

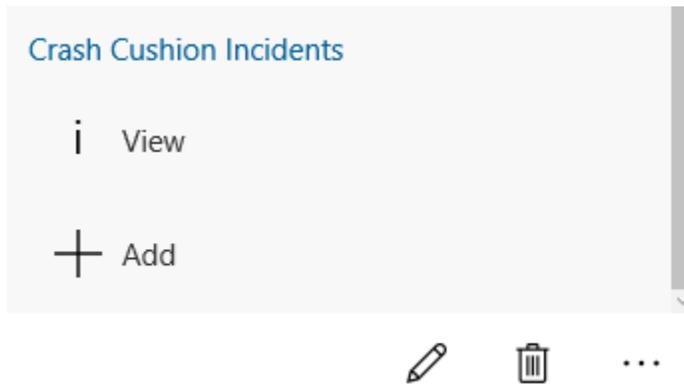
# ArcGIS

## How to edit an Incident Report in Collector

- 1.) Open Collector on desktop, tablet, or smart phone.



- 2.) Navigate to the Incident Report within the Inventory point that needs editing.



- 3.) Scroll down to the bottom of page where the header “Incident” is shown. Under “Incident” there is two folders one called view the other called new. Tap view and select the Incident Report that needs editing.



- 4.) The user is now able to edit the Incident report fields.
- 5.) After editing is complete select update in the top right corner. Editing is now complete.