



Certificate of Achievement in
*SERVICE EFFORTS &
ACCOMPLISHMENTS REPORTING*



Silver Award
Presented To
FLORIDA
DEPARTMENT OF
TRANSPORTATION

For Your Outstanding Efforts in
Producing the High Quality
2010 Performance Report

A Certificate of Achievement in Service Efforts and Accomplishments Reporting is presented by AGA to state and local governmental entities whose annual performance reports fulfill the Governmental Accounting Standards Board's suggested criteria for communicating results and thereby increasing public accountability.



Lisa Casias

Lisa Casias, CPA
2010-2011 AGA National President

Reimond Van Daniker

Reimond P. Van Daniker, DBA, CPA
AGA Executive Director



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April 19, 2011

Mr. W. David Lee
Administrator, Statewide Planning and Policy Analysis
Office of Policy Planning
605 Suwannee Street
Tallahassee, Florida 32399

Dear Mr. Lee:

On behalf of AGA's Certificate of Achievement in Service Efforts and Accomplishments (SEA) Reporting program, I would like to congratulate **the Florida Department of Transportation (FDOT)** for the excellent *2010 Performance Report*. We are honored to acknowledge FDOT's outstanding efforts and significant accomplishment by awarding the AGA's prestigious *Silver Certificate of Achievement in Service Efforts and Accomplishments Reporting*. FDOT has done an outstanding job meeting the Governmental Accounting Standards Board's (GASB) suggested criteria for reporting performance information.

We are particularly impressed with several innovative and noteworthy features of FDOT's report, including:

- Stating the report's purpose and scope. The scope includes the organization's full budget.
- Clearly stating the goals and objectives of the organization. The Performance Measures Framework's pyramid describes the relationship of outcomes to outputs and visually links outcomes to policy-level strategies.
- Making the report easy to find and accessible to the public. The report clearly states that the report is available on the internet and the report was emailed to over 3,000 subscribers.
- Providing targets and several years of data for some measures. This information provides the reader with a better frame of reference for assessing the performance of the organization.

Enclosed is a Scoring Sheet that identifies the reviewers' impressions of the report in relation to the suggested criteria. It should be noted that the Program's guidelines state that receiving the Silver Certificate requires the application of all 17 suggested criteria (receiving a score above 0) and the achievement of a total score of at least 24 points. Attainment of this certificate represents a significant accomplishment by a state or local government entity and its management.

To achieve the next level or Gold award, FDOT would need to fully apply 13 of the 17 criteria (scoring 2 or above by two or more reviewers) and zero criteria be deemed as "not applied". We recommend that future reports expand their explanation on the involvement in *Focus on Key Measures* (Criterion 6), *Reliable Information* (Criterion 7), and *Resources Used and Efficiency* (Criterion 9).



Our partner for the SEA program is Accenture. For guided assistance in methods on how you might improve your own performance management practices and reporting, Accenture offers a free one-day workshop with your executives. Contact Evie Barry, director of performance reporting at AGA at 703-684-6931, extension 324 if you would like additional details.

In preparation for using the recently released GASB document, *Suggested Guidelines for Voluntary Reporting, SEA Performance Information*, AGA and the Public Performance Measurement and Reporting Network have created a website which explains and demonstrates the Suggested Guidelines with examples from actual SEA reports. Starting in 2012, AGA will use these Suggested Guidelines in lieu of the Suggested Criteria to review performance (SEA) reports. Visit www.performancereporting.org for this, and more, information. Please note that the Suggested Guidelines with the four Essential Components and the six qualitative Characteristics are very similar to the current Suggested Criteria.

We commend FDOT's active engagement in this important endeavor and appreciate your valuable leadership and strong support of the program. Your demonstrated commitment to the important field of performance reporting is an example for other governments to follow. Again, we congratulate you on attaining the Silver certificate and offer best wishes to you and your team.

Sincerely,

A handwritten signature in black ink that reads "Relmond P. Van Daniker". The signature is written in a cursive, flowing style.

Relmond P. Van Daniker
Executive Director

Enclosure: Scoring Sheet