



Florida Department of Transportation

RICK SCOTT
GOVERNOR

605 Suwannee Street
Tallahassee, FL 32399-0450

ANANTH PRASAD, P.E.
SECRETARY

June XX, 2013

****REVISED****

This Memo Has Expired

DCE MEMORANDUM 14-13

(FHWA Approved: 6/27/2013)

TO: DISTRICT CONSTRUCTION ENGINEERS

FROM: David A. Sadler, P.E., Director, Office of Construction

COPIES: Tom Byron, Bob Burlison, Rudy Powell, Chad Thompson, Rafiq Darji, Caitlin Alcorn, Nahir DeTizio, Frank Rudd, Doug Geiger, Jerry Rudd

SUBJECT: CHANGES TO STANDARD CEI SCOPE OF SERVICES, PRE-EVENT SCOPE OF SERVICES AND HYBRID SCOPE OF SERVICES

The State Construction Office has made changes to the Standard CEI Scope of Services, Pre-Event Scope of Services and the Hybrid Scope of Services. The changes to the scopes pertain to those positions identified in the scopes as requiring International Municipal Signal Association (IMSA) certification. The certification requirements of the position were changed to Traffic Signal Inspector Level I. IMSA Traffic Signal Inspector Level I is more specific to inspectors whereas IMSA Traffic Signal Technician Level I or II is more specific to installers. The revised Scopes of Services are posted to the State Construction Office website and should be used for future advertisements. For current advertisements requiring the IMSA Traffic Signal Technician Level I or II, contact your Professional Services Unit to process an addendum (if possible) to the advertisement changing the requirement to IMSA Traffic Signal Inspector Level I. For existing CEI contracts no changes need to be made.

Additionally, changes (*italics*) were made to the CEI Landscape Inspector qualifications as follows:

CEI LANDSCAPE INSPECTOR- High School Graduate or equivalent plus five (5) years of commercial or roadway landscape construction experience or F.N.G.L.A. Certification plus two (2) years of commercial or roadway landscape construction experience or a *degree in a related field* plus three (3) years of commercial or roadway landscape construction experience. The individual must be skilled at plant identification, classification, and grades and standards for nursery plants as established by the manual "Grades and Standards for Nursery Plants" by the Florida Department of Agriculture and Consumer Services. *The individual must be knowledgeable of current Florida*

DCE MEMORANDUM 14-13

Page 2

Department of Transportation standards for landscape installation, including plans reading and irrigation system construction. The individual must have the ability to read and interpret contract documents. The individual will receive general supervision from the Senior Inspector who reviews work while in progress.

The CEI Scope of Services containing the revised CEI Landscape Inspector position description should be used for all future advertisements requiring landscape inspection.

If you have any questions, please contact Jerry Rudd at 850-414-5268.

DAS/jr