

FDOT/FICE Liaison Committee

DRAFT Minutes

August 1, 2012

- A. Debrief on D5-Turnpike Regional Meeting
- The meeting was deemed successful by all attendees. One recommendation made for future meetings was to have the local District secretary's give a 5 minute "state of the District" address that could provide their overview and perspective of current priorities and issues in the District.
- B. CEI Hybrid Contracting Model
- This initiative is intended to make CEI services more efficient both within the FDOT and with FICE consultants.
 - The intent is to hire more in house PA's and eliminate FDOT inspectors through attrition. In addition, the threshold for projects that will be going to this Hybrid approach is all those below \$10M.
 - This policy is of great concern to FICE members who have voiced this to FDOT leadership. Sec Prasad and David Sadler have in turn requested a list of projects from each District to determine the impact this policy would have, and will consider changing the threshold based on this review.
- C. Rate Adjustment Scenarios
- The new language clarifies rate and audit info at time of contract change, generally after five years or change in phase. This language has been previously circulated to FICE, and although FICE would prefer that escalation be allowed, this is understood to be current policy and FICE accepted the language.
- D. Use of Field Office Rate
- This new language clarifies when Home office versus Field office overhead and expense rates apply for longer duration assignments. Once again FICE has previously reviewed and accepted this language so this will also be implemented.
- E. Internet Grades Report
- FDOT said they don't currently post grades on internet, but this policy is being revisited.
 - FICE will bring this up at the next Transportation Committee Meeting, in terms of whether or not firms want their grades published and available for all to see.
 - Florida Accountability Contract Tracking System. Contracts will be made public starting in October.

F. DB Process

- FDOT will send Phase 1 scores to individual firms for them to determine if they want to proceed into Phase 2 and for them to see how they were scored in individual areas.
- Also discussed introduction of a page-turn session that will be introduced into DB process for teams to walk through proposals with TRC and have the ability to highlight areas they want to emphasize and have TRC request clarification.

G. FICE Outstanding Project Awards

- FDOT would help nominate and participate in award selection.
- Include more than road & bridge projects, like transit, traffic ops, etc.
- A recommendation was made for FDOT to nominate projects, not FICE.
- John said the initial idea was for FDOT & FICE to nominate.

H. Recommendations for Selection Process

- At Secretary Prasad's request, FICE has spent a couple of months developing recommendations for standardizing selection processes for different project types that would be applied across all Districts. The intent is to get consistency between Districts with how to procure projects.
- FICE prepared a Draft approach that was being presented for FDOT to consider.
- FICE representatives said the Production Committee brainstormed these, met with some FDOT District representative unofficially to get input, then brought options to the Transportation Committee. The Transportation Committee developed/recommended 1 or 2 options per category.
- FICE representatives then walked through the individual recommendations for each category and requested FDOT review
- Carla Perry asked how FICE would recommend addressing unique situations such as advanced production. And FICE indicated that there will be exceptions.

I. CPR Items

- a. Design RFP consistency – no update.
- b. CITS billing practices – no update

J. Staff Hour Estimate Task Team

- Sub team input is expected soon. PD&E information will be provided in September.

K. DBE Commitment

- There is still a desire by FDOT/FHWA to have DBE participation spread to non-traditional categories such as geotech and survey. FICE

recommended this should be addressed through incentives not through punitive steps.

- DBE commitment are overall running at 11% which is greater than 8% goal.