

Green Book Subcommittee Teleconference

10:00 – 11:30 a.m., May 24, 2006

Room 314, Haydon Burns Bldg,
Tallahassee, FL

- **Present:** Charles Mixon, David Ponitz , Forrest Banks, Fred Schneider, Gaspar Miranda, Jim Burnside, Jim Harrison, Melanie Weaver Carr, Richard Diaz, Billy Hattaway
- **Goals:**
 - Gaspar – concerned with identifying the difference between the Green Book and the Livable Community content. Also concerned with the treatment of medians between these two parts of the document.
 - Fred – want something that can be used in Lake County land development projects that will allow these projects to be built legally.
 - Forest – wants to see this project completed as soon as possible, because if we don't take care of it, someone else will take care of it for us.
 - Charles – the context for the use of the criteria needs to be defined in a way that developers can't pick and choose which criteria to use on their projects.
 - Jim B – concerned with maintaining sight distance at intersections. They have some locations in older parts of Tampa where there are high crash rates due to inadequate sight distance.
 - Jim H – wants the difference between “conventional” design and this chapter to be clearly defined.
 - Richard – wants this to be a collection of the best practices in the industry for use in cities and counties
 - Dave- has not been exposed much to this type of development, but wants to ensure that operations are adequately dealt with such as emergency services, delivery trucks, etc.
- **Summary of discussion:** Once everyone identified their goals for the language that should be added to the Green Book, there was discussion about addressing the concerns and goals listed above. A major concern is the misuse or misapplication of the criteria for walkable community design in suburban or rural development projects. There was a good bit of discussion about how to address that issue. The result of that discuss is summarized below:
 - The members felt that having a separate chapter to address the design approach and criteria would eliminate any possible confusion on the user's part. We will forward a recommendation that a new chapter be added. The current “Residential Street Design” chapter should be renamed. We will recommend that the new name be “Suburban Residential Street Design”

- The language in the document needs to provide a clear description and process for determining when the criteria are appropriate for use. That language will be included in the new chapter.
 - Sight distances in these types of developments need to be addressed. The new chapter will provide direction on establishing clear sight distances.
 - The process for designing to accommodate delivery trucks, waste collection trucks and emergency services equipment will also be addressed in this document.
- **Location of information:** New Chapter – Name to be determined. In light of this new chapter, a recommendation will be forwarded to FDOT to change the name of Chapter 16 to Suburban Residential Street Design.
- **Process for production:**
 - Will use documents (ITE/CNU, Smart Code, etc) as resources to pull necessary information for incorporation into Green Book chapter.
 - Working group will produce chapter
 - Working group members –Jim Harrison (Co-author), Jim Burnside, Forrest Banks, Fred Schneider, Billy Hattaway (Author)
 - Subcommittee will review/comment
 - Review time will be based on quantity of review material with generally a minimum of 5 days for review.
 - We need to coordinate with other interest groups to gain support for the document, such as America Public Works Association, Florida Association of Counties, League of Cities, Florida Transportation Builders Association, FCG (Power Utility lobby), Institute of Transportation Engineers
 - Group is willing to involve an urban designer in the document development
- **Schedule for completion:** Goal is to complete and receive approval by March 2007 Green Book Committee meeting.
- **Schedule for future meetings/teleconferences:**
 - Subcommittee: Monthly, 2nd Wednesday, 4:00 -5:30 pm, teleconference line will be included in agenda
 - Working Group calls/meetings will be set during each call based on magnitude of task assignment
- **Summary:**
 - Billy will:
 - Send out minutes
 - Prepare draft goal for group
 - Re-send resource documents
 - Invite urban designer(s) to participate
 - Working group will:

- Review resource documents
- Identify Sections/issues to be covered in new chapter
- Teleconference: Wednesday, May 31, 11:30 am - 1:00 pm

- **Draft Team Goal:**
 - A new chapter for Traditional Neighborhood Development will be created.
 - Completion and Approval by March, 2007 Green Book Committee meeting.
 - “Conventional” and “Traditional” thoroughfare design will be clearly defined and differentiated.
 - The context and conditions for use of Traditional thoroughfare design criteria will be clearly defined to minimize confusion or misapplication.