

Florida CVISN Team Meeting Minutes
September 14, 2005, Wednesday, 1:30 to 3:00 pm
Dept. of Agriculture Terry Lee Rhodes Building, Suite C (First floor)
2005 Apalachee Pkwy, Tallahassee, Florida



MINUTES

Participants:

Mike Akridge	<i>FDOT</i>	David Helton	<i>DHSMV</i>
Shannon Chatwood	<i>FDOT</i>	Judy Johnson	<i>DHSMV</i>
Paul Clark	<i>FDOT</i>	Roger Pittman	<i>DACS</i>
Richard Easley	<i>E-Squared Engineering</i>	Terrence Samuel	<i>DHSMV</i>
Sharon Easley	<i>E-Squared Engineering</i>	Hugh Stephens	<i>DOR</i>
Richard Gerke	<i>FMCSA</i>	Dan Starling	<i>MCCO</i>
Jim Gowen	<i>DOR</i>	Dianna White	<i>Landstar</i>
Paul Grimes	<i>FDOT</i>	Craig Wilson	<i>MCCO</i>
John Harris	<i>FDOT</i>		

Mike Akridge opened the meeting and asked each participant to introduce themselves to the group.

PROJECT UPDATES

CVFM Summer Meeting Briefing

Sharon Easley reported there were several interesting presentations on current ITS technology FOTs (Field Operation Tests) during the three-day meeting. She is in the process of consolidating the presentations into a summary document and will make it available to the CVISN team on the website. She highlighted one demonstration in Indiana which involved using transponders to provide oversize/overweight (OS/OW) permit information to enforcement officers as they drive by, or are in close proximity to, the commercial vehicle. Officers have all permit information without having to stop the vehicle. Sharon also noted that there was an urgent request to the committee to look for ways to bring more industry involvement into the CVFM forum (and other such committees). Many of these groups are working on solving problems and setting policy for the trucking industry so it is imperative that there be industry involvement. Sharon acknowledged the participation of several Landstar employees at the CVFM and expressed hope that the Florida Trucking Association could help out in this area.

Sharon also reported that there is an overview of the SAFETEA-LU transportation bill posted on the ITSA (Intelligent Transportation Society of America) website. To view the report visit: <http://www.itsa.org/SAFETEA-LU.html>. ITSA members can also sign in to get more detailed information on the bill. Sharon noted that there was funding in the bill for CVISN activities. Mike Akridge noted that there were both positive and negative aspects to the transportation funding bill. On the plus side there is funding available for CVISN and Florida has the opportunity to get up to \$2.5 million in funding. Currently this money is not earmarked but on the negative side, the possibility exists that the funding could still be earmarked.

Automated Permitting System Utilization

John Harris provided a report on the number of permits issued by the Permits office for July and August 2005.

Month	Total Permits Issued	Permits issued via Internet	% Electronic
7-2005	8,103	1,268	15.6%
8-2005	9,629	1,359	14.1%

Pre-Clearance at MCCO Weigh Stations

Ernie Brown reported in July 2005 there were 335,641 total bypasses and 73,957 pull-ins for a total of 468,865. Ernie noted that this was the lowest month in 2005 YTD. He also reported that approximately 25% of those companies applying to participate in the program are denied. Denials were chiefly for weight violation history and out of service rates.

Craig Wilson reported on the situation at the Flagler weigh station where a construction company dug up one of the PrePass cables. Currently the involved parties are trying to determine who is responsible for replacing the cable.

Pre-Clearance at Agriculture Interdiction Stations and BOL program

Roger Pittman reported that since the program's inception they have received 2,011 applications; 1,272 companies have been approved for participation in the program; 613 have been denied and the rest are either duplicates, pending additional information or were withdrawn. Roger also reported bypass activity for June and July 2005. There were 70,853 and 67,963 bypasses for June and July, respectively. Roger reported this amount is about 6% of the trucks that pass through the interdiction stations which has really helped DACS officers to keep up with volume at the stations. *Note: Pull-in data are not reported because the data is not usable since it includes pull-ins of MCCO PrePass members that are not members of the AgPass program.* Roger also reported that they are still working with Landstar in developing a method for allowing eligible trucks to participate in the AgPass program. The solution involves segmenting the carriers so only those Landstar carriers that do not carry regulated commodities are offered participation in the program.

Jim Gowen reported on collection activities at the DOR (Department of Revenue). They have reviewed 6,400 bills of lading (BOL) which resulted in \$1.3 million in collections. They also collected the remaining \$19,000 from the CVISN pilot that was conducted last year.

Jim also advised the group that the DOR has mailed out 105 letters to the AgPass participants requesting BOL information. Unfortunately there was a very limited response to the letter (about 20 companies). Ten submitted electronic BOL data; a couple were excused from the data requirement because the cargo information didn't warrant further BOL data and a few other companies (very small operations) were allowed to fax in their BOL information. The rest of the companies are technically out of compliance with the AgPass participation agreement. Jim plans to send out a follow up letter. Roger Pittman asked for a listing of the non-compliant companies to see which of them are owner/operators.

Jim stressed the need for meeting with PrePass ASAP to resolve the issue. Mike Akridge called Jim Gentner with PrePass to request a meeting in October (which is the soonest all parties will be available to meet). Paul Clark will assist with getting the meeting on the books while Mike is on vacation. [Note: meeting has been scheduled for November 3rd, 12:15 – 3:00, at the Agriculture Department offices.]

IFTA Clearinghouse

Judy Johnson reported that DHSMV (Department of Highway Safety and Motor Vehicles) users are logging into the system and verifying information through the clearinghouse. Unlike the IRP clearinghouse, the IFTA clearinghouse does not allow netting of funds and is used solely for information/reporting purposes.

Judy also noted that there have been enhancements to the IRP clearinghouse which IRP is encouraging them to implement. She noted that implementing the enhancements is not currently on DHSMV's list of priorities.

Electronic Credentialing (IFTA¹, IRP²)

Terrence Samuel and Judy Johnson presented an overview of the E-Credentialing System. Phase I is almost complete; however they have added an enhancement to Phase I which will allow them to use Crystal Reports for the reporting component of the system. They are getting ready to do a demo of the system and are hoping to have input from FTA. Mike Akridge asked Dianna White if she would be able to travel from Jacksonville to participate in the demonstration as well. Dianna is very interested in participating in the demo.

Terrence also reported that unfortunately the project is currently 2 ½ months behind schedule. He is doing everything possible to get the project back on schedule; including hiring a second contractor to work on Phase II. One of the managers at DHSMV will also be working on Phase II. Sharon Easley suggested that the manager working on Phase II, as well as Terrence, should be placed on the Volpe CVISN Architecture Configuration Control Board (ACCB) distribution list so they can get all updates on any information that relates to data uploads to SAFER. Terrence also reported they have also been meeting with Bank of America on the credit card component of the project (part of Phase II).

Terrence also reported the problem with the reimbursement (funding) from FDOT has been worked out; however Sherry Allen is required to produce a quarterly report to keep the funding going while the project is in progress.

Now that the first part of the project is nearing the demonstration phase Terrence will draft an update on the Electronic Credentialing Project for the website, to let people know what the CVISN program is doing for motor carriers.

Virtual Weigh Station Research Facility

Craig Wilson reported that the research facility at Flagler did have some storm damage and UCF has asked for a shelter and power available on the bridge north of the weigh station. Ron Meade and Amr Aloufa (with UCF) were to have met on Monday, September 12 to discuss these issues. Mr. Meade was also scheduled to meet with the City of Palm Coast on 9/12 which will also have to sign off on any additions to the site.

Punta Gorda Bypass Detection System ITN

Craig Wilson reported that project was awarded to IRD and that Mettler Toledo had protested the award. Craig said he thought the protest process takes about three months to process. Mike Akridge expressed concerns about the funding for the project if delays went any longer than three months; it might be necessary to un-encumber then re-encumber the funds to make sure they are available whenever the project is finally started.

DHS LPR Project

Craig Wilson reported that the project is ongoing and testing of the LPR (License Plate Reader) technology went very well. With infrared lighting the system is producing over 80% accuracy. In ideal weather conditions this has been over 90% when matching against their database. Craig noticed that there were too many complaints when halogen lighting was used. The change in the type of illumination (from halogen to infrared) was one of several changes to the system design. They also changed the geometry and the lens type from 25 mm to 50 mm.

Mike advised Craig that he would like to share the data from the DHS LPR project with others in the Federal government that are interested in using this technology.

¹ International Fuel Tax Agreement

² International Registration Plan

Help Desk/Website Outreach opportunities

The CVISN team requested that the Emergency Permit Letters be added to the “Download Forms” page of the website. [This was done on 9/19/2005.] The CVISN team also approved the Flyer and decided to highlight the Online Permits System on the back side of the flyer. DHSMV and the permits office will insert the flyers into their mailing to promote the website, phone system and online permits system. Approximately 500 and 1450 flyers were delivered to the permits office and DHSMV, respectively, on 9/16/2005.

Mike Akridge requested that we make sure that the website stays ‘fresh.’ He requested Shannon to add text to the bottom of the page showing the date it was last updated. The team also discussed archiving of old materials. Old material will be deleted from the website.

Florida Trucking Info Help Desk Phone System & Help Desk Website

Help Desk and website utilization stats: See Appendix A. Sharon Easley reported that the usage of the telephone help desk system remains high and the statistics look very good. On average, for 2005, 89% of callers are selecting and transferring to an agency; hang-ups are averaging 7.9%; and holding for operator is averaging around 3%. When comparing 2004 to 2005 there has been a large increase in utilization of www.FloridaTruckingInfo.com.

Trucking Industry Update

Dianna White did not have any news to report. Philip Abaira was unable to participate in the meeting as he was called into a legislative committee meeting just before the CVISN meeting convened.

Other Items

Mike Akridge reported that Philip Abaira with the Florida Trucking Association (FTA) is now on the HELP Board of Directors and attended the most recent BOD meeting in Chicago with Mike. Mike noted that he thinks Mr. Abaira is going to be a great asset on the board as well as to the trucking community in Florida. Mike also reported that in addition to sitting on the HELP BOD, he himself is also now a member of the Executive Committee of the HELP board. The Executive Committee meets to make decisions when the full board is not able to convene.

Mike Akridge asked Richard Gerke if FMCSA could provide an overview of SAFETEA-LU, specifically as it relates to commercial trucking.

In response to Shannon Chatwood’s question regarding the CVISN teams Mission and Vision statements, the team will begin work on these items at their next meeting. [Note: the CVISN documents (Business and Program Plan plus the Top Level Design) were reviewed after the meeting and none of them contain a mission or vision statement.]

Richard Easley discussed the current efforts in Florida to update the ITS Architecture. He is participating in updating various components of the CVO architecture and may contact various members of the CVISN team.

Richard also advised the group that E-Squared Engineering has been researching the status of CVIEW with the states. This information will be summarized and sent out to the team for review. Mike Akridge reported on his recent conversation with Cambridge Systematics regarding the possibility of their building a ‘CVIEW equivalent’ for Florida for just over \$100,000.

Ernie Brown reported that SmartCop and ASPEN will both have the ability to upload data to SAFER in XML format. *[Volpe has announced they will no longer support EDI data feed to SAFER after the end of the year.]*

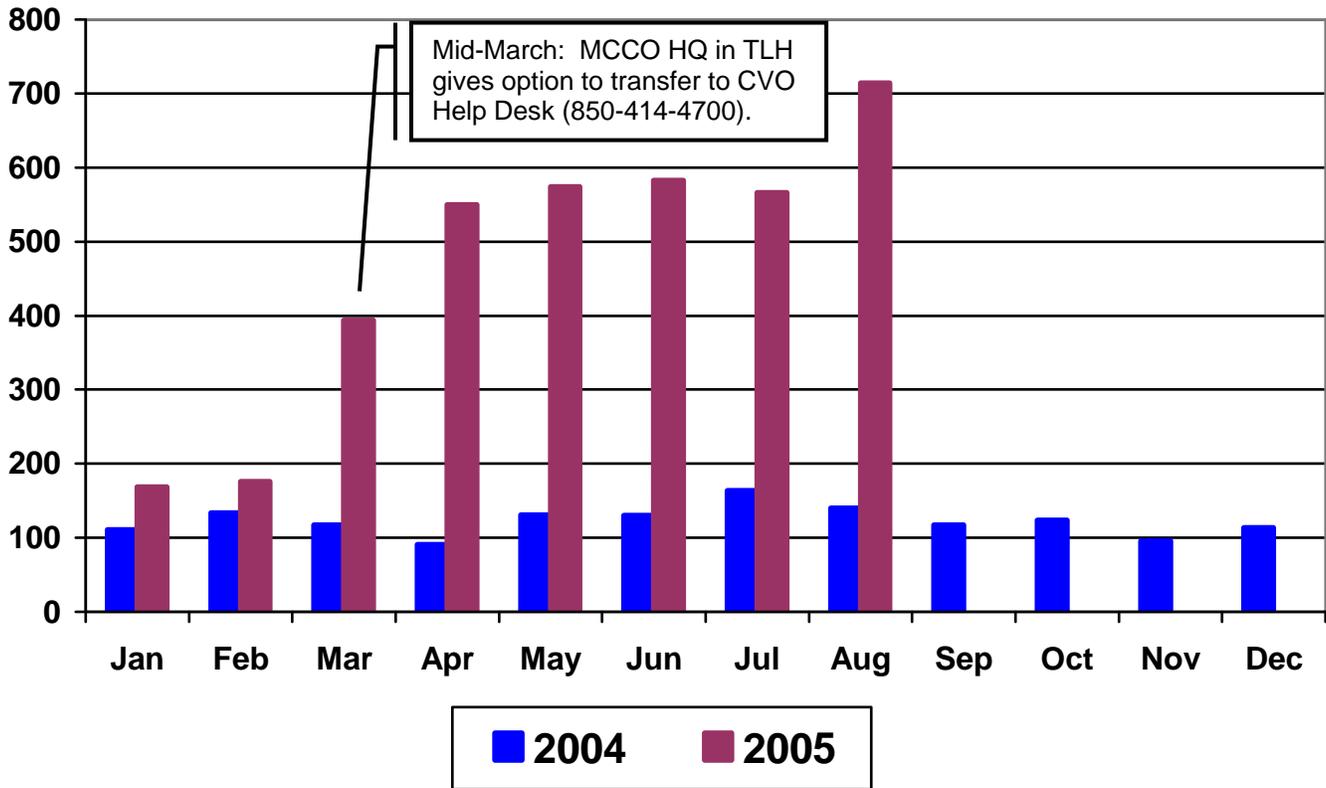
Richard Gerke reported that the DHSMV is signing a letter of intent for Florida's participation in the PRISM program. They plan to implement the program in 2007. FMCSA will commit \$750,000 in funding for the project.

Next CVISN Meeting

The next CVISN meeting will be Thursday, November 17, 2005 from 1:30 to 3:30 pm. The location is in conference room #308, in the Rhyne Building located at 2740 Centerview Drive, Tallahassee, FL 32399. The conference room is located on the 3rd floor, as soon as you exit the elevator, turn to your right and you will see the door to conference room #308 at the end of the short hallway.

Appendix A

**Appendix A.
FLORIDA TRUCKING INFO TELEPHONE HELP DESK
Total Calls**

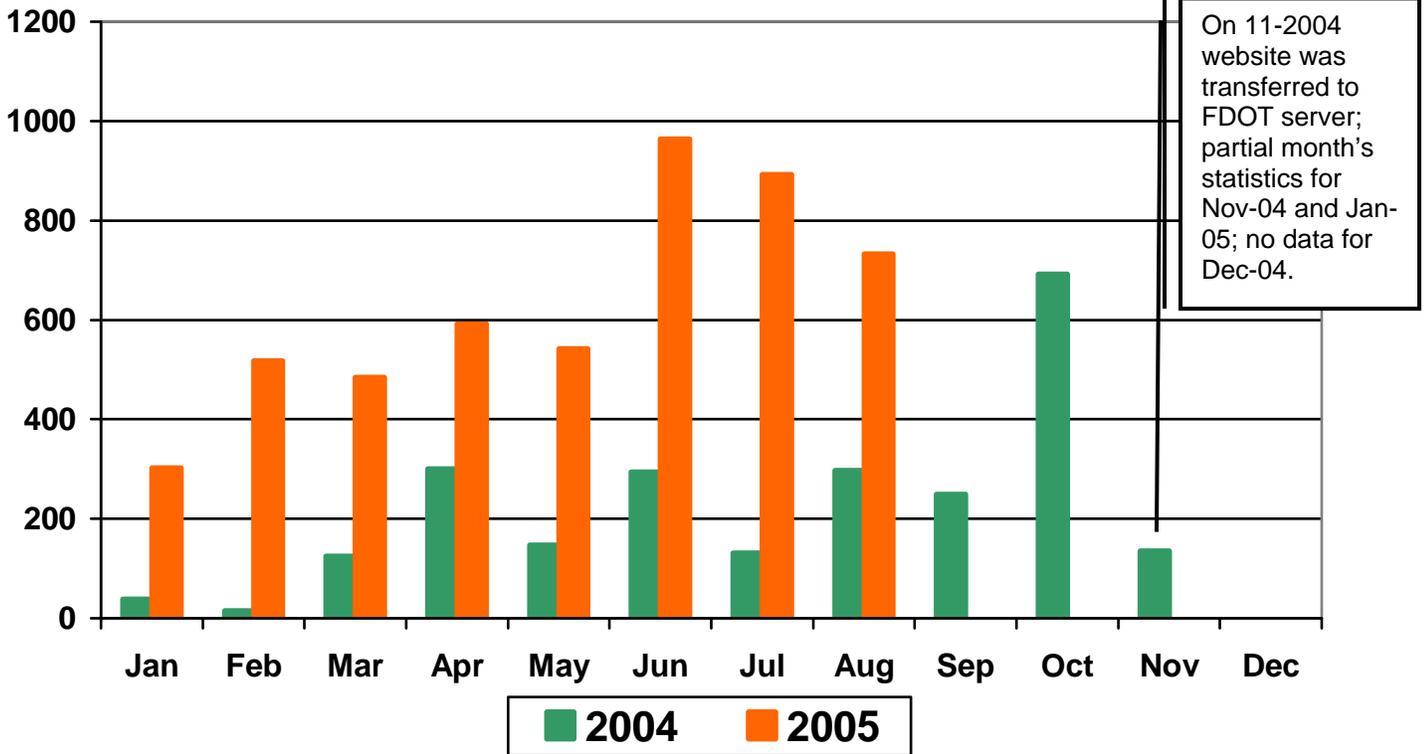


CVO Help Desk Statistics	Jan. 2005		Feb. 2005		Mar. 2005		Apr. 2005		May 2005		Jun 2005	
	Total calls received	169	Avg: 42 per week	176	Avg: 44 per week	394	Avg: 88 per week	550	Avg: 138 per week	574	Avg: 144 per week	583
Number of callers that selected an option and transferred	151	89.3%	149	84.7%	353	89.6%	505	91.8%	519	90.4%	528	90.6%
Number of callers that held for an operator	5	3.0%	7	4.0%	9	2.3%	19	3.5%	13	2.3%	18	3.1%
Number of hang ups	13	7.7%	20	11.4%	32	8.1%	26	4.7%	42	7.3%	37	6.3%

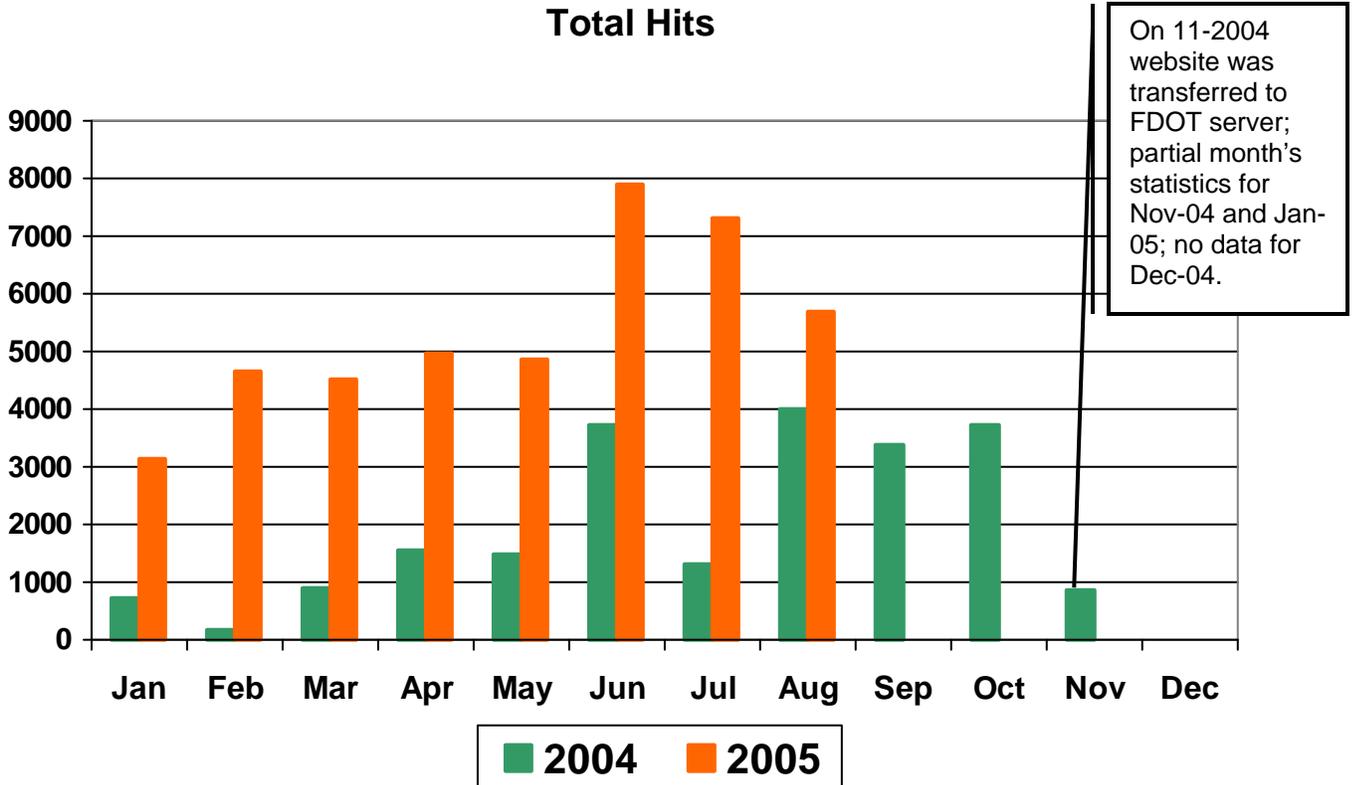
CVO Help Desk Statistics	Jul. 2005		Aug. 2005		Sep. 2005		Oct. 2005		Nov. 2005		Dec. 2005	
	Total calls received	566	Avg: per week	714	Avg: per week							
Number of callers that selected an option and transferred	497	87.8%	632	88.5%								
Number of callers that held for an operator	14	2.5%	23	3.2%								
Number of hang ups	55	9.7%	59	8.3%								

WWW.FLORIDATRUCKINGINFO.COM UTILIZATION

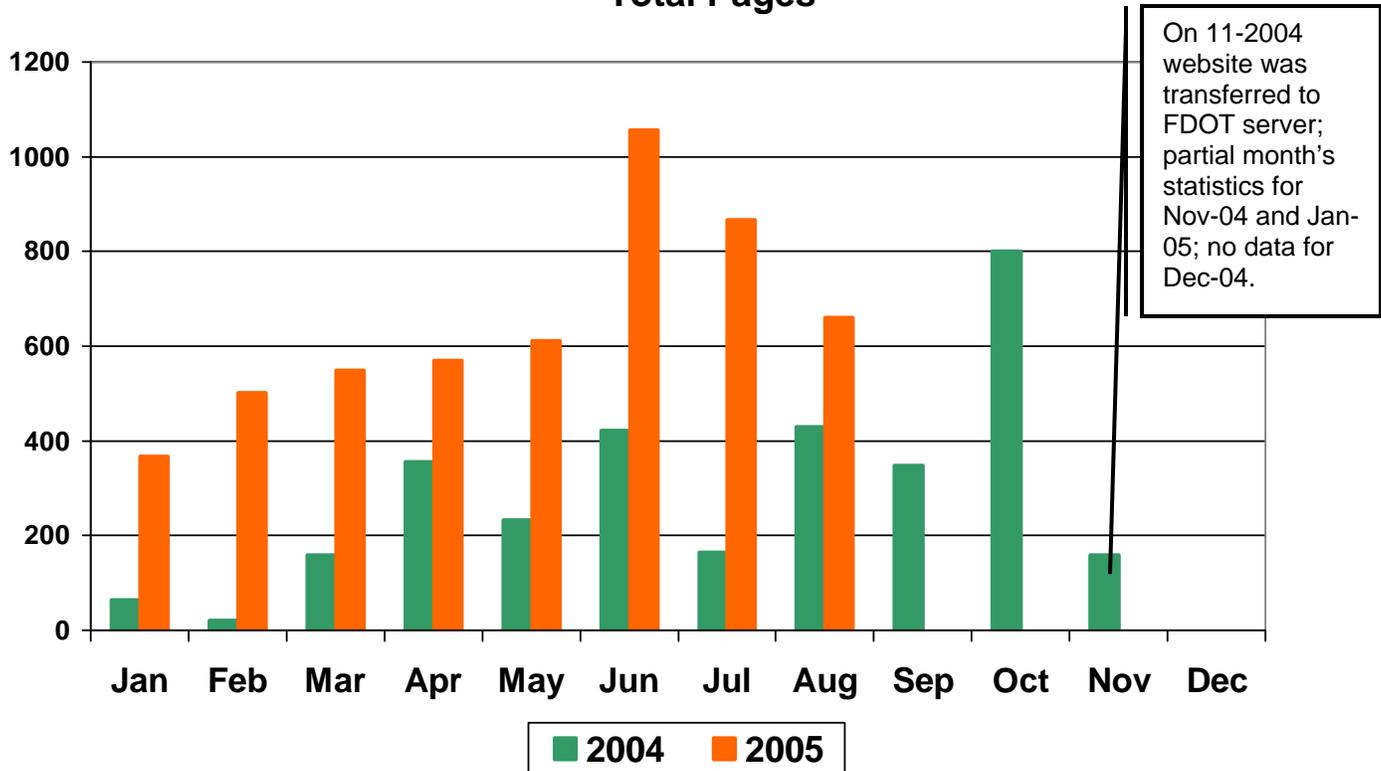
Total Visits



Total Hits



Total Pages



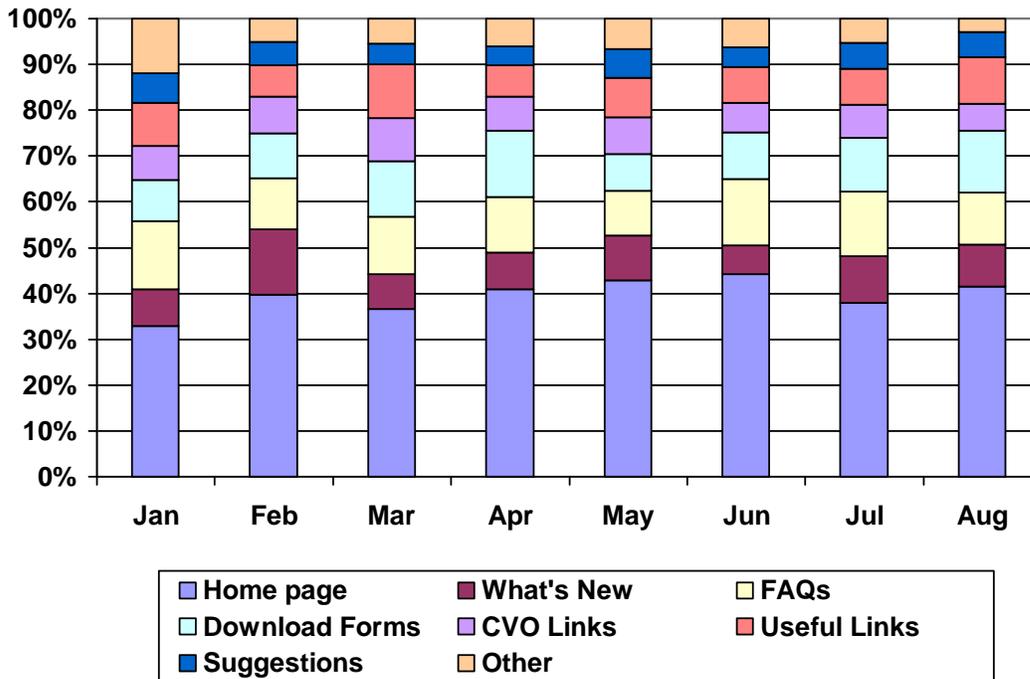
KEY:

Visits occur when some remote site makes a request for a *page* on your server for the first time. As long as the same site keeps making requests within a given timeout period, they will all be considered part of the same **Visit**. If the site makes a request to your server, and the length of time since the last request is greater than the specified timeout period (*default is 30 minutes*), a new **Visit** is started and counted, and the sequence repeats. Since only *pages* will trigger a visit, remotes sites that link to graphic and other non- page URLs will not be counted in the visit totals, reducing the number of *false* visits.

Hits represent the total number of requests made to the server during the given time period.

Pages are those URLs that would be considered the actual page being requested, and not all of the individual items that make it up (such as graphics and audio clips).

2005 Page Views (Percentage of Total)



KEY:

Visits occur when some remote site makes a request for a *page* on your server for the first time. As long as the same site keeps making requests within a given timeout period, they will all be considered part of the same **Visit**. If the site makes a request to your server, and the length of time since the last request is greater than the specified timeout period (*default is 30 minutes*), a new **Visit** is started and counted, and the sequence repeats. Since only *pages* will trigger a visit, remotes sites that link to graphic and other non- page URLs will not be counted in the visit totals, reducing the number of *false* visits.

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