. The Lane Closure Request Form must be reviewed and approved a minimum of two weeks in advance of the anticipated lane closure.

Pre-Application Review

If you like, the Turnpike can review your plan before you submit the application to determine if there are any issues that may affect approval of the permit. If you would like to have a pre-application review, please contact Stephanie Bordeau. The Permits Office will arrange a review meeting with you.

Work Completion, Permit Close-Out and Certification Requirements

When you have finished your permitted work, you are required to notify us that the work has been completed and provide the Turnpike with a set of completed as-built plans and applicable directional bore logs. You must submit a Certification of Completed Work Form so that we may close out the permit. Failure to provide us with notification means the permit remains open; this means any liability issues connected with this work may remain with you or your company. If an agency other than the Turnpike will maintain the completed permitted work, such as traffic signals or roadway lighting, use the Certification of Completed Permit Work Including Traffic Signal or Highway Lighting Form.