

**Green Book Subcommittee**  
**Working Group Teleconference**  
**4:30-5:30 pm, June 7, 2006**  
Tallahassee, FL

- **Present:** Forrest Banks, Jim Burnside, Jim Harrison, Billy Hattaway
  
- **Draft Team Goal:**
  - A new chapter for Traditional Neighborhood Development (TND) will be created.
  - Completion and Approval by March, 2007 Green Book Committee meeting.
  - “Conventional” and “Traditional” thoroughfare design will be clearly defined and differentiated.
  - The context and conditions for use of Traditional thoroughfare design criteria will be clearly defined to minimize confusion or misapplication.
  
- **Project Recommendations:** During this meeting the Working Group proposed that we take a recommendation to the Chapter Subcommittee and the Green Book Committee on the following concepts:
  - Recommend that a “Traditional Neighborhood Development” chapter be added to Green Book Committee.
  - Request FDOT help establish a process for intermediate review and preliminary approval by Green Book Committee to facilitate an expedited official approval and release of the new chapter. .
  
- **Project Goals:** The Working Group also wanted these “goals” put in place during the process of document development.
  - Evaluate “reference document” availability to maximize access to user community. (Ex. Federal Roundabout Guide is free and can be downloaded by most anyone.)
  - Need to keep in mind the idea that “redevelopment” and “Greenfield” projects may need to be treated differently.
  - Determine what is absolutely essential to complete this year and what to continue into next year.
  
- **Minutes of June 7 Discussion:**
  - Alissa Barer Torres – Senior Planner with Orange Co. will assist with the planning effort.
  - The sections identified below were discussed and minor comments were made which are reflected in the text below. These are the

topics/sections the Working Group recommends for inclusion in the TND chapter addition to the Green Book.

- One significant issue that needs to be decided on is the third project goal listed above. The Working Group is supposed to consider what information is absolutely essential to complete this year and what can be continued into next year. They are to bring that discussion to the next Working Group call.
- There was a good bit of discussion on the section originally titled “Roadside”. Billy suggested the use of Pedestrian Realm or Pedestrian Way since that space is primarily for the pedestrian. The other members preferred the term “Urban Roadside” instead. The language below reflects that recommendation.
- It is important for all of us to remember this is a living document, and we will need to modify the document as it comes together, including the addition, modification or deletion of topics.
- Billy talked with two noted Florida urban designers during “The Congress for the New Urbanism” conference in Providence, RI last week. They are Victor Dover of Dover, Kohl & Associates and Elizabeth Plater-Zyberk with DPZ. They are very interested in assisting with the effort, and requested more information prior to making a final commitment. This would provide two different perspectives from the urban design community, and a significant endorsement of the Chapter due to national standing. Billy is to forward the Green Book and the minutes from the calls.
- **Introduction:** This section would explain why this chapter was added to the Green Book and explain the basis for allowing use of the TND thoroughfare (street) design elements and criteria. This section would also highlight the need to change zoning, development codes and other regulating documents to facilitate creation of TND projects.
  - Concepts
  - Definitions
  - Differences Between Conventional and Traditional Neighborhood Development
- **Planning:** Concepts and the process for planning of TND would be included here. This section would also contain the definition of 10 elements that are required for a development to be a TND (ex: 7 of 10 criteria).
  - Introduction/Definitions
  - Land Use
  - Networks
  - Thoroughfare types
  - Functional Classification

- **Context:** This section would be created with assistance by an urban designer(s). This addresses the built environment adjacent to the thoroughfare. Content TBD.
- **Design Principles:** Discussion of the principles used in designing TND projects would be covered.
  - Introduction/Definitions
  - Process for design
  - Design Speed
  - Application of standards/criteria by Context Zone
- **Urban Roadside:** The space between the face of building or R/W line to the curb face.
  - Introduction/Definitions
  - Edge Zone
  - Furnishing Zone
  - Walking/Pedestrian Zone
  - Frontage Zone
- **Traveled Way:** The traveled way is the central part of the thoroughfare between the curb faces where vehicle movement and on street parking occurs.
  - Introduction/ Definitions
  - Travel lanes
  - Medians (Pedestrian Refuge Islands)
  - On street parking
  - Mid block crossings
  - Access management
  - Design Vehicles
  - Bike Lanes
- **Intersections:**
  - Introduction/Definitions
  - Sight distance
  - Curb return radii
  - Turn Lanes
  - Cross walks
  - Curb extensions
- **General:** Additional issues for further discussion and consideration.
  - Bike lanes - we need to find out to what extent treatments are the same as on conventional projects.
  - Bus stops - we need to find out to what extent treatments are the same as on conventional projects.

- Examples of treatments - how do we handle? We could include examples in the document or identify existing projects for review or both.
- Pictures
- Graphics Reference documents
  
- **Schedule for future meetings/teleconferences :**
  - Next Working Group call is scheduled for Wednesday, June 14 from 4:30 - 5:30 pm
  - Subcommittee Meeting/Teleconference: Monthly, 2nd Wednesday, 4:00 -5:30 pm, Room 314 in the Haydon Burns Bldg, Tallahassee, Fl is reserved through the end of 2006. The phone number for the teleconference line will be included in the agenda for each meeting
  
- **Action Items:**
  - Billy will:
    - Send out minutes
    - Follow up with Victor Dover of Dover, Kohl & Associates and Elizabeth Plater-Zyberk with DPZ, the urban designers he asked to participate in this effort.
  - Working group will:
    - Review sections/issues help to identify and prioritize which issues are essential to complete this year, and which can be held over to next year.