

Florida CVISN Team Meeting

October 24, 2002

8:00AM - Noon



MINUTES

Participants:

Mike Akridge	<i>FDOT-ITSA</i>	David Helton	<i>DHSMV-MCS</i>
Billy Berry	<i>FDOT</i>	Judy Johnson	<i>DHSMV-ISA</i>
Steve Capecci	<i>Cambridge Systematics</i>	Barry Mason	<i>BGM</i>
Jean Ducher	<i>FDOT</i>	Roger Pittman	<i>DACS</i>
Richard Easley	<i>E-Squared Engineering</i>	Hugh Stephens	<i>DOR</i>
Sharon Easley	<i>E-Squared Engineering</i>	Marcel Tart	<i>FDOT-MCCO</i>
Richard Gerke	<i>FMCSA</i>	Dianna White	<i>Landstar</i>
Paul Grimes	<i>FDOT-OIS</i>		

Mike Akridge opened the meeting and welcomed the participants. He went over the goals and objectives of the meeting and the procedure which would be followed.

Review of CVISN Projects & Priorities and progress to date

The group reviewed each of the individual projects contained in the Florida CVISN Program Plan. During the discussion of each project the group reviewed the original project description updating them as needed to better reflect current goals and objectives of the CVISN task team and individual departments. There was good discussion during this portion with various departments interacting to better define the projects goals and objectives to assure that their respective departments' needs were incorporated into the new project definitions. The original project schedule was also reviewed. For those projects that were behind schedule, or had not yet begun, the schedule was updated to better reflect current priorities and resources of the respective departments involved in each of the projects. The Program Manager assignments for each project was also reviewed and updated as appropriate.

Electronic Credentialing

The group began with a discussion of the projects under the Electronic Credentialing program area. David Helton gave a brief overview of the current state of the various credentials application/renewal processes. Currently in Florida plate renewal is automated. There is a fleet renewal program for plates but not for IRP plates. Intrastate carriers can renew IRP registrations on line. DHSMV processes approximately 20,000 IRP transactions per year. The process is web based: carrier completes the application on line, files online, receives the bill back in mail and pays the bill. Long range plans allow larger carriers to self issue.

IFTA Clearinghouse

David explained that the IFTA Clearinghouse is a repository of data of tax filings or IRP transactions; the net amount that the state owes goes to the clearinghouse and then on to the states. This eliminates a great deal of paper. Currently 15,000 to 25,000 pages are generated every month in each jurisdiction. DHSMV is getting ready to be in IRP next month. David estimated that they would be in the IFTA Clearinghouse by the first quarter of Fiscal Year '03-'04 (next July). David reported that currently 25-26 states participate in the IFTA clearinghouse.

There was discussion regarding roadside inspections and uploading of information to SAFER and communications issues which vary depending on location within the state. In some areas the information can be uploaded via wireless modem and in some areas the officer must go to an inspection station site and upload via a landline. Mike noted that the communication issue is a major one in Florida. More cellular communication towers are needed within the state for law enforcement; however, with the current economy it doesn't look likely that the state will be able to get more investments from cellular carriers. Marcel Tart said that MCCO is looking at communication via satellite.

Department of Revenue Bill of Lading Program

Hugh Stephens advised the group that the Department of Revenue is currently working to bring a full time programmer on board to process the data associated with this program. Hugh stressed that the programmer position is key to working with this data. Roger Pittman noted that the two additional (Agriculture) sites may be on hold.

Electronic Payment Systems (EPS)

The goal of this program project is for all departments to process electronic payments in the same manner. The Florida Department of Insurance (DOI) already has a good system in place with Bank of America. The current contract in place allows payment with American Express and Discover—no fee to anyone, Bank of America picks up this fee. Steve Capecci noted that another option allows payment with electronic check which incurs a fee of 49 cents. DOI pays this fee for all electronic payments.

David Helton noted that DHSMV has had preliminary discussions with Bank of America. In their scenario: the carrier sets up an account and gets a password. They are looking at doing this with larger carriers and charging 49 cents per payment. Mike noted that that he received an email recommending that he begin to wean people from the current escrow program. Mike would prefer not doing this right away, it can be a goal, but it should not be shut off overnight.

Steve Capecci went over the EPS options contained in the Electronic Credentialing/Help Desk Feasibility Study Technical Memo.

Electronic Credentialing of Oversize/Overweight (OS/OW) Permits

The Permits office updated the current state of their project to automate the OS/OW permitting process. Jean and Billy explained that the project will be handled in phases. Currently they are in the process of documenting the policies and procedures of the current manual process of issuing permits. This is a high priority for their department as this phase is required in their current project of privatizing the permitting process. After this phase is complete they will work to automate the blanket permitting process and then look at automating the trip permit process. It was stressed that although the ultimate goal is to automate the process for all permits, there will still be those circumstances that require the intervention of an engineer. The automation process is not designed to replace all human intervention but to automate the overwhelming majority of applications/permits that are routine.

Marcel Tart and David Browning plan to meet with the permits office to assure that MCCO requirements are factored into any future permitting system.

In the near term, the permits office will be developing the scope of work for automating the permitting operations. Before then, in addition to documenting current procedures, they plan to replace the current permit application program (OVP). Within one year they hope to automate the blanket permit process so that the permit can be applied for online, with the trucker submitting his route online, and pre-approval going back to the applicant online. In the next year they also plan to rewrite the current process for determining a route. They believe the routing phase will be done in 2004.

CVIEW

Jean Ducher asked Mike Akridge what OS/OW information will be available in CVIEW. All permit information that is with the permit (including if permit has been used and is no longer valid).

Mike advised the group that originally only state agencies could access CVIEW but in the future IFTA and IRP information might be able to flow to Help Inc. Another issue is whether the privatized state agencies will be allowed to access CVIEW.

Project Updates:

Agriculture E-Screening Update

Roger Pittman advised the group of the current status of the applications to participate in the program. To date they have received 391 applications, of these 204 were approved, 166 denied (58% approval), three have been sent to PrePass for signature, eight are currently being processed, 1 application has not been acted upon as the company is out of operation, and three applications require follow up but they have been unable to contact the applicant. Roger reminded the group that if the company carries agriculture on a regular basis, they are denied participation in the program.

Electronic Credentialing/Compliance Help Desk Feasibility Study

CVO Compliance Help Desk Recommendations: Cambridge Systematics has recommended implementing both a motor carrier services website and an automated telephone system to be deployed in the next four to six months. This option is expected to be low cost.

Safety and Credentials Enforcement: Cambridge Systematics has recommended that The Commercial Vehicle Information Exchange Window (CVIEW) and web-enabled roadside enforcement interface be developed in the short term. Estimated costs for the CVIEW and roadside enforcement interface are \$250,000 to \$500,000 plus fees for third party licenses (if needed).

Electronic Credentialing: In short term, Cambridge Systematics recommended beginning a detailed design phase for electronic credentialing in order to support the planned development work at DHSMV (IRP and IFTA online credentialing). Estimated costs for an electronic credentialing system are between \$150,000 and \$200,000.

General Discussion

There was a brief discussion of the port of entry issue. Diana White advised the group that in Illinois IRP Supplementals are online but the renewals are no where near ready to go online. There was also discussion of the HVUT issue and what options are available to push this issue in hopes of solving it since it has been

ongoing and affects all states. All agreed that across-the-board support (with other entities such as ITS CVFM Forum and AAMVA) would be needed to get movement toward some sort of a solution.

NEXT Meeting: The next meeting will be on November 26 from 1:00 to 3:00 in the Environment Management Office (EMO) conference room #330, Rhyne Building, 2740 Centerview Drive, Suite 3B, Tallahassee, FL.