FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION (FMCSA)
AMENDMENT REQUEST DOCUMENT

Section I. General Information

To be completed by all Grantees (added guidance can be found in Ch. 6.7.1.1 of the FMCSA Grantee Manual)

A.	**Grantee Contact Information**	
Date:	7/8/2014	
Prepared by:	Marie Tucker, Commercial Vehicle Operations Manager	
State Grantee Point of Contact:	Name:	Paul Clark
	Title:	Incident Management / CVO Program Manager
	Email:	paul.clark@dot.state.fl.us
	Phone:	(850) 410-5607

B.	**Grant Award Details**
State & State Agency:	Florida Department of Transportation
Grant Purchase Order Number:	FM-CVN-0015-11-01-00
Current Period of Performance:	8/31/2011 to 10/1/2014

C.	**Type of Amendment**		**Required Sections/Parts to be completed for the type of request**
Grantees should check all modifications that apply to this amendment request.			
☒	Extension of Project	New POP Ending Date 4/1/2015	I, II, IV, V
☐	Modification of Activities		I, III, IV, V
☐	Budget Revision		I, III, V

D.	**Grant Financial Details**
If the amount requested on the application was reduced, the grantees needs to provide the revised SF-424A that matched the actual award.	
Current Award Amount:	$1,000,000.00
Expenditures to Date:	$402,433.95
Balance:	$597,566.05

E. Project Description/Original Purpose

A statement of the original purpose of the grant including the individual projects and budgets allocated for those projects

LPR System Enhancements – This project will provide additional virtual review of CV license plates in Florida. Plate numbers are to be run against various State and national criminal databases, plus additional databases such as the PRISM target file, citation database and stolen cargo database. Any hits will be provided to motor carrier enforcement officers, in the vicinity, for further action. **Original Budget: 150,000**

CVISN Program Management/Consultant Support - Funding will provide ongoing consultant support to Florida's CVISN Program. **Original Budget: $100,000**

VWS Maintenance & Upgrades - Funding will provide needed maintenance and upgrades to Florida's current VWS deployment locations. As mechanical systems wear out, technology advances, and equipment is damaged either by weather, theft or vandalism, Florida will require ongoing funding to support the continued

operation and maintenance of these integral components of Florida's CVISN program. Due to the complexity of the VWS systems Construction Engineering and Inspection (CEI) oversight may be needed for some of the maintenance and upgrade projects. **Original Budget: $380,000**

Automated Permitting System Enhancements - Funding will be used to upgrade and enhance the automated permitting system as needs for upgrades and enhancements arise. These funds will be used to support activities including elimination of multiple data entry, quality control efforts to minimize possible errors in truck configurations, financial tracking, technology updates in programming code, incorporation of upgraded technologies, and to support district personnel and customer input in the automated permitting process. **Original Budget: 150,000**

CVISN System Operations & Maintenance - This project is for ongoing support of the operations and maintenance activities necessary to keep Florida CVISN systems functioning. Costs would include support for necessary operations and maintenance, necessary system upgrades and enhancements to Florida CVISN Systems - including the Electronic Freight Theft Management System (EFTMS), Dept. of Agriculture and Consumer Services (DACS) CVISN Systems as well as other existing and new CVISN systems. **Original Budget: 220,000**

F.	Summary of Work Performed
A summary of the work performed thus far towards the grant. Include completion dates for specific projects or other milestones, if applicable	
See attached SF-PPR and report narrative for first quarter calendar year 2014.	

Section II. Period of Performance (POP) Extensions

To be completed for all extension and modifications of POP requests

A.	Explanation of the delays that have necessitated the extension
An amendment package was submitted to FMCSA in December 2013, this amendment was to cancel to projects and allocate those funds to existing grant project. Due to unforeseen delays this amendment was not approved until June 5, 2014. Since the amendment took seven months to get approved the additional funds allocated to the Virtual Weigh Station project will not be able to be spent by the end of the current grant cycle.	

B.	Explanation of how the above obstacles have been overcome or will be overcome
All future amendments will be submitted a year in advance of the grant end date to ensure there is adequate time for approval.	

Section III. Modifications of Activities

To be completed for all modifications of activity requests.

A.	High-Level Description of Modification
Please use this space to describe the desired modification(s) to the project as approved in the Grant Agreement. Keep in mind if a budget revision result in a modification of activities, those activities must be described. If the modification includes activities to be eliminated, they must be explained as well. Note: Budget modifications requiring an amendment are generally going to have an impact on activities	
N/A	

B.	Impact on the Original Purpose of the Grant
Please use this space to describe how the desired modification(s) will impact the original purpose of the grant as approved in the Grant Agreement	
N/A	

Section IV. Milestones and Completions Dates

To be completed for all extension and modification of activity requests

A.	Revised Milestones and Final Completion Date

*A revised action plan with new milestones and final completion date(s) is required for POP **Extension Request** and **Modifications of Activities**. For extensions, ensure the new Milestones and Completion Dates coincide with the additional new POP extension date being requested.*

Below is the updated schedule for the Virtual Weigh Station project.

Milestone	Expected Completion Date
Project Start	**7/14/2014**
Begin Procurement Process	7/14/2014
Vendor Selection / Contract Negotiation	7/14/2014
NTP Issued	7/14/2014
Start Installation of Poles	7/21/2014
Receive Equipment	9/22/2014
Install and Mobilize Equipment	10/6/2014
28 day APT test	11/3/2014
Project Acceptance	12/10/2014
Project End	12/10/2014

Section V. Budget Spreadsheet

To be completed by all Grantees

B. Budget Spreadsheet

1. Budget Revision (MUST complete the entire spreadsheet)

A summary spreadsheet showing the changes from the original budget, or if applicable the last approved budget amendment. This may be accomplished in the chart below showing the movement of funding from one Object Class Category to another. (Columns 2.6 & 2.7) When completed, these columns should total to the same amounts.

- Column 2.2 - Refer to your first approved SF-424A or project budget for budget line item amounts. This generally is both federal & state share.
- Column 2.3 – Enter column 2.2 amounts unless an amendment was granted approving a revised budget. If so enter amounts in column 2.3

2. No Cost Grant Extensions (complete columns 2.2 through columns 2.5 below)

A spreadsheet showing the original approved budget vs. the expenditure in each line item. This may be accomplished in the chart below.

2.1 SF-424A Object Class Category	2.2 Original Amount Awarded	2.3 Current Amount Awarded	2.4 Amount of Funds Expended	2.5 Unexpended Balance	2.6 Proposed Amount Removed	2.7 Proposed Amount Added	2.8 Revised Budget Requested
a. Personnel							
b. Fringe Benefits							
c. Travel							
d. Equipment	100,000.00						
e. Supplies							
f. Contractual	100,000.00	380,000.00	73,226.79	306,773.21	0.00	0.00	0.00
g. Construction							
h. Other	800,000.00	620,000.00	329,207.16	290,792.84	0.00	0.00	0.00
***i.* Total Direct Charges**	1,000,000.00	1,000,000.00	402,433.95	597,566.05	0.00	0.00	0.00
j. Indirect Charges							
TOTALS	1,000,000.00	1,000,000.00	402,433.95	597,566.05	0.00	0.00	0.00

3. Percent Change in Budget – *Grantees should complete this section if they are moving funds across cost between Object Class Categories*

Equation	Amount
Proposed Change *(sum from column 2.7)*	0.00
Current Amount Awarded *(sum from column 2.3)*	1,000,000.00
Percent Change (÷ column 2.7 by column 2.3)	0%

Section VI. Amendment Submission Approval

To be completed by all Grantees

Authorized Grantee Official Approving this Amendment Request:

Name: _____ Date: 7/8/2014

U.S. Department of Transportation

Federal Motor Carrier Safety Administration

Grant Agreement

1. RECIPIENT NAME AND ADDRESS Florida Department of Transportation 605 Suwannee St Ms 90 Tallahassee, FL 32399-0001	2. AGREEMENT NUMBER: FM-CVN-0015-11-01-02	3. AMENDMENT NO. 2
	4. PROJECT PERFORMANCE PERIOD: FROM 08/31/2011	TO 08/31/2015
	5. FEDERAL FUNDING PERIOD: FROM 08/31/2011	TO 08/31/2015
1A. IRS/VENDOR NO. 593024028	6. ACTION Extension	
1B. DUNS NO. 809397102	FUNDING	TOTAL
7. CFDA#: 20.237	9. TOTAL FEDERAL AMOUNT OF THIS AGREEMENT	1,000,000.00
8. PROJECT TITLE Expanded CVISN credentialing system and management upgrades	10. TOTAL MATCHING AMOUNT OF THIS AGREEMENT	1,000,000.00
	11. TOTAL AMOUNT OF THIS AGREEMENT	2,000,000.00

12. GRANTEE PROGRAM MANAGER Mr. Paul Clark	12A. GRANTEE PROGRAM MANAGER EMAIL paul.clark@dot.state.fl.us
	12B. GRANTEE PROGRAM MANAGER PHONE NUMBER (850) 410-5607

12C. GRANTEE PROGRAM MANAGER ADDRESS
605 Suwannee Street
90
Tallahassee, FL 32399-0450

13. GRANT PROGRAM OFFICER James Ross-gmo	13A. GRANT PROGRAM OFFICER EMAIL james.ross@dot.gov
	13B. GRANT PROGRAM OFFICER PHONE NUMBER 202-366-0133

14. INCORPORATED ATTACHMENTS
Grantee amendment request documentation, including budgets, project plans, and any other supporting documentation.

15. STATUTORY AUTHORITY FOR GRANT/COOPERATIVE AGREEMENT
SAFETEA-LU Section 4126

16. REMARKS
See next page

GRANTEE ACCEPTANCE		AGENCY APPROVAL	
17. NAME AND TITLE OF AUTHORIZED GRANTEE OFFICIAL Mr. Mark Wilson, State Traffic Operations Engineer		19. NAME AND TITLE OF AUTHORIZED FMCSA OFFICIAL Mr. Paul Melander-AO, State Program Manager	
18. SIGNATURE OF AUTHORIZED GRANTEE OFFICIAL Electronically Signed	18A. DATE 09/16/2014	20. SIGNATURE OF AUTHORIZED FMCSA OFFICIAL Electronically Signed	20A. DATE 09/16/2014

AGENCY USE ONLY

21. OBJECT CLASS CODE: 41000	22. ORGANIZATION CODE: M600000000

23. ACCOUNTING CLASSIFICATION CODES

DOCUMENT NUMBER	FUND	BY	BPAC	AMOUNT
IT111210000000	17X05711IT	2011	090571CVNB	0.00

REMARKS:

This amendment is for the purpose of extending the period of performance; this amendment is not an approval of any request to modify or realign the grant budget or project activities. Any budget or activity modification will be approved through a separate document. Upon execution of this amendment, the Recipient agrees that FMCSA will not accept or process future grant amendment requests for a period of performance extension.

The period of performance has been extended past the date the Recipient requested to allow time for the Recipient to complete grant activities. The Recipient agrees to submit revised project timelines and milestones to the FMCSA Division Office that reflect the new end date. The revised project timelines and milestones are due within thirty (30) days of execution.

This amendment does not change the total project costs, Federal, or grantee share of this grant award. All other terms and conditions of this grant remain unchanged.