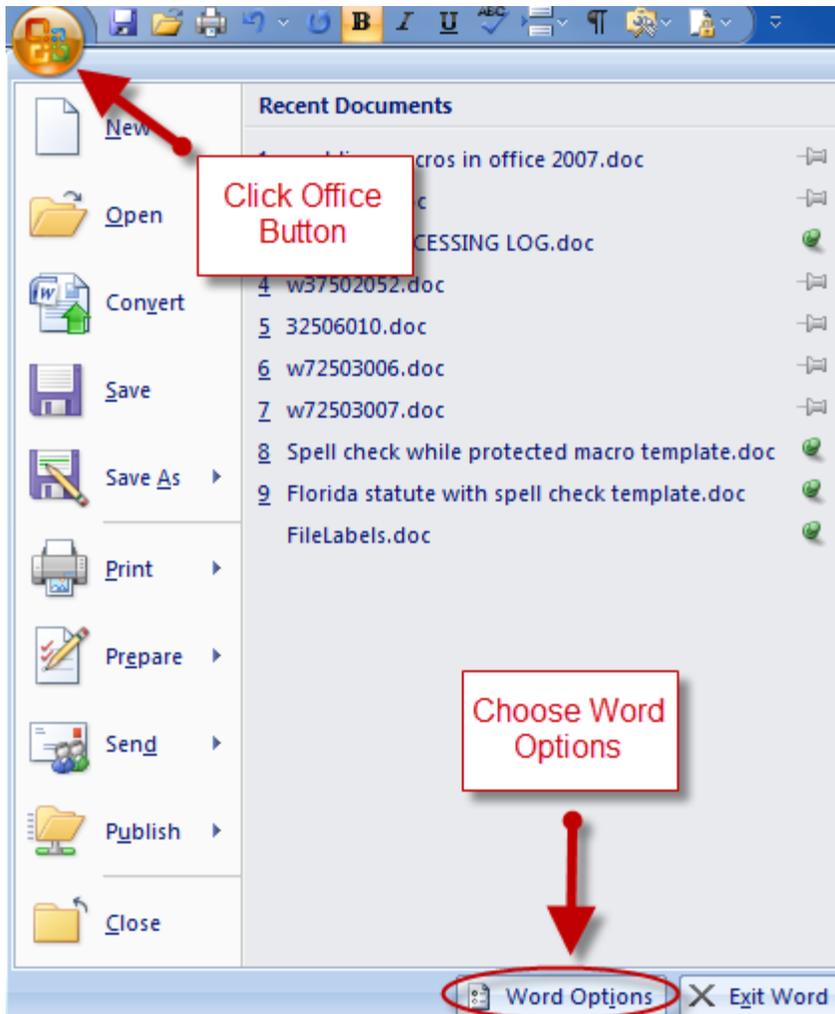


Enabling Signed Macros in Word 2007

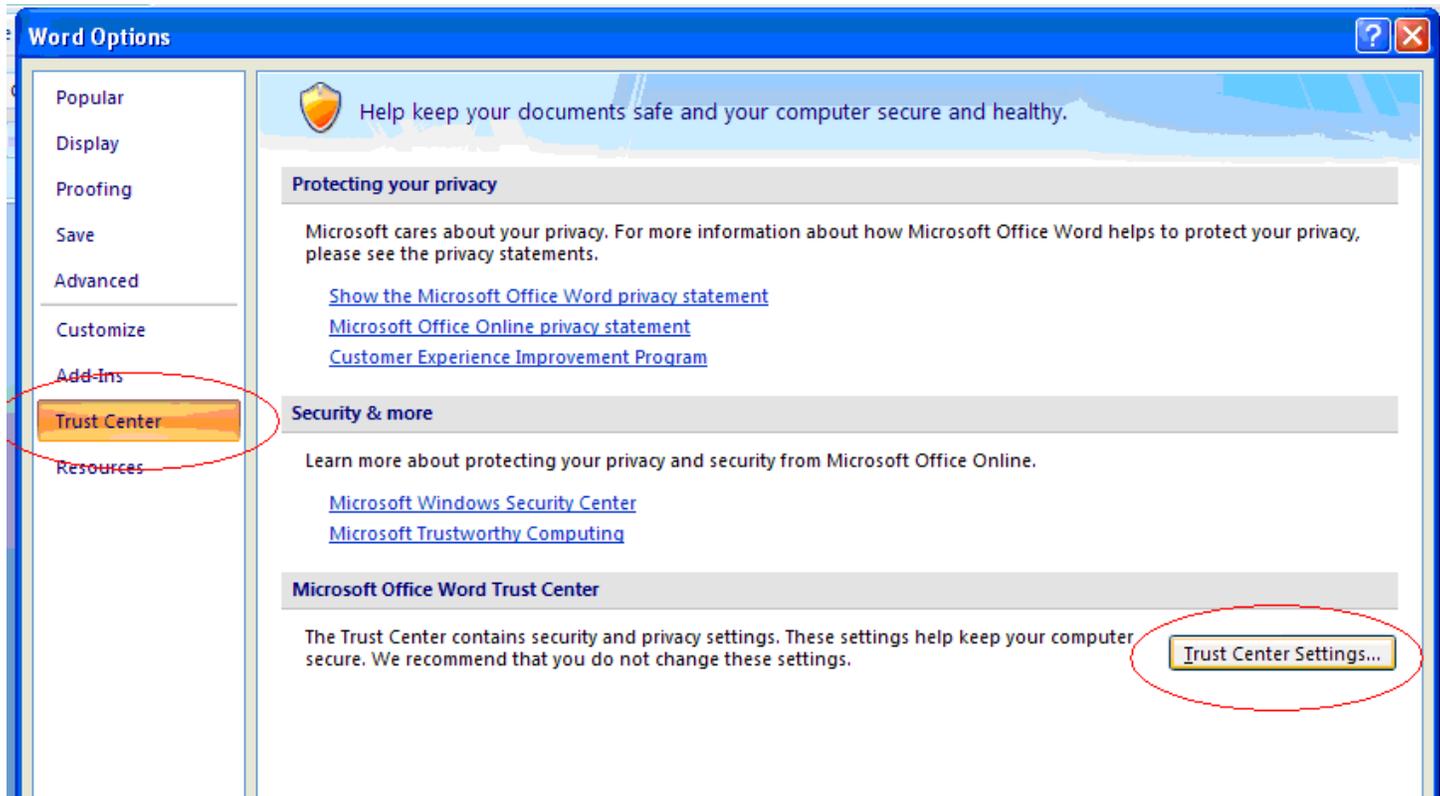
Important Note

You MUST save Word forms with a .doc extension for them to function properly. Word 2007 often defaults to .docx, so be sure to change this when saving a Word form.

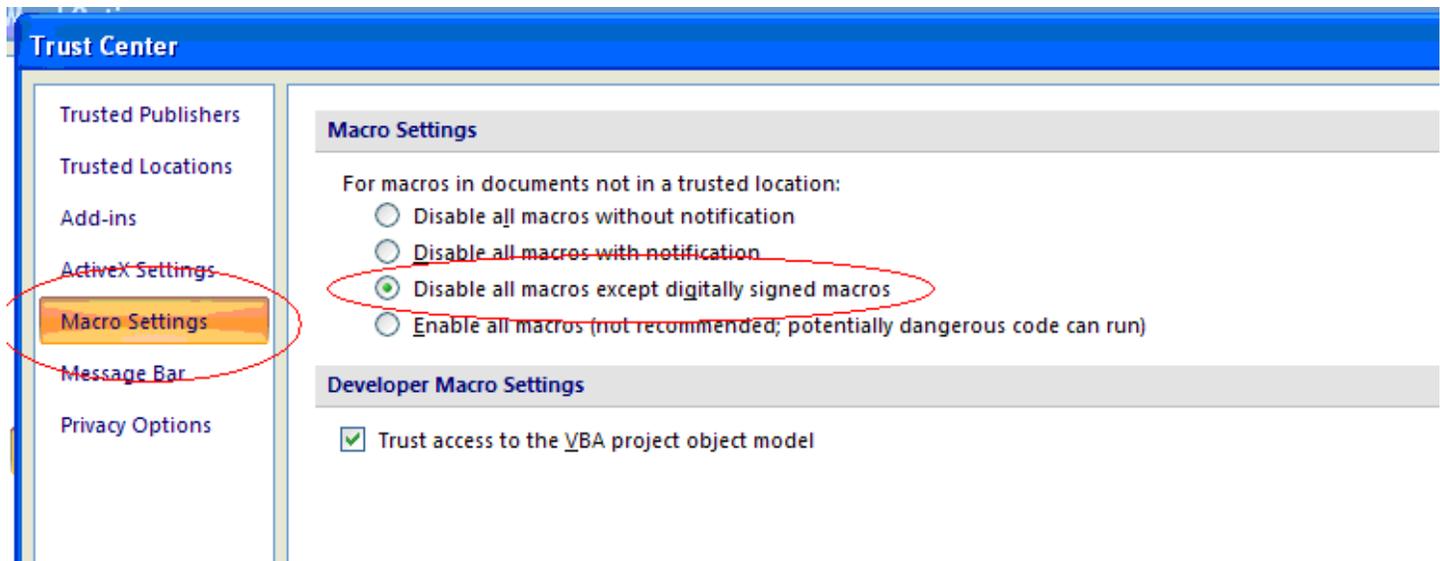
Step 1 (This step can be done at any point, even without a form open)
Click the Office button and then choose Word Options



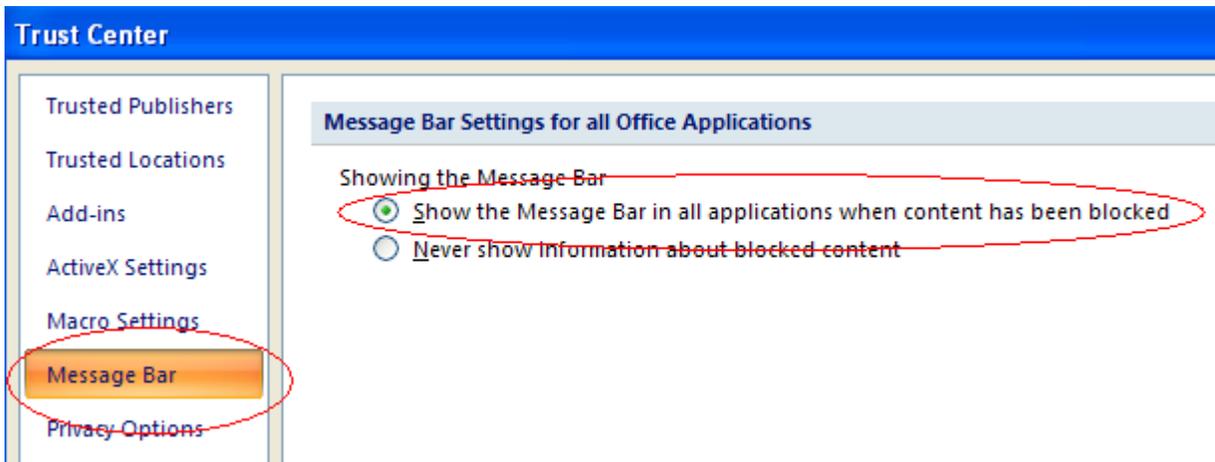
Next, select Trust Center on the left. Then, click the Trust Center Settings button...



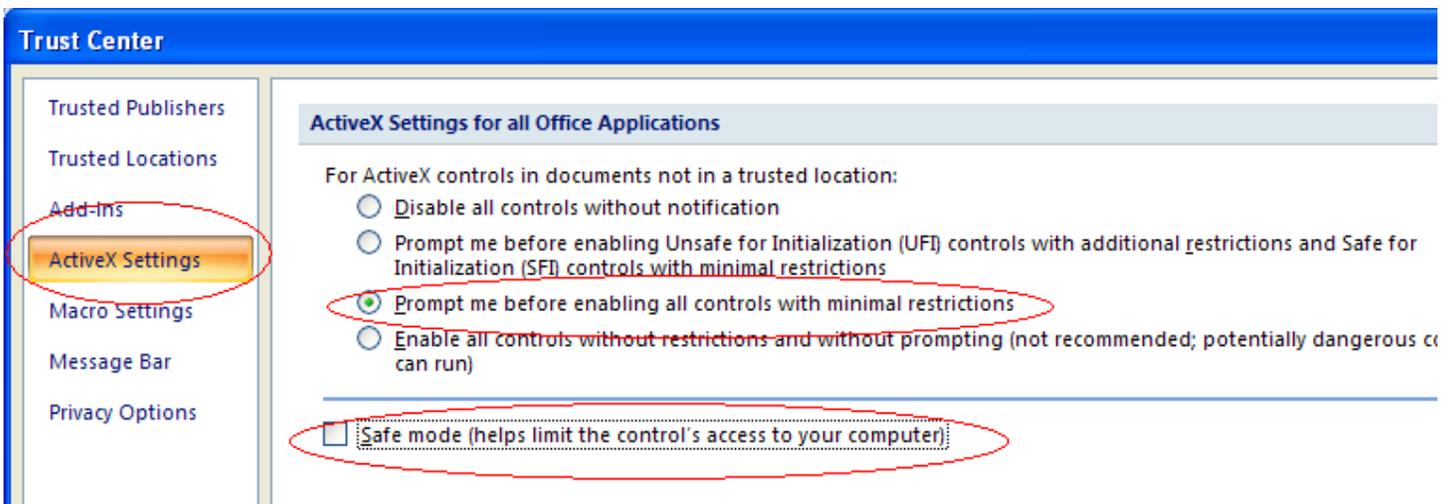
Next, select Macro Settings and choose the "Disable all macros except digitally signed macros" radio button.



Next select the Message Bar settings, and make sure the first item is selected:



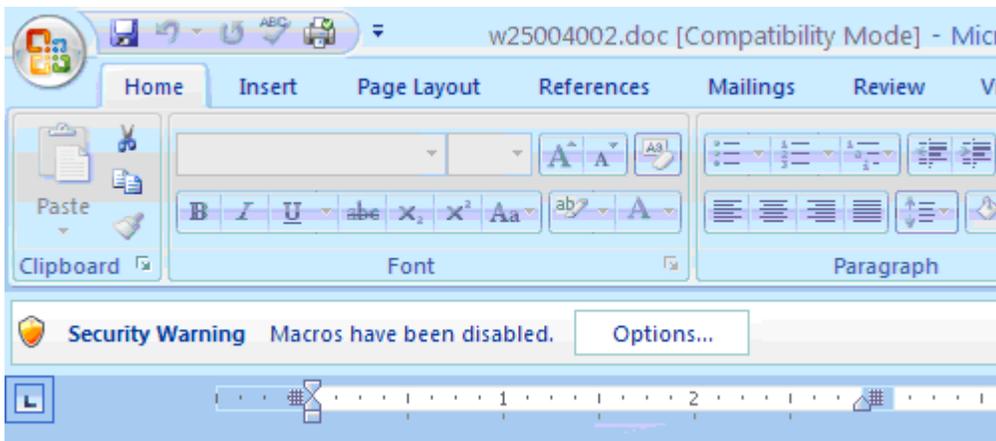
Then select ActiveX Settings and make sure they are set as shown here:



Click OK on both the Trust Center and Word Options Windows.

Step 2 (Trusting the macro signature)

When you open a form that has macros, you should see a warning like this:



Click the Options button and this screen will open:



You will see who the digital signature belongs to in the signature section. For those that you will see often and trust, such as ours, select “Trust all documents from this publisher” and click OK.