Process Control System

Process Name: Value Engineering Team Selection Product/Service: Team with the necessary skills and Primary Customers: Team Leaders & Team Members | Customer's Valid Requirement(s): Team makeup | Regulator's Valid Requirement(s): Multi-disciplined team

Process Name: Value Engineering Team Selection		Product/Service: Team with the necessary skills and experience to conduct a Value Engineering study Primary Customers: Team Leaders & Team Members Primary Customers: Team Leaders & Team Members Partner: FHWA, Project Manager			Customer's Valid Requirement(s): Team ma has the required disciplines, leadership skills ar experience to study the selected project.						
Input(s): Project disciplines Supplier(s): Department Heads, VE Consultants Flow Chart					Process and Quality Measures		Ch	ecking / Mea	oring	Miscellaneous Information	
Dept / Person Step / Time	DISTRICT VALUE ENGINEER		DEPARTMENT HEAD	STATE VALUE ENGINEER	Measures And I	Control Limits	Checking Item	Timeframe (Frequency)	Respon- sibility	QAR	- Abbreviations - Procedure Reference - Notes, etc.
					Quality Measures	Specs / Targets	What is to be checked?	When to check?	Who will check?	Date of Last Review	
NEED	VE Team	Feedback from surveys			# of teams missing required disciplines	0	VER & VE Study Report	Annual	SVE	D1: 01/2009 C	Federal Regulation 23 CFR 627
CONSULTANT REQUESTS	Determine required disciplines NO In-house Study? YES NO NO NO NO NO NO NO NO NO N				# of teams with more than 2 untrained team members serving as primary team member	0	VER & VE Study Report	Annual	SVE		VE Procedure 625-030-002
										D2: 01/2009 C	AASHTO Guidelines for VE
	VES Request District	Request for Consultant to SVE			# of team leaders not meeting qualifications	0	VER, VE Study Report, SAVE, FLPE, TRESS	Annual	SVE	D3: 01/2009 C	
	DVE Lead NO Team? YES Request Team Lea	ader		Request State Consultant Services						D4: 01/2009 C	
TEAM SELECTION	Request Team Members for each dis	scipline	Review request							D5: 01/2009 C	
	Review team selections		Make selections & send to DVE							D6: 01/2009 C	
	All disciplines available?	YES								D7: 01/2009 C	
	NO Team acceptable?	rs								TPK: 01/2009 C	
NOTIFICATION	YES V Send Team Notifications									CODES:	1
NEED MET	VE Team Selected									C - Compliance NC- Noncompli BP- Best Practi	ant

Process Owner: <u>District Value Engineer</u> Rev #: <u>1.5</u> Rev Date: <u>2/2009</u> Approved: __