



Specifications for Local Agencies

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Wish there
were an Easy
button!

Don't panic!
We can help!



Local Agency Specifications
What We Know...
What We Want to Know...

- Specifications – What, Where, How
 - On-System Requirements
 - Off-System Requirements

Things to Ponder

Using Local Agency Specs and Contract Language

- First and Foremost, we ALL need to remember that these are Local Agency Contracts
- Still true when FDOT and Federal funds are involved
- Local Agencies have their own policies, procedures, standards, processes, ordinances, etc.

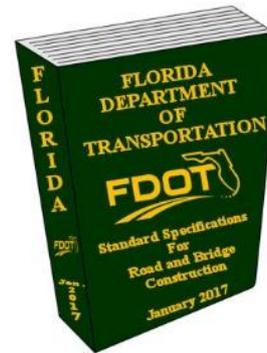
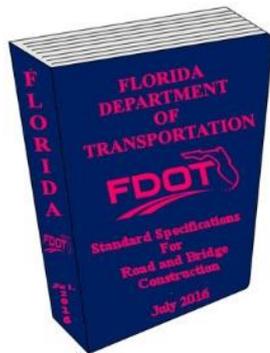


Using OLD FDOT Stuff

- Local Agency Archives
- A Library Link on the FDOT State Specs Office Web Site
 - Available for Agencies, Designers & Contractors
- May NOT be Used on SHS/NHS Projects
- No Longer FDOT Specs for Coordination & Updating

Using NEW FDOT Stuff

- Current Standard Specifications for Road & Bridge Construction
- Supplemental Specifications (The Latest & Greatest) from the FDOT Workbook of Implemented Modifications
- *Beginning January 2015, bi-annual implementation of the Standard Specifications eBook.*



State or National Highway System Projects

- Follow FDOT requirements
 - Must use the latest version of the FDOT specs covering
 - ✓ Division II (Construction Methods)
 - ✓ Division III (Materials)

National Highway System (NHS) projects per **23 CFR 637.201-205:**

- all NHS projects must use the approved states' design criteria, specifications, and quality assurance programs (CPAM)
- FDOT standards reviewed by FHWA annually
- FDOT process is the only process "approved" for application on the NHS by FHWA

Off-System

- Off-System - Projects not located on the State Highway System (SHS) or the National Highway System (NHS)
- Follow Local Agency design parameters as long as federal requirements are met
 - Florida Greenbook
 - AASHTO Criteria
- Use local agency General Condition specifications (Division I).
- Use local agency construction method and material specifications different than FDOT's, except in the areas of the "Big Four."

Note - *Most local projects contain verbiage similar to "All construction must conform to the latest FDOT standards and specifications", so you're already covered.*



Off-System – On-System

The “Big Four”

GOAL: To provide Specs with simplified testing and acceptance criteria, while recognizing differences in project complexity and contract administration approach between FDOT and Local Agencies

- Written for anticipated, off-system project scopes (i.e. mainly rails to trails, bikeways, sidewalks, etc.) to cover:
 - Earthwork
 - Asphalt
 - Concrete
 - Landscaping
- Modifications to the “Big Four” may be used, but ***all changes must be approved by the FDOT.***



Off-System vs On-System

LAP Project Specification Use

	On-System (Class A Project)	Off-System Critical (Class B & C Projects)	Off-System (Class D Project)
DOT's Division I	NO Must include, per on-system guidelines, necessary portions of Sections 1 (w/ definitions for "Department" and "Engineer"), 4, 5, 6, 7 & 9	NO Must include, per off-system guidelines, necessary definitions for "Department" and "Engineer"	NO Must include, per off-system guidelines, necessary definitions for "Department" and "Engineer"
Local Agency's General Conditions	YES	YES	YES
DOT's Division II & III	YES	YES For all Class B projects and for Class C structural components NO For all Class C non-structural components use "Big Four" or approved local agency specifications	NO Use "Big Four" or approved local agency specifications

** If local agencies want to use their own in any of these four areas, then it must get DOT review and approval.

April 27, 2016

Division I Specifications for Local Use

- ***Division One Specifications for Local Agencies*** documents developed for incorporation into LAP construction project bid packages.
- Provides standard contract language for items found on the ***LAP Construction Checklist (Form No. 525-010-44)*** that also appear in the ***FDOT Standard Specifications for Road and Bridge Construction***.
- Language conforms to contractual requirements for use on Federal-Aid Highway Program projects. Already undergone FHWA review as part of the annual state QA/QC program approvals process.

This is what the Division 1 Specs look like
when you open the document

LAP DIVISION 1 SPECIFICATIONS.

(REV 9-26-16) (1-17)

Construction Checklist Specifications
from
Department of Transportation
Standard Specifications for Road and Bridge Construction

The following excerpts from the Standard Specifications and Special Provisions are provided for use in LAP Specifications as needed in accordance with the Local Agency Program Checklist for Construction Contracts (Phase 58) – Federal and State Requirements (525-070-44)

Division I Specifications for Local Use

Two versions of the LADIV1 document are available for use on LAP projects:

1) LADIV1-OFFSYS is for off-system projects

➤ Use for CLASS C non-structures and CLASS D

2) LADIV1-ONSYS is for use on SHS/NHS

➤ Use for CLASS A, B, and C structures

➤ This version includes the required language for Division 2 and Division 3 specifications for on-system projects

Division I Specifications for Local Use

Between the two versions of the LADIV1 document available for use on LAP projects:

- ✓ Not ALL specifications included in the documents are required for each LAP project.
- ✓ *It is easier to omit those non-applicable requirements as needed rather than hunt for all of the required contractual items individually!*
- ✓ Not ALL 39 specifications identified on the LAP Construction Checklist are included in the LAPDIV1 documents.
- ✓ *Some requirements must be specific to your agency!*

Division I Specifications for Local Use

- The LADIV1 files are located on the Departments 'Specs on the Web' at:
<https://www2.dot.state.fl.us/SpecificationsPackage/Package/Workbook/LAPSpecificationSelection.aspx>.
- Specs on the Web is a web application that creates specification packages based off current FDOT specifications for transportation projects including provisions that are required with Federal-Aid projects.
- Each LADIV1 file is downloadable as a Microsoft WORD file and may be formatted or edited as needed.



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Specification Details

Prepared By	Frances Thomas, Dan Hui
Financial Project	LAP12345801
Contract Type	LAP ▼
Spec Book Month	July ▼
Spec Book Year	2016 ▼
Federal Funding?	<input checked="" type="checkbox"/> (Federal Funding - Check if Yes)
Multiple FPN?	<input type="checkbox"/> (Multiple FPN - Check if Yes)
Reissued?	<input type="checkbox"/> (Revised - Check if Yes)
Manual Signature?	<input type="checkbox"/> (Manual Signature - Check if Yes)
Letting Date	November ▼ 2016 ▼
District	District 2 ▼
County	Suwannee ▼

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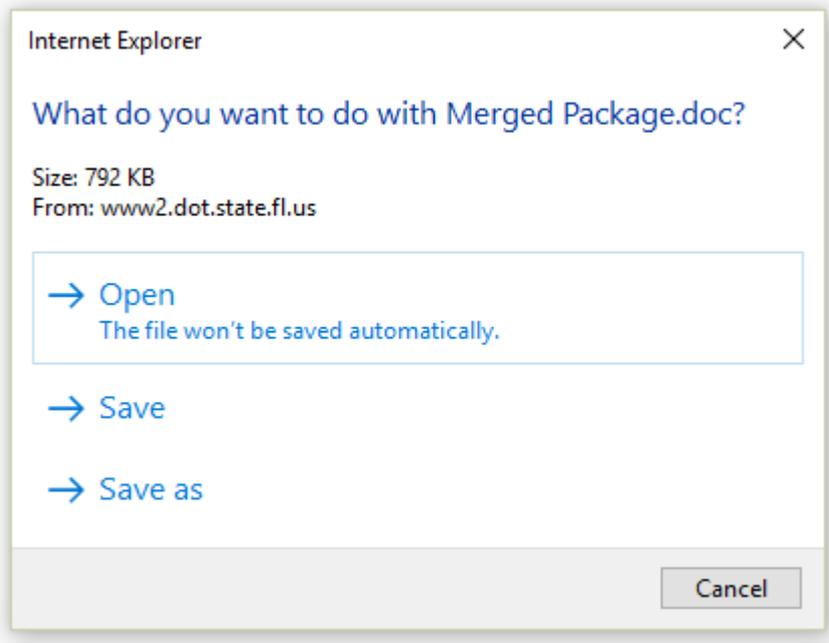
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Financial Project Number: LAP123-4-58-01
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Select		Description	Usage Notes
Florida Pavement Preservation Council			
<input type="checkbox"/> FPPC-PolymerModifiedChipSeal	Browse (Unknown file size)	POLYMER MODIFIED CHIP SEAL. (Rev. 5/16/2014) (FA.) (01/14)	For Local Agency Use Only. (This specification was not developed and is not owned by the FDOT.)
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<input type="checkbox"/> LADIV1-OFFSYS	Browse (Unknown file size)	LADIV1-OFFSYS LOCAL AGENCY DIVISION 1 SPECIFICATIONS FOR OFF SYSTEM LAP PROJECTS (Rev.) (FA.) (07/16)	FOR ALL LAP PROJECTS OFF SYSTEM
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FINANCIAL PROJECT ID(S). Bookmark(FPN)Bookmark(Multiple?)
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The applicable Articles and Subarticles of the General Requirements & Covenants division (Division I) of the July 2016 edition of the Florida Department of Transportation Standard Specifications for Road and Bridge Construction are added, and all of the Construction Details and Materials divisions (Division II & III) are revised, as follows:

I hereby certify that this specifications package has been properly prepared by me, or under my responsible charge, in accordance with procedures adopted by the Florida Department of Transportation.

The official record of this package has been electronically signed and sealed using a Digital Signature as required by 61G15-23.004 F.A.C. Printed copies of this document are not considered signed and sealed and the signature must be verified on any electronic copies.

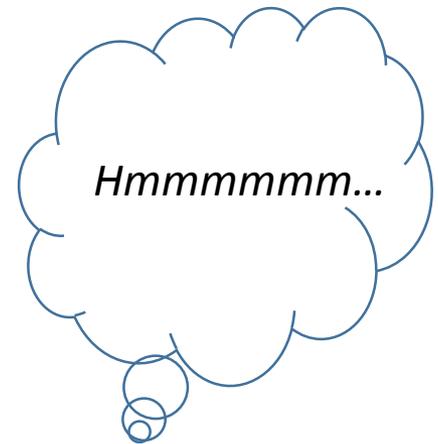
Signature _____
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Date: _____
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Fla. License No.: _____
Firm Name: _____
Firm Address: _____
City, State, Zipcode: _____
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LAP DIVISION 1 SPECIFICATIONS.....	3
FROM SECTION 1 – Definitions and Terms:	4
FROM SECTION 4 (Alteration of Work):	5
FROM SECTION 5 (Claims):	15
FROM SECTION 6 (Convict Labor and Buy America):	21
FROM SECTION 7 (FHWA 1273, Wage Rates, E-Verify, Title VI, DBE, and On-The-Job Training):	21
FROM SECTION 8 (Subletting, Contract Time Extensions, and Liquidated Damages):	31
FROM SECTION 9 (Partial Payments):.....	35
LAP DIVISION 1 SPECIFICATIONS.....	38
SECTION 1 – Definitions and Terms	39
SECTION 4 – Scope of the Work.....	40
SECTION 5 – Control of the Work	50
SECTION 6 – Control of Materials	56
SECTION 7 – Legal Requirements and Responsibilities to the Public	60
SECTION 8 (Subletting, Contract Time Extensions, and Liquidated Damages):	72
Section 9 – Measurement and Payment	75

Things to Ponder...Hmmmmm...

- Changing FDOT Specifications
- Contractor Warranty
- Proprietary Products
- Technical Special Provisions



Resources and Guidance

- LAP Manual
 - <http://www.fdot.gov/programmanagement/LAP/Default.shtm>
 - http://www.fdot.gov/programmanagement/LAP/LAP_TOC.shtm
- LAP Bulletins
 - <http://www.fdot.gov/programmanagement/LAP/Default.shtm>
 - <http://www.fdot.gov/programmanagement/LAP/LAPMemos/default.shtm>
- LAP Checklist for Construction
 - <http://www.fdot.gov/programmanagement/LAP/Default.shtm>
 - <http://www2.dot.state.fl.us/proceduraldocuments/forms/informs/52501044.pdf>
- Specifications Guidelines Documents
 - <http://www.fdot.gov/programmanagement/Implemented/LAP/Default.shtm>
 - On-System
 - Off-System
 - Design Build
- LAP Project Review – Asked and Answered Documents (A&As)
 - <http://www.fdot.gov/programmanagement/LAP/LAPCOP/default.shtm>
 - <http://www.fdot.gov/programmanagement/LAP/LAPCOP/DefaultAA.shtm>
- State Specifications Office Web Site
 - <http://www.fdot.gov/programmanagement/specs.shtm>
- Specs on the Web
 - <https://www2.dot.state.fl.us/SpecificationsPackage/Utilities/Membership/login.aspx>
- Invitation to Innovation
 - <http://www.fdot.gov/officeofdesign/Innovation/>

Where can you get more info on TSPs?

- District Specifications Engineers have access to library of TSPs
- State Specifications Section will provide guidance on formatting, etc.
- Contact Info
<http://www.fdot.gov/specificationsoffice/staff.shtm>

Thank you!

Questions?

