



Local Agency Program Community of Practice

June 15, 2016 Meeting Minutes

Daytona Beach, Florida

1:30 pm to 4:30 pm

1:30 Welcome & Introductions – Lorraine Moyle

New Members: APWA- Thai Tran, Sarasota County
APWA- Eric Gooch, City of Tallahassee

1:40 REDI Update- Melanie Weaver-Carr

- Next meeting date is July 15, 2016 at FDOT Burns Bldg, Tallahassee, FL
 - DEO is facilitator with various partner agencies
 - All members are invited to attend the meetings. The intent is to identify coordination efforts and resources for rural partners.
 - July meeting is a transportation based agenda
 - Add off-system bridge item to the agenda

1:45 FHWA Update- FAST ACT, Emergency Relief Program- Nick Finch/Nahir DeTizio

- Need to present ER Program training. Webinar or in person training will be decided. Needs to incorporate thorough explanation of pre-event contracts and FEMA exclusions. In the future, group thinks it would be a good idea to offer ER Program Training annually prior to the beginning of the rainy season (Jan/Feb).
- Discuss ER Training at FACERS Meeting
- FAST ACT- focus on the economies of scale when funding projects, how to handle contingencies, makes decisions about bundling and bring the MPOs into the conversation on how to group

2:05 Contract Compliance Manual Progress Report- Mike Klump

- Publication date of the Manual
- Changes over the past few months or possible future changes
 - Manual should receive executive approval next month.
 - Local agency RCS staff will be invited to the District roll out meetings Stefan Kulakowski is scheduling.

2:15 Local Safety Projects Progress Report- Joe Santos/Lorraine Moyle

- Draft Process Memo- August 2016 target
- Tool Box- what tools do you want to see in the tool box?- Continued on Page 2
 - Joe/Lorraine to set up focus group to work on tool box.
 - Schedule conference call as needed to update group after August 2016?
 - Received question on whether local programs staff are invited to be part of the District CTSTs and why consultants are members of the CTSTs if they may be competing for the work.



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3:30 **LAP Certification and Training Requirements-** Fred Schneider/Lorraine Moyle

- Is this being implemented the same across all FDOT Districts? **Yes. Three year timeclock is required per corrective action plan that the FDOT must meet as result of the 2014 LPA review.**
- Are all agencies being recertified and submitting for training at this point in time? **Yes, all agencies are required to attend training per LAP Manual Chapter 2.**
- What is the suggested number of people that are supposed to be on this CERT Tool in order to be recertified? **The information is based on the agency's structure and is used to determine qualifications of the agency during the interview and recertification process.**

4:00 **General Discussion**

- Next meeting dates-
 - Teleconference dates- late August/September- **pending outcome of August**
 - Face to Face- October 6, 7 or November is open- **scheduled for Nov 7, 2016 10am to 2pm.**
- Additional topics or questions?



Florida Transportation Project Delivery Tool Box- Local Roadways

June 2016 (DRAFT)

FUNDING PROGRAMS

Safety Program Infrastructure Funds:

- **HSIP**- focus on engineering infrastructure
- **SRTS**- schools and surrounding areas www.srtsfl.org

Other Most Common Fund Types:

- **Federal-Aid Highway Program** (TAP, SU, etc.)
 - FDOT implements via LAP off the State Highway System
- **Local Programs** <http://www.dot.state.fl.us/programmanagement/lp/Default.shtm>
 - SCOP, SCOP Municipalities, SCRAP, CIGP, TRIP
 - Main webpage for statewide information implemented January 1, 2016.
 - Implement statewide application cycle create consistent parameters, including due dates, for the local project applications
 - D7 Local Agency Safety Funding Guide
 - <http://www.tampabaytrafficsafety.com/SafetySummit/2015%20Resources/D7%20Local%20Agency%20Safety%20Funding%20Guide%20for%20Off-System%20Roadways%202015-04-08.pdf>

DATA ITEMS

1 - SYSTEMS

- Signal Four Analytics - <https://s4.geoplan.ufl.edu/>
- FIRES (Florida's Integrated Report Exchange System)
 - <https://firesportal.com/Pages/Public/Home.aspx>
- Traffic Safety Web Portal - <https://fdotewp1.dot.state.fl.us/TrafficSafetyWebPortal/>
 - Web training completed and scheduled (next date June 21, 2016)
 - FDOT Crash Data Academy – Crash Report Overview <https://attendee.gotowebinar.com/register/3334168228963195138>
- FDOT GIS crash maps
 - High Pedestrian Traffic Areas <https://www.arcgis.com/home/item.html?id=59cbe0d991494bfd975a11d2aaf40bf4>
 - 2013 Statewide Crash data – Florida <https://www.arcgis.com/home/item.html?id=6b8472ae8177437682087f01ca5c15ac>



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- FDOT Top Pedestrian Crash Intersections and Segments <https://www.arcgis.com/home/item.html?id=cd2b3929ecc048839c4cb08b2aaa4a2d>
- Florida Intersection Crash Rates – 2013 <http://www.arcgis.com/home/item.html?id=a2808263e708478fa01e8738162d5eab>

2 - DATA

- HERE Data and STRAVA - <https://www3.dot.state.fl.us/unifiedbasemaprepositary/>
 - Strava Metro Overview - <http://metro.strava.com/>
- Curve data (Starting in July 2017)

3 – NOTES

- Researching feasibility of district by district contract roll out to assist locals with crash data and collection
 - LTAP/Transportation Safety Center
 - D7 uses consultant support (Crash Data Management System)
 - D2 receiving assistance from CUTR
- Districts provide “hot spot” data but locals assist with local roadway geometry data collection to support HSIP need justification

CONTRACT MECHANISMS

**It may or may not be feasible to implement all contract types in all Districts.*

- Design Push Buttons
- Design Build Push Button- statewide implementation by District(?)
- Push Button equipment purchase contracts
 - Require Public Interest Finding approved by FHWA
 - Limited to \$5 million per contract
- Push button contracts for installation of signing, striping, guardrail, etc. for local use
 - Requires SEP-14
- Force account delivery by locals
 - FDOT provides safety equipment for locals to install
- Templates to be included in Tool Box for District use:
 - Maintenance agreements
 - Vendor agreements for local install



Florida Transportation Project Delivery Tool Box- Local Roadways (cont'd)

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- D7 Local Agency Safety Funding Guide
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OUTREACH TO LOCALS

- District Community Traffic Safety Teams (CTST)
- Strategic Highway Safety Plan Priority List- provide info on meeting criteria
- LTAP/Transportation Safety Center
- FHWA Local Roads Safety Peer Exchange in Ohio (June 2016)
- District Local Transportation Symposiums- D2, D3, D7
- Local Programs and Safe Routes to School Web Pages
 - Tampa Bay Traffic Safety
- <http://www.tampabaytrafficsafety.com/SitePages/Home.aspx>