

ORIGINATION FORM
Proposed Revisions to the Specifications

Date:

Specification Section:

Originator:

Articles/Subarticles:

Telephone:

email:

Why does the existing language need to be changed?

Summary of the changes:

Are these changes applicable to all Department jobs? Yes No
If not, what are the restrictions?

Will these changes result in an increase or decrease in project costs? Yes No
If yes, what is the estimated change in costs?

With who have you discussed these changes?

What other offices will be impacted by these changes?

Will this revision necessitate changes to the following: BOE PPM SDG CPAM

Design Standards List Affected Index Nos.

Other manual?

Are all references to external publications current? Yes No
If not, what references need to be updated (please include changes in the redline)?

Will this revision necessitate any of the following:

Design Bulletin

Construction Bulletin

Estimates Bulletin

Contact the State Specifications Office for assistance in completing this form.

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JIM BOXOLD
SECRETARY

MEMORANDUM

DATE: January 8, 2015

TO: Specification Review Distribution List

FROM: Daniel Scheer, P.E., State Specifications Engineer

SUBJECT: Proposed Specification: 0040100 Scope of the Work (Electronic Submittal of Documents)

In accordance with Specification Development Procedures, we are sending you a copy of a proposed specification change.

The Special Provision is proposed by Doug Martin of the State Construction Office to allow for all Construction documentation to be transmitted electronically thereby creating a paperless environment for conducting business on a project by project basis.

Please share this proposal with others within your responsibility. Review comments are due within four weeks and should be sent to Mail Station 75 or online at <http://www2.dot.state.fl.us/SpecificationsEstimates/Development/IndustryReview.aspx> . Comments received after **February 4, 2015**, may not be considered. Your input is encouraged.

DS/ft
Attachment

**SCOPE OF THE WORK (ELECTRONIC SUBMITTAL OF DOCUMENTS).
(REV 12-15-14)**

ARTICLE 4-1 is expanded by the following:

Upon execution of the contract, the Contractor and Department agree that all informational, contractual and other business required for this project will be through a system of paperless electronic means. When the specifications require a written submission of documentation, such documents must be submitted electronically.

All documents requiring a signature must be executed electronically by both parties in accordance with Chapter 668, Florida Statutes, and have the same force and effect as a written signature. The Department will provide a web-based collaboration site to facilitate the electronic document exchange. All persons requiring access to the collaboration site shall be identified during the preconstruction conference. All persons that normally sign paper documents, and will be using the site, must acquire digital signature certificates.