

Session 12

Kurt Lieblong

FL. Dept. of Transportation

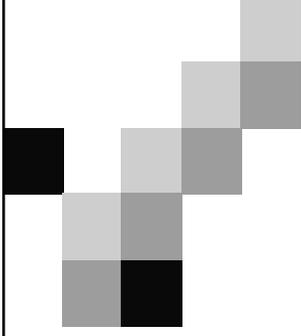
Consultant Evaluation

Topic Description

This presentation will explain the recent changes to the consultant evaluation process from the FDOT project managers perspective

Speaker Biography

Kurt Lieblong is the State Value Engineer for the Florida Department of Transportation. After working in the private sector, Kurt has been managing the FDOT VE program since 1999. In addition to his VE duties, he has managed the implementation of the statewide ERC System and the revision of the consultant evaluation process.



Consultant Performance Evaluations

Kurt Lieblong
Project Management Office



Objectives

- Background
- Summary of Changes
- CEI Performance Evaluations
- Non-CEI Performance Evaluations
- Status

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Consultant Evaluation Team

- Formed in April 2004
- Representation from Central Office, Districts and Consultants.
- Goal: Provide feedback on Consultant Performance

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Previous Process

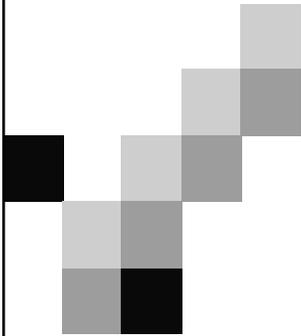
- Consultants receive a final grade and a minimum of 1 interim grade for contracts > than 12 months.
- Graded in the following areas: Schedule, Management, and Quality.
- Schedule, Management and Quality are combined for a final composite grade.
- Contracts that produce construction plans also have a Constructability grade.

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Previous Process

- Scale: 0 to 100
- Final Composite Grade between 60 and 69 results in a 3 month suspension from qualified list.
- Final Composite Grade below 60 results in a 6 month suspension from qualified list.
- Replacement system, where the next grade replaces the previous.

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Summary of Changes

Summary of Changes

- Eliminate the Suspension criteria relating to performance evaluations.
- Change to a 1 to 5 scale with descriptive performance levels.
- Change to a system that averages all the evaluations of a contract and combines into a final composite.

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Rating Scale

- 5 – Outstanding Performance
- 4 – Above Satisfactory Performance
- 3 – Satisfactory Performance
- 2 – Below Satisfactory Performance
- 1 – Unacceptable Performance

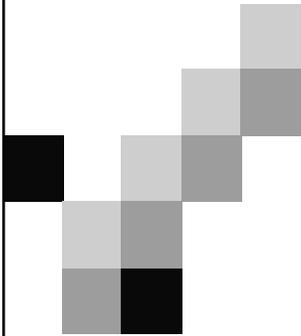
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Communication

- Prior to beginning work, rating criteria and rating scale discussed.
- Evaluation reviewed with consultant.



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CEI Evaluations

CEI Evaluations

- Performed by the Department Construction Project Manager
- Performed Quarterly
- Comments will be included
- Final evaluation = Average of all evaluations

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CEI Evaluations

Qualitative Criteria Areas

- Management of Consultant CEI Contract
- Issue Identification and Resolution
- Communications and Coordination
- Project Documentation

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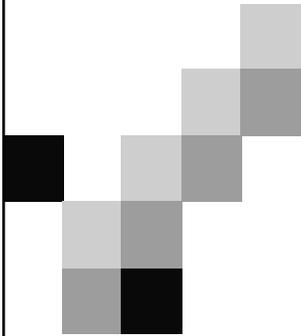


CEI Evaluations

Qualitative Criteria Areas

- Administration of the Construction Contract
- Permit Monitoring
- Proactive in Regard to Public
- Effect on Construction Cost and Time

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Non - CEI
Evaluations

Non-CEI Evaluations

- Contracts without Construction Plans
- Contracts that produce Construction Plans
- Prepared by the Project Manager

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Non-CEI without Construction Plans

- Combine the Schedule, Management, and Quality into a composite evaluation.
- Minimum 1 evaluation every 12 months.
- Beginning with Notice to Proceed.

	Schedule	Management	Quality
Composite	25%	25%	50%

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Non-CEI Evaluations

Schedule Criteria

- Project Phase Submittals
- Project Milestones
- Status Reports/Schedule Updates
- Other project Deliverables

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Non-CEI Evaluations

Management Criteria

- Administration of Contract
- Management of Issues and Resources
- Communication, Documentation and Coordination
- Execution of Work
- Post Design Activities

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Non-CEI Evaluations

Quality Evaluation

- Criteria specific to advertised type of work
- Pre-qualified sub-consultant's named in agreement.
- Prepared by Project Manager or Technical reviewer with concurrence from Project Manager.

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Non-CEI with Construction Plans

- Combine the Schedule, Management, Quality and Constructability into a composite evaluation.
- Required performance evaluations at specific project milestones.
- Minimum 1 evaluation every 12 months.
- Beginning with Notice to Proceed.

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Non-CEI with Construction Plans Required Evaluations

	Schedule	Management	Quality	Constructability
Phase 2 plans review	√	√	70%	√
Final Design	√	√		√
60% Construction		√	30%	√
Final Construction		√		√
Composite	25%	25%	25%	25%

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Non-CEI with Construction Plans

Constructability

- Roadway Design Features
- Signing and Pavement Marking
- Drainage
- Structures
- MOT
- Signals & Lighting
- Conformance to Permit Requirements
- Overall coordination of Contract Documents

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Non-CEI with Construction Plans

Constructability Evaluations

- Prepared by Construction Project Manager
- Input from Contractor
- Concurrence from Design Project Manager

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Non-CEI Evaluations

Additional Evaluations

- Outstanding Performance
- Poor Performance
- Requested

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Status

- Rule 15-75 revised May 2006
- Procedure 375-030-007 revised June 2006.
- Revised forms published July 2006
- Powerpoint published to PMO web site
- Development of CITS IV

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Questions



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