



Transportation Alternatives Program

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FDOT TAP Administrator
2016

Transportation Alternatives Program

∞ Programs

1. Transportation Enhancements
2. SRTS – Safe Routes to Schools
3. Planning, Design or Construction of Boulevards
4. RTP – Recreational Trails Program

MAP 21

Transportation Alternatives Program

∞ Transportation Enhancements

- Nine eligible activities
- Must still be related to Surface Transportation

Transportation Alternatives Program

∞ Eligible Activities

1. Construction, Planning and Design of on-road and off-road trail facilities for pedestrians, bicyclists and other non-motorized forms of transportation, including:
 - Sidewalks
 - Bicycle infrastructure
 - Pedestrian and Bicycle signals
 - Traffic calming techniques
 - Lighting and other safety related infrastructure
 - Transportation projects to achieve compliance with the Americans with Disabilities Act of 1990

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∞ Eligible Activities

2. Construction, Planning and Design of infrastructure related projects and systems that will provide safe routes for non-drivers including:
 - Children
 - Older Adults
 - Individuals with Disabilities
3. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists or other non-motorized transportation users.
4. Construction of Turnouts, Overlooks and Viewing areas.
5. Inventory, Control or Removal of Outdoor Advertising.

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∞ Eligible Activities

6. Historic Preservation and Rehabilitation of historic transportation facilities.
7. Vegetation Management Practices in transportation rights-of-way to improve safety, prevent invasive species and provide erosion control.
8. Archaeological activities relating to impacts from the implementation of a transportation project.

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Eligible Activities

9. Any environmental mitigation activity that includes:

- Pollution prevention, abatement and mitigation activities to address storm water management, control and water pollution prevention or abatement related to highway construction or due to highway runoff, including activities listed in Sections 133(b), 328(a), and 329.
- Reduction in vehicle caused wildlife mortality.
- Restoration and maintenance of the connectivity among terrestrial or aquatic habitats.

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∞ Safe Routes to Schools

∞ Planning, Design or Construction of Boulevards

- **Defined:** Walkable, low speed divided arterial thoroughfares in urban areas.
 - *Generally within the right-of-way of former Interstate or other divided highway routes, often parallel to freeways.*
 - *Boulevards must serve as a primary goods movement and emergency response route.*
 - *Should include elements such as traffic calming measures; bike/ped. facilities; environmentally efficient lighting, landscaping and water saving systems; etc.*

∞ Rails to Trails

Transportation Alternatives Program

Application Overview



District Secretary James T. Barfield, P.E.

NWFL Roads

General Resources

NWFL Roads Menu

- Home
- Current Projects
- Future Projects
- News Room
- General Resources
- FAQs
- About Us

- District 3 Transportation Regional Incentive Program User Guide (.exe)
 - TRIP Application (.pdf)
 - TRIP Application (.xls)
- FDOT Programs
- Five Year Work program
- Straight Line Diagrams (SLDs)
- Florida Highway Patrol (FHP)
- Official Portal for the State of Florida (www.myflorida.com)

The interactive executable TAP CD may be accessed online under General Resources at <http://www.nwflroads.com>

- Transportation Alternatives Program (TAP) CD(.exe)
 - TAP Instructions, Sample Resolution and MPA Map (.pdf)
 - TAP Application and Sample Construction Cost Estimate (.pdf)
 - TAP (Applicant Checklist) (.pdf)
- HSIP Call for Candidate Safety Projects Presentation(.pdf)
- HSIP Application and Instructions(.pdf)
 - Checklist for the HSIP application (.pdf)
 - Checklist used by the reviewers for submitted HSIP application(.pdf)

**STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT 3 APPLICATION
TRANSPORTATION ALTERNATIVE PROGRAM PROJECTS**

Date: _____ TPO (If Applicable): _____

Project Title: _____

Project Sponsor _____

According to 23 USC 213(c)(4)(B) a project sponsor may be a local government; regional transportation authority; transit agency; natural resource or public land agency; school district, local education agency, or school; tribal government; or other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a state agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.

Contact _____ Title _____

Address _____

Phone _____ Fax _____

e-mail address: _____

Priority (relative to other applications submitted by the Project Sponsor) _____

Name of Applicant (If other than Project Sponsor): _____

- ***Appropriately name the project and choose a contact that has project knowledge***



1. Qualifying Transportation Alternatives Activities:

Check the Transportation Alternatives Program (TAP) activity that the proposed project will address. **(NOTE: Checking all activities possible does not ensure or increase eligibility. Each activity checked must meet all criteria required by FHWA.)**

_____ Construction, Planning, and Design of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation including sidewalks, bicycle infrastructure, pedestrian and bicycle signals, traffic calming techniques, lighting and other safety-related infrastructure, and transportation projects to achieve compliance with the Americans with Disabilities Act of 1990

_____ Construction, planning, and design of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs

_____ Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users

_____ Construction of turnouts, overlooks, and viewing areas

_____ Community improvement activities, including:

- Inventory, control, or removal of outdoor advertising;
- Historic preservation and rehabilitation of historic transportation facilities;
- Vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
- Archaeological activities relating to impacts from implementation of a transportation project eligible under 23 USC.

- *Check only the activity that applies!*



_____ Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to:

- Address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff including activities described in 23 USC 133(b)(11), 328(a) and 329; or
- Reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

_____ The Recreational Trails Program under 23 USC 206 – Contact Pamela Lister at Department of Environmental Protection, Office of Greenways and Trails (850) 245-2065, or email Pamela.Lister@dep.state.fl.us for further information.

_____ Safe Routes to School Projects – Contact Barbara Lee at (850) 330-1428, or email Barbara.Lee@dot.state.fl.us for further information.

_____ Planning, designing, or constructing boulevards and other roadways largely in the right-of-way of former Interstate System routes or other divided highways.

- ***Address Permitting and Environmental concerns in the application.***



2. Project Description:

Use additional sheets as necessary to respond to the following:

- (a) Provide a clear and concise detailed description of the Transportation Alternatives project. For sidewalks and multi-use paths, include the preferred width and construction material, (i.e. concrete or asphalt surface). If the project is located parallel to a roadway include which side of roadway is proposed for the construction, and note any unique or special features that may be necessary which have been identified (such as boardwalks, bridges, drainage, guardrail, etc.).
- (b) What type of work is being proposed? (Check all that apply)
- _____ Planning Activities
- _____ Project Development and Environmental Studies
- _____ Engineering and Final Plans Preparation Work
- _____ Right of Way Acquisition
- _____ Construction
- _____ Construction Engineering and Inspection Activities
- (c) Where is the project located (and what is the project length and termini, if appropriate)? Include location map.
- (d) Summarize any special characteristics of project. Provide typical section drawings for appropriate projects.

- *Provide a detailed project description.
Maps and typicals are preferred!*



- (e) Describe the project's existing right of way ownerships. This description shall identify when the right of way was acquired and how ownership is documented (i.e. plats, deeds, prescriptions, certified surveys).

- *Projects with available right of way are preferred.*

- (f) Describe any proposed right of way acquisition, including expected matching fund source, limitations on fund use or availability, and who will acquire and retain ownership of proposed right of way.

- *Provide anticipated locations along the project where additional right of way will be necessary and the anticipated costs.*

The *Federal Uniform Relocation Assistance and Acquisition Policies Act* applies to all transportation alternatives program projects for any acquisition or relocation activities that are undertaken after there is any anticipation or intent to use federal funds on any phase of the project.



- (g) Describe any related project work phases that are already complete or currently underway.
- (h) Other specific project information that should be considered.

- *Describe any work phases that are complete or currently underway, such as:*
 - *Planning*
 - *Preliminary Engineering*
 - *Environmental*
 - *Design Plans*
 - *Right-of-way (Note right-of-way donation as well as any right-of-way to be acquired)*
 - *Construction (Note prior phases – already constructed and if TAP funding was received)*
- *Describe other specific project information that should be considered:*
 - *Benefits*
 - *Permit Needs*
 - *Known Impacts*



3. Project Implementation Information:

Attach documentation as exhibits to this application.

- (a) Describe the proposed method of performing (i.e. contract or in-house) and administering (i.e. local or state) each work phase of the project. If it is proposed that the project be administered by a governmental entity other than the Department of Transportation, the agency must be certified to administer Federal Aid projects in accordance with the department's ***Local Agency Program Manual (Topic No. 525-010-300)***.
- (b) Describe any public (and private, if applicable) support of the proposed project. (Examples include: written endorsement, formal declaration, petition, resolution, public meetings, financial donations or other appropriate means).
- (c) Describe the proposed ownership and maintenance responsibilities for the project when it is completed.
- (d) Describe source of matching funds and any restrictions on availability.
- (e) Other specific implementation information that should be considered.

Include Public & Private Support

- ***Letters of support from both public entities and private citizens (such as residents in the vicinity of the project)***



What is the total estimated cost of the work requested to be funded as a transportation alternative project through this application?

Planning Activities \$ _____

Project Development and Environmental Studies \$ _____

Engineering and Final Plans Preparation Work \$ _____

Right of Way Acquisition \$ _____

Construction \$ _____

Construction Engineering and Inspection Activities \$ _____

Other (Describe) \$ _____

TOTAL: \$ _____

How will the project be funded?

FDOT Transportation Alternative Funds \$ _____ + Local \$ _____ = Total \$ _____

FDOT Transportation Alternative Funds _____ % + Local _____ % = 100%

The most current cost information:

<http://www.dot.state.fl.us/specificationoffice/Estimates/HistoricalCostInformation/HistoricalCost.shtm>



CERTIFICATION OF PROJECT SPONSOR

I hereby certify that the proposed project herein described is supported by _____,
(Project Sponsor)

and that said entity will: (1) provide any required funding match; (2) enter into a maintenance agreement with the Florida Department of Transportation; (3) comply with the **Federal Uniform Relocation Assistance and Acquisition Policies Act** for any Right of Way actions required for the project, and (4) comply with the **NEPA** process prior to construction, which may require involvement with the **State Historic Preservation Officer (SHPO)**, and other State and/or Federal agencies, prior to construction, and (5) support other actions necessary to fully implement the proposed project. I further certify that the estimated costs included herein are reasonable and agree to follow through on the project once programmed in the Florida Department of Transportation's Work Program. I fully understand that significant increases in these costs could cause the project to be removed from the Florida Department of Transportation work program.

If project is not located along a state roadway:

Is sponsor or applicant willing to administer project using the Department's Local Agency Program (check one)
Yes _____ No _____

Status of sponsor/administrator's LAP certification: Currently certified _____ Not certified _____

Applied for certification & pending review _____ Planning to apply for certification _____

Other (explain) _____

Is resolution included with application? Yes _____ No _____

A copy of the adopted resolution showing sponsor's (board or council) approval and support of project should be included with this application.

Answer LAP Certification section for the Administrator of the Project (listed in Section 3A)

If the proposed project involves right of way from another entity (other than the applicant), an adopted resolution from that entity will also be required with the submittal.



* Signature

Name (please type or print)

Title

Date

* This should be executed by person who has signatory authority for sponsor and is authorized to obligate services and funds for that entity (generally chairman of the board or council).

Certification of Project Sponsor must be executed by the person who has Signatory Authority for that entity (generally Chairman of the Board or Council).



NON-FUNDED APPLICATIONS FROM PREVIOUS CYCLE

If you have a non-funded application that was submitted (or resubmitted) in the previous year(s), and you want it to still be considered for funding, you **MUST** submit application again with any new or changed information and updated cost estimates

This is needed to assure that proposed project is still viable and requested funding is adequate. A new resolution should be passed and provided to assure that current sponsors still support the project and agree to funding and maintenance agreement obligations.

EXAMPLES OF DESIRABLE PROJECTS

- *Project Need Established*
- *Project Benefits General Public*
- *Project Provides Connectivity*
- *Project Cost is Reasonable*
- *Project is Phased*
- *No R/W Issues*
- *No Environmental Concerns*
- *No Permitting Issues*
- *Project has Documented Support*
- *Applicant is Willing to Provide Some Funding*
- *Applicant is LAP Certified*
- *Applicant has a LAP Certified Sponsor*



EXAMPLES OF UNDESIRABLE PROJECTS

- *Ineligible Activity*
- *R/W Issues*
- *Environmental Issues*
- *Permits Needed*
- *Project Does Not Address a Non-Motorized Need*
- *Project Mostly Benefits an Isolated Group*
- *No Documentation of Public or Private Support*
- *No Documentation of Local Planning Consistency*
- *Ownership Issue*



APPLICATIONS FOR PROJECTS
OUTSIDE THE FOUR (4) METROPOLITAN PLANNING AREA (MPA) BOUNDARIES

Should be submitted directly to the
FDOT D3 Transportation Alternatives Coordinator

MAY BE SUBMITTED AT ANY TIME

DUE DATE: TBD

If an applicant provides a copy of their application to any other FDOT staff member, an original application should still be sent to the official coordinator listed below to assure that the application is complete and received by the due date.

Agency:	District 3 Florida Department of Transportation Alicia Brininger, Planning Specialist 1074 Highway 90 Chipley, FL 32428
Phone:	(850) 330-1550
Fax:	(850) 330-1149
e-mail:	alicia.brininger@dot.state.fl.us

APPLICATIONS FOR PROJECTS

WITHIN THE FOUR (4) METROPOLITAN PLANNING AREA (MPA) BOUNDARIES

Must be submitted through the appropriate Transportation Planning Organization (TPO).
Check with the TPO/TPA Coordinator (for your specific area) for the date application is due to them.

CAPITAL REGION TRANSPORTATION PLANNING AGENCY

Metropolitan Planning Area Boundary includes Leon, Gadsden, Jefferson, and Wakulla Counties.

TPA: Capital Region Transportation Planning Agency
Greg Burke
300 S. Adams Street, M.S. A-19
Tallahassee, FL 32301
Phone: (850) 891-6802
Fax: (850) 891-6832
e-mail: greg.burke@talgov.com

- *Coordinators in these areas solicit for applications on a biennial basis.*
 - ✓ *Capital Region Transportation Planning Agency accepts applications in odd numbered years.*
 - ✓ *Bay County, Florida-Alabama, and Okaloosa-Walton Transportation Planning Organizations accept applications in even numbered years.*
- *MPA Boundary Maps are included on the TAP CD in instructions.*

BAY COUNTY TRANSPORTATION PLANNING ORGANIZATION

Metropolitan Planning Area Boundary includes all of Bay County.

FLORIDA-ALABAMA TRANSPORTATION PLANNING ORGANIZATION

Metropolitan Planning Area Boundaries include parts of Escambia and Santa Rosa Counties (also a small section of Alabama).

OKALOOSA-WALTON TRANSPORTATION PLANNING ORGANIZATION

Metropolitan Planning Area Boundaries include parts of Okaloosa and Walton Counties.

TPO: (FROM ABOVE LIST)
c/o West Florida Regional Planning Council
Jenny Cook
4081E Olive Rd, Suite A
Pensacola, FL 32514

Phone: (850) 332-7976 Ext. 214
Toll Free: 1-800-226-8914
Fax: (850) 637-1923
E-mail: jenny.cook@wfrpc.org

RESOURCES

☞ FHWA MAP 21 information

☞ <http://www.fhwa.dot.gov/map21/>

☞ Transportation Alternatives:

○ <http://www.fhwa.dot.gov/map21/guidance/guidetap.cfm>

☞ FDOT TAP information

○ <http://www.dot.state.fl.us/emo/alternatives/alternatives.shtm>

☞ Local Agency Program Information

○ <http://www.dot.state.fl.us/programmanagement/LAP/Default.shtm>

☞ District 3 Public Information Office Website:

○ <http://www.nwflroads.com/GeneralResources.shtm>

- Includes TAP information & interactive TAP application
- Includes SRTS information & SRTS application

☞ Safe Routes to School

○ <http://www.saferoutesinfo.org/>

☞ Recreational Trails Program

○ <http://www.dep.state.fl.us/gwt/grants/>



Questions?

District 3 Florida Department of
Transportation

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Chipley, FL 32428

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