

# Transportation Systems Management Operations Leadership Team Meeting

Burns Building, Executive Conference Room  
Tallahassee, Florida

January 13, 2012  
1:00 – 2:00 pm

## Attendees:

Elizabeth Birriel, CO

Nick Tsengas, D2\*

John Moore, D5\*

Anita Vandervalk, Cambridge\*

Brian Blanchard, CO

Melissa Ackert, D4\*

Debora Rivera, D6\*

Jerry Ausher, D2\*

Mark Plass, D4\*

Ingrid Birenbaum, Atkins\*

*\*Attended via video / teleconference*

## Introduction / Review of Meeting Minutes

After a roll call, Elizabeth Birriel welcomed everyone to the teleconference and confirmed that attendees had all received the documents that were sent out prior to the meeting (previous meeting minutes, meeting agenda, Strategic Plan and the TIER 2 Business Plan). The previous meeting notes were approved; some minor typographical corrections will be made before they are posted to the website.

## Previous Action Items Update

### **Action Item 1:**

*Contact local Federal Highway Administration (FHWA) representative to coordinate workshops. Assigned to E. Birriel. – **Completed***

### **Action Item 2:**

*Development a Statewide Active Traffic Management Plan or Guide. Assigned to E. Birriel. – **Pending***

## TSM&O Strategic Plan

The Transportation Systems Management and Operations (TSM&O) strategic plan (final draft) was sent to the leadership team. Debora Rivera returned some comments that were included in the table. Some additional changes are needed to show that District 6 has both Severe Incident Response Vehicle (SIRV) and arterial management, and Rapid Incident Scene Clearance (RISC) is statewide. There was also some discussion about combining Managed Lanes with Pricing. However, Vehicle Miles Traveled (VMT) can be identified as an alternative focus area. The strategic plan will be forwarded for review and possible approval at the next Leadership Team meeting.

## **TSM&O Workshops**

TSM&O workshops will be held to introduce the program to the Districts and help with the implementation of their programs. E. Birriel will attend the workshops with support from Ingrid Birenbaum at Districts 4,5,6, and the Turnpike and Anita Vandervalk at Districts 1,2,3, and 7. The workshops are planned to be held between March and May with a targeted completion of June. The workshops will be one day, and will include an executive overview, more in-depth discussions, and a table top exercise that is tailored to the District. There were discussions about combining several districts into a single workshop to get new ideas, particularly if non-traditional pairings are used. A statewide workshop could also be held in the fall in Orlando. E. Birriel mentioned that she might use an FHWA workshop, but the details are not known yet. The statewide workshop should include members from Intermodal Systems Planning, District Design Engineer, Maintenance Engineer, Construction Engineer, District Traffic Operations Engineer, ITS Administrator, and Consultant Management Engineer. Participants will have to take information from the workshops back to the Districts. The table top exercises could include different focus areas as well as development of the Tier 2 Business Plan. An agenda will be available for review at the next leadership team meeting.

## **Implementation Plans**

The policy/procedure update process to include and incorporate TSM&O is underway. Implementation plans that describe the focus areas as discussed in both the Strategic Plan and at the workshops will be included as appendices to the Strategic Plan. These documents are intended to provide help to the districts and will be a series of white papers and guidance documents. The documents will remain flexible and will likely begin with Advanced Traffic Management (ATM).

## **TIER 2 Plan**

The Tier 2 Business Plans need to be updated to reflect current dates, but the changes are minor.

## **Other Items**

Mark Plass will share how District 4 involves trainees in TSM&O actions at the next task team meeting.

The task team is reviewing the TSM&O dashboard; results will be shared with the leadership team at a future meeting.

**Next Meeting: February 10, 2012 1:00 – 2:00 pm**