FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION (FMCSA)
AMENDMENT REQUEST DOCUMENT

Section I. General Information

To be completed by all Grantees (added guidance can be found in Ch. 6.7.1.1 of the FMCSA Grantee Manual)

A.	**Grantee Contact Information**	
Date:	March 25, 2015	
Prepared by:	Marie Tucker, Commercial Vehicle Operations Manager	
State Grantee Point of Contact:	Name:	Paul Clark
	Title:	Incident Management/CVO Program Manager
	Email:	paul.clark@dot.state.fl.us
	Phone:	(850) 410-5607

B.	**Grant Award Details**
State & State Agency:	Florida; Florida Department of Transportation
Grant Purchase Order Number:	FM-CVN-0050-13-01-00
Current Period of Performance:	7/15/2013 to 8/31/2015

C.	**Type of Amendment**		**Required Sections/Parts to be completed for the type of request**
Grantees should check all modifications that apply to this amendment request.			
☒	Extension of Project	New POP Ending Date 8/31/2017	I, II, IV, V
☐	Modification of Activities		I, III, IV, V
☐	Budget Revision		I, III, V

D.	**Grant Financial Details**
If the amount requested on the application was reduced, the grantees needs to provide the revised SF-424A that matched the actual award.	
Current Award Amount:	$718,295.00
Expenditures to Date:	$14,301.11
Balance:	$703,993.89

E.	**Project Description/Original Purpose**
A statement of the original purpose of the grant including the individual projects and budgets allocated for those projects	

<u>CVISN Program Management</u>

Proposed activities under the Program Management Project include travel that is required for Florida CVISN projects as well as travel to FMCSA sponsored workshops designed to train state personnel and further the national CVISN Program. Activities also include conducting Florida CVISN workshops targeting those agencies and organizations that directly affect the success of Florida's CVISN objectives. These organizations and agencies include incident management, emergency management, traffic operations, maintenance, transportation and freight planning, enforcement, etc. Also included under this Program Management Project is funding for consultant support. The consultant supports the Florida DOT on all CVISN projects. Duties include RFP development, support for individual project management, liaison with USDOT (FMCSA) and FHWA for project grant progress reports, invoicing, and FDOT reimbursement, provision of briefings for the CVISN Team members and program/project alignment with national and state objectives regarding

performance measurement. This also includes assistance in managing and supporting individual CVISN projects, providing overall program coordination, updating Expanded CVISN PPTLD documentation, providing program administrative support, participating on FMCSA monthly conference calls, conducting CVISN related research and briefings, and supporting CVISN team meetings and other duties as assigned by the FDOT CVISN Program Manager.

CVISN Operations & Maintenance

Currently there is one known major O&M project that has been submitted and approved. This activity is for the upgrading of the LPR systems deployed by the Department of Agriculture and Consumer Services (DACS). This LPR system currently reads all trucks that pass through DACS interdiction stations throughout Florida. Because all trucks, including rental trucks must pass through the DACS interdiction stations, these LPR systems read and check approximately 15 million license plates each year. The numbers are then run against various databases to check for illegal activity. Because the vehicles are either traveling at a very low speed of 5 to 10 miles per hour, or stopped, the read rate at the DACS stations is very high. In addition to the very intensive screening of commercial vehicle license plates at the DACS stations, one of the added bonuses is the DACS departmental policy of assuring that any data quality issues are addressed. For example, if a truck's license plate registers a hit as being stolen, and it turns out that the truck had been reclaimed but this fact was not registered with the proper agency, the DACS officers will provide this information (which they have verified) to the appropriate agency, thus assisting with rectifying data quality issues. Additionally, under one of the FY2007 CVISN grant projects, the DACS LPR system is a part of the statewide PRISM target file query. This will be an enormous increase in the number of vehicles each year that are automatically checked to see if they are running out of service. This has the potential to flag almost any vehicle which enters Florida which is running out of service and enters a DACS station. Keeping the DACS LPR system up and running will provide a thorough screening for various illegal activities and for Federal Out of Service (OOS).

The Inspection stations located on I-95 and I-75 have undergone new construction in the past several years, resulting in an additional inspection lane on the southbound side of each location. New cameras for these new lanes were funded by CVISN grants in 2011 and 2012. In addition, manual entry systems were installed at eleven side stations in 2010, which allows officers to manually enter tag and container numbers at sites where the traffic did not warrant the higher cost of camera systems. This additional funding will allow for upgrades of some of the original equipment installed in 2005/2006 in order to deliver improved OCR capabilities and more reliable computer components.

Equipment upgrades (including new LPR cameras and Personal Computers) for the DACS LPR system upgrade project are slated for the following locations:

- Station 1 – Fanning Springs - Dual Lane Site – Quad Core PC and 2 Camera Assemblies
- Station 7 – Ellaville - Dual Lane Site – Quad Core PC and 2 Camera Assemblies
- Station 8 – Suwannee Springs - Dual Lane Site – Quad Core PC and 2 Camera Assemblies
- Station 10 – White Springs – Single Lane Site – Dual Core PC and 1 Camera Assembly
- Station 14 – Hilliard - Dual Lane Site – Quad Core PC and 2 Camera Assemblies
- Station 16A – Interstate 95NB – Single Lane Site – Dual Core PC and 1 Camera Assembly
- Station 19-1 – Interstate 10EB Pensacola – First Lane – Single Lane Site – Dual Core PC and 1 Camera Assembly
- Station 19-2 – Interstate 10EB Pensacola – Second Lane – Single Lane Site – Dual Core PC and 1 Camera Assembly

In addition to the equipment upgrades mentioned above, the O&M project will fund costs for planned and preventative maintenance costs for the entire DACS LPR/Container Number reader system, for three years.

HELP/PrePass Annual Membership
Pay electronic screening program's membership dues each year for three consecutive years.

F.	Summary of Work Performed
A summary of the work performed thus far towards the grant. Include completion dates for specific projects or other milestones, if applicable	
See attached SF-PPR and report narrative for fourth quarter calendar year 2014.	

Section II. Period of Performance (POP) Extensions

To be completed for all extension and modifications of POP requests

A.	Explanation of the delays that have necessitated the extension

Due to the grant being awarded after the start of FDOTs fiscal year (July-June) funds are not available for work to start until at least nine months later which puts the project on an accelerated schedule from the beginning, therefore if any issues arise it makes it difficult to complete the project on time. This grant was awarded on July 15, 2013 and the funds for this grant were not available until July 1, 2014.

CVISN Program Management: There were unforeseen issues with the consultant that was under contract which caused a delay for this project. There were concerns related to the proposed staff and their knowledge of CVISN as previous work submitted was not at the quality the Department felt it should be. A new consultant was brought on-board in February 2015 and the Department does not foresee any further delays.

CVISN Operations & Maintenance: The enhancement projects that were included in this project are complete, but due to payment policies in Florida no advance payments can be made for more than one year. Since the funds were not immediately available after the grant was awarded and advance payment is only approved one year at a time the yearly maintenance fees will take longer to distribute than originally expected.

HELP/Prepass Annual Membership: FDOT has been evaluating the HELP Board of Directors membership as there were ethical concerns related to being a voting member. FDOT has worked with HELP, Inc. to create a modified membership as a non-voting member. The modified membership was recently approved in February 2015 by HELP, Inc. The first year of membership dues has been submitted for payment.

B.	Explanation of how the above obstacles have been overcome or will be overcome

CVISN Program Management – A new consultant was brought on-board in February 2015 and the Department does not foresee any further delays as the new consultant is already performing duties.

CVISN Operations & Maintenance – If this amendment is approved this will allow Florida to expend all funds associated with this grant and will be able to keep maintaining the CVISN systems.

HELP/Prepass Annual Membership: The modified membership was recently approved in February 2015 by HELP, Inc. The first year of membership dues has been submitted for payment.

Section III. Modifications of Activities

To be completed for all modifications of activity requests.

A.	High-Level Description of Modification
Please use this space to describe the desired modification(s) to the project as approved in the Grant Agreement. Keep in mind if a budget revision result in a modification of activities, those activities must be described. If the modification includes activities to be eliminated, they must be explained as well. Note: Budget modifications requiring an amendment are generally going to have an impact on activities	
N/A	

B.	Impact on the Original Purpose of the Grant
Please use this space to describe how the desired modification(s) will impact the original purpose of the grant as approved in the Grant Agreement	
N/A	

Section IV. Milestones and Completions Dates

To be completed for all extension and modification of activity requests

A.	Revised Milestones and Final Completion Date

*A revised action plan with new milestones and final completion date(s) is required for POP **Extension Request** and **Modifications of Activities**. For extensions, ensure the new Milestones and Completion Dates coincide with the additional new POP extension date being requested.*

CVISN Program Management
Old Milestone Schedule:

Milestone	Expected Completion Date
Project Start	**Start date for project 11/1/2013**
Quarterly draw for consultant support	12/31/2013
Quarterly draw for consultant support	3/31/2014
Quarterly draw for consultant support	6/30/2014
Quarterly draw for consultant support	9/30/2014
Quarterly draw for consultant support	12/31/2014
Quarterly draw for consultant support	3/31/2015
Quarterly draw for consultant support	6/30/2015
Quarterly draw for consultant support	9/30/2015
Project End	**End date for project 8/31/2015**

CVISN Program Management
New Milestone Schedule:

Milestone	Expected Completion Date
Project Start	**8/1/2014**
Quarterly draw for consultant support	12/31/14
Quarterly draw for consultant support	3/31/15
Quarterly draw for consultant support	6/30/15
Quarterly draw for consultant support	9/30/15
Quarterly draw for consultant support	12/31/15
Quarterly draw for consultant support	3/31/16
Quarterly draw for consultant support	6/30/16
Quarterly draw for consultant support	9/30/16
Project End	**10/1/2016**

CVISN Operations & Maintenance
Old Milestone Schedule:

Milestone	Expected Completion Date
Project Start	**July 2014**
Produce Purchase order for Annual DACS System Maintenance for year 1	July 2014
Produce Purchase order for Annual DACS System Maintenance for years 2 & 3	8/1/2015
Project End	**End of Grant period of performance**

CVISN Operations & Maintenance
New Milestone Schedule:

Milestone	Expected Completion Date
Project Start	**7/1/2014**
Produce Purchase order for Annual DACS System Maintenance	7/1/2015
Produce Purchase order for Annual DACS System Maintenance	7/1/2016
Produce Purchase order for Annual DACS System Maintenance	7/1/2017
Project End	**8/1/2017**

HELP/Prepass Annual Membership
Old Milestone Schedule:

Milestone	Expected Completion Date
Project Start	**7/1/2014**
Pay 2014 PrePass and AgPass Membership Fees	7/1/2014
Pay 2015 PrePass and AgPass Membership Fees	7/1/2015
Pay 2016 PrePass and AgPass Membership Fees	7/1/2016
Project End	**9/1/2016**

HELP/Prepass Annual Membership
New Milestone Schedule:

Milestone	Expected Completion Date
Project Start	**February 16, 2015**
Pay 2014/2015 PrePass and AgPass membership fees.	March 1, 2015
Pay 2015/2016 PrePass and AgPass membership fees	October 1, 2015
Pay 2016/2017 PrePass and AgPass membership fees	October 1, 2016
Project End	**October 31, 2016**

Section V. Budget Spreadsheet

To be completed by all Grantees

B. Budget Spreadsheet

1. Budget Revision (MUST complete the entire spreadsheet)

A summary spreadsheet showing the changes from the original budget, or if applicable the last approved budget amendment. This may be accomplished in the chart below showing the movement of funding from one Object Class Category to another. (Columns 2.6 & 2.7) When completed, these columns should total to the same amounts.

- Column 2.2 - Refer to your first approved SF-424A or project budget for budget line item amounts. This generally is both federal & state share.
- Column 2.3 – Enter column 2.2 amounts unless an amendment was granted approving a revised budget. If so enter amounts in column 2.3

2. No Cost Grant Extensions (complete columns 2.2 through columns 2.5 below)

A spreadsheet showing the original approved budget vs. the expenditure in each line item. This may be accomplished in the chart below.

2.1 SF-424A Object Class Category	2.2 Original Amount Awarded	2.3 Current Amount Awarded	2.4 Amount of Funds Expended	2.5 Unexpended Balance	2.6 Proposed Amount Removed	2.7 Proposed Amount Added	2.8 Revised Budget Requested
a. Personnel							
b. Fringe Benefits							
c. Travel	$10,000.00	$10,000.00	$5,596.52	$4,403.48	0.00	0.00	0.00
d. Equipment							
e. Supplies							
f. Contractual	$653,295.00	$653,295.00	$254,886.20	$398,408.80	0.00	0.00	0.00
g. Construction							
h. Other	$55,000.00	$55,000.00	0.00	$55,000.00	0.00	0.00	0.00
***i.* Total Direct Charges**	$719,295.00	$719,295.00	$260,482.72	$457,812.28			
j. Indirect Charges							
TOTALS	$719,295.00	$719,295.00	$260,482.72	$457,812.28	0.00	0.00	0.00

3. Percent Change in Budget – *Grantees should complete this section if they are moving funds across cost between Object Class Categories*

Equation	Amount
Proposed Change *(sum from column 2.7)*	$0.00
Current Amount Awarded *(sum from column 2.3)*	$719,295.00
Percent Change (÷ column 2.7 by column 2.3)	0%

Section VI. Amendment Submission Approval

To be completed by all Grantees

Authorized Grantee Official Approving this Amendment Request:

Name: Phil [illegible] Date: 3/25/15

U.S Department of Transportation

Federal Motor Carrier Safety Administration

Grant Agreement

1. RECIPIENT NAME AND ADDRESS
Florida Department of Transportation
605 Suwannee St
MS 90
-DUP
Tallahassee, FL 32399-6544

1A. IRS/VENDOR NO. 593024028

1B. DUNS NO. 809397102

7. CFDA#: 20.237

8. PROJECT TITLE
See Block 16: Remarks

2. AGREEMENT NUMBER: FM-CVN-0050-13-01-01

3. AMENDMENT NO. 1

4. PROJECT PERFORMANCE PERIOD: FROM 07/15/2013 TO 08/31/2017

5. FEDERAL FUNDING PERIOD: FROM 07/15/2013 TO 08/31/2017

6. ACTION Extension

TITLE	FEDERAL	NON-FEDERAL	TOTAL
9. PREVIOUS AGREEMENTS	718,295.00	718,295.00	1,436,590.00
10. THIS AGREEMENT	0.00	0.00	0.00
11. TOTAL AGREEMENT	718,295.00	718,295.00	1,436,590.00

12. INCORPORATED ATTACHMENTS
THIS AGREEMENT INCLUDES THE FOLLOWING ATTACHMENTS, INCORPORATED HEREIN AND MADE A PART HEREOF:

Grantee amendment request documentation, including revised budgets, project plans, and any other supporting documentation.

13. STATUTORY AUTHORITY FOR GRANT/ COOPERATIVE AGREEMENT
49 USC Sec. 31106 Historical and Statutory Note; SAFETEA-LU, Pub. L. No.109-59, 4101(c)(4), 4126 (2005), amended by MAP-21 Pub. L. No.112141, Sec. 32603(c), 32605 (2012)

14. REMARKS
This amendment is for the purpose of extending the period of performance; this amendment is not an approval of any request to modify or realign the grant budget or project activities; any budget or activity modification will be approved through a separate document. This amendment does not change the total project costs, Federal, or grantee share of this grant award. The Recipient agrees that FMCSA will not accept or process future grant amendment requests for a period of performance extension. All other terms and conditions of this grant remain unchanged.

GRANTEE ACCEPTANCE		AGENCY APPROVAL	
15. NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mr. Mark Wilson State Traffic Operations Engineer		17. NAME AND TITLE OF AUTHORIZED FMCSA OFFICIAL Mr. Larry Ramsey	
16. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL Electronically Signed	16A. DATE 08/10/2015	18. SIGNATURE OF AUTHORIZED FMCSA OFFICIAL Electronically Signed	18A. DATE 08/12/2015

AGENCY USE ONLY

19. OBJECT CLASS CODE: 41000

20. ORGANIZATION CODE: M600000000

21. ACCOUNTING CLASSIFICATION CODES

DOCUMENT NUMBER	FUND	BY	BPAC	AMOUNT
FM-CVN-0050-13-01-00	17X05713IT	2013	090571CVNB	0.00