



## *Florida Department of Transportation*

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### **MEMORANDUM**

**DATE:** June 11, 2015

**TO:** Specification Review Distribution List

**FROM:** Daniel Scheer, P.E., State Specifications Engineer

**SUBJECT:** Proposed Specification: **0060103 Control of Materials.**

In accordance with Specification Development Procedures, we are sending you a copy of a proposed specification change.

This change was proposed by Karen Byram of the State Product Evaluation Office to modify the language to require manufacturers to submit photographs of their approved devices or approved material labels. Photographs must be received prior to the devices and materials being posted to the Approved Products List (APL).

Please share this proposal with others within your responsibility. Review comments are due within four weeks and should be sent to Mail Station 75 or online at <http://www2.dot.state.fl.us/ProgramManagement/Development/IndustryReview.aspx> . Comments received after **July 9, 2015**, may not be considered. Your input is encouraged.

DS/dt  
Attachment

**CONTROL OF MATERIALS.**  
**(REV 6-2-15)**

SUBARTICLE 6-1.3.1.1 is deleted and the following substituted:

**6-1.3.1.1 Approved Product List:** The Product Evaluation Section in the State Specifications and Estimates Office maintains the APL. This list provides assurance to Contractors, consultants, designers, and Department personnel that specific products and materials are approved for use on Department facilities. The Department will limit the Contractor's use of products and materials that require use of APL items to those listed on the APL effective at the time of placement. References to the Qualified Products List (QPL) will be synonymous with the APL in all Contract Documents.

Manufacturers seeking to have a product evaluated for the APL must submit a product evaluation application, available on the Department's website at the following URL:

<http://www.dot.state.fl.us/specificationsoffice/ProductEvaluation/QPL/SubmittalProcess.shtm> with supporting documentation as defined and detailed by the applicable Specifications and Design Standards. All required test reports must be conducted by an independent laboratory or other independent testing facility. All required drawings and calculations must be signed and sealed by a Professional Engineer licensed in the State of Florida. The application must be signed by a legally responsible person from the manufacturer. Manufacturer name and material designation (product name, style number, etc.) provided on the application shall be the same as identified on product packaging and labels.

Products that have successfully completed the Department's evaluation process are eligible for inclusion on the APL. Before the approved product is posted on the APL, manufacturers are required to submit a photograph of the approved device or the approved material label. Manufacturer's of APL approved products are required to resubmit the product for APL approval when any modifications or alterations are made to an approved product This includes, but is not limited to, design, materials, fabrication methods or operational modifications. Notification of modifications or alterations must be submitted along with supporting documents for review and approval by the Department. The Department will consider any marked variations from original test values for a product, failure to notify the Department of any modifications or alterations, or any evidence of inadequate performance of a product as sufficient evidence that the properties of the product have changed, and the Department may remove the product from the APL.

Manufacturers must re-qualify APL products for approval on or before the product's original approval anniversary date. The APL requalification schedule and criteria are available on the Department's website at the following URL:

<http://www.dot.state.fl.us/specificationsoffice/ProductEvaluation/RequalificationSchedule.pdf>. The Department will consider failure to perform these actions as sufficient evidence that the properties of the product have changed, and the Department may remove the product from the APL.