

APPLIES TO APPLICANTS FOR CAPITAL ASSISTANCE (ONLY)

JAN 3 0 2014

MODAL
DEVELOPMENT

Checklist for Application Completeness

Name of Applicant: Central Florida Regional Planning Council

Check one: New Applicant _____ Recurring Applicant X

The following must be included in the Application for Section 5311 Capital Assistance in the order listed.

- X This checklist
- X Applicant's cover letter (use FDOT provided cover letter).
- X Two (2) copies of the governing board's Resolution.
- X Application for Federal Assistance (Form 424, Code 20.509)
- N/A Forms B-1 and B-2 (Operating and Administrative Expense & Revenues; Grant Request)
- X Forms C-1 and C-2 (Operating and Administrative Expenses & Revenues)
- X Form C-3 (Current Vehicle and Transportation Equipment Inventory)
- N/A Form C-4 (Capital Request)
- N/A Exhibit A-1: Fact Sheet
- X Exhibit B: Proposed Project Description
- X Exhibit C: Public Hearing and Publisher's Affidavit (public agencies only)
- X Exhibit E: Single Audit Act, and a copy of the latest audit, if applicable
- N/A Exhibit E-1: Certification of Exemption from Single Audit Act, if applicable
- X Exhibit F: Federal Certifications and Assurances
- N/A Exhibit G: Certification of Equivalent Service (if grant is for non-accessible vehicles)
- X Exhibit H: Applicant Certification and Assurance to FDOT
- X Exhibit I: FTA Section 5333(b) Assurance
- N/A Exhibit J: Protection of the Environment (if grant is for facilities)
- X Exhibit K: Applicant Certification of Transportation Disadvantaged Service Plan (TDSP).

Date application was submitted to Local Clearinghouse/RPC: 1/29/14

Additional documents required from New Applicants:

STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

GRANT APPLICATION

The Central Florida Regional Planning Council (CFRPC) submits this Application for the Section 5311 Capital Funds Grant for Mobility Management and agrees to comply with all assurances and exhibits attached hereto and by this reference made a part thereof, as itemized in the Checklist for Application Completeness.

CFRPC further agrees, to the extent provided by law (in case of a government agency in accordance with Sections 129.07 and 768.28, Florida Statutes) to indemnify, defend and hold harmless the Department and all of its officers, agents and employees from any claim, loss, damage, cost, charge, or expense out of the non-compliance by the Agency, its officers, agents or employees, with any of the assurances stated in this Application.

This Application is submitted on this _____ day of January, 2014 with two (2) original resolutions or certified copies of the original resolution authorizing Patricia M. Steed, Executive Director to sign this Application.

Central Florida Regional Planning Council

By: 

Title: Executive Director

Date: 1/29/14



RESOLUTION 2013-12E

A RESOLUTION OF THE CENTRAL FLORIDA REGIONAL PLANNING COUNCIL AUTHORIZING THE SIGNING AND SUBMISSION OF A GRANT APPLICATION AND SUPPORTING DOCUMENTS AND ASSURANCES TO THE FLORIDA DEPARTMENT OF TRANSPORTATION, THE ACCEPTANCE OF A GRANT AWARD FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION AND AUTHORIZATION TO SIGN THE JOINT PARTICIPATION AGREEMENT AND ASSOCIATED ADMINISTRATIVE SUPPORT DOCUMENTS

WHEREAS, the Central Florida Regional Planning Council has the authority to apply for and accept grants and make purchases and/or expend funds pursuant to grant awards made by the Florida Department of Transportation as authorized by Chapter 341, Florida Statutes and/or by the Federal Transit Administration Act of 1964, as amended;

NOW, THEREFORE, BE IT RESOLVED BY THE Central Florida Regional Planning Council, Florida:

1. This resolution applies to Federal Programs under U.S.C. Section 5311 Capital.
2. The submission of a grant application, supporting documents, and assurances to the Florida Department of Transportation is approved.
3. Patricia M. Steed, Executive Director is authorized to sign the application, accept a grant award, sign a Joint Participation Agreement, purchase vehicles/equipment and/or expend grant funds pursuant to a grant award, unless specifically rescinded.

DULY PASSED AND ADOPTED THIS 11TH DAY OF DECEMBER, 2013

BY: _____

W. Patrick Huff, Chairman

ATTEST:

Kathryn Hall (seal)



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BY: 
W. Patrick Huff, Chairman

ATTEST:

 (seal)

APPLICATION FOR FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION:		Application – place an x in the box <input type="checkbox"/> construction <input checked="" type="checkbox"/> non-construction		Pre-application – place an x in the box <input type="checkbox"/> construction <input type="checkbox"/> non-construction	
2. DATE SUBMITTED		1/29/14		Applicant Identifier	
3. DATE RECEIVED BY STATE				State Application Identifier	
4. DATE RECEIVED BY FEDERAL AGENCY				Federal Identifier	
5. APPLICANT INFORMATION					
Legal Name: Central Florida Regional Planning Council (CFRPC)			Organizational Unit:		
			Department:		
Organizational DUNS: 141255336			Division:		
Address: 555			Name and telephone number of person to be contacted on matters involving this application (give area code)		
Street: East Church Street			Prefix: Ms. First Name: Patricia		
City: Bartow			Middle Name: M.		
County: Polk			Last Name: Steed		
State: Florida		Zip Code 33830		Suffix:	
Country: United States			Email: psteed@cfrpc.org		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): (Replace these boxes with numerals) 59-1520550			Phone Number (give area code) (863) 534-7130		
			Fax Number (give area code)(863) 534-7138		
8. TYPE OF APPLICATION: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) <input type="checkbox"/> (See back of form for description of letters.) Other (specify)			7. TYPE OF APPLICANT: (See back of form for Application Types) State Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: (Replace these boxes with numerals) 20-509 TITLE (Name of Program): Non-Urbanized 5311 Capital Formula Grant			9. NAME OF FEDERAL AGENCY: Federal Transit Administration		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Heartland Rural Mobility Plan Study Area			11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Mobility Management – Heartland Rural Mobility Plan Implementation		
13. PROPOSED PROJECT			14. CONGRESSIONAL DISTRICTS OF:		
Start Date: 10/1/14		Ending Date: 9/30/15	a. Applicant 12th	b. Project 13, 16, 23, 25	
15. ESTIMATED FUNDING:			16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 180,000	.00	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION /APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:		
b. Applicant	\$.00	DATE:		
c. State	\$.00	b. No. PROGRAM IS NOT COVERED BY E. O. 12372.		
d. Local	\$ 45,000	.00	PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other		.00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program Income	\$.00	<input type="checkbox"/> Yes. If "Yes" attach an explanation.		
g. TOTAL	\$ 225,000	.00	<input checked="" type="checkbox"/> No		
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.					
a. Authorized Representative					
Prefix: Ms.		First Name: Patricia		Middle Name: M..	
Last Name: Steed			Suffix:		
b. Title: Executive Director			c. Telephone Number (give area code) 863-534-7130		
d. Signature of Authorized Representative: 			e. Date Signed: 1/29/14		

APPLIES TO ALL APPLICANTS FOR CAPITAL ASSISTANCE

FORM C-1

TRANSPORTATION-RELATED OPERATING and ADMINISTRATIVE EXPENSES

Name of Applicant: Central Florida Regional Planning Council
 State Fiscal period from 10/1/14 to 9/30/15

EXPENSE CATEGORY	EXPENSE \$
Labor (501)	\$ 151,500
Fringe and Benefits (502)	66,500
Services (503)	
Materials and Supplies (504)	
Vehicle Maintenance (504.01)	1,500
Utilities (505)	
Insurance (506)	
Licenses and Taxes (507)	
Purchased Transit Service (508)	
Miscellaneous (509)	5,500
Leases and Rentals (512)	
Depreciation (513)	
TOTAL EXPENSE	\$ 225,000

FORM C-2

OPERATING and ADMINISTRATIVE REVENUES

OPERATING REVENUE CATEGORY	REVENUE \$
Passenger Fares for Transit Service (401)	
Special Transit Fares (402)	
Other (403 – 407) (identify by appropriate code)	
TOTAL OPERATING REVENUE	\$
OTHER REVENUE CATEGORY	
Taxes Levied Directly by the Transit System (408)	
Local Cash Grants and Reimbursements (409)	45,000
Local Special Fare Assistance (410)	
State Cash Grants and Reimbursements (411)	
State Special Fare Assistance (412)	
Federal Cash Grants & Reimbursements (413)	180,000
Interest Income (414)	
Contributed Services (430)	
Contributed Cash (431)	
Subsidy from Other Sectors of Operations (440)	
TOTAL OF OTHER REVENUE	\$
GRAND TOTAL ALL REVENUE	\$ 225,000

Exhibit B

Proposed Project Description

The Central Florida Regional Planning Council is proposing to further develop their regional responsibilities by creating, expanding, planning, and coordinating mobility options in the Heartland region. The focus of this effort is to implement the goals and objectives of the *Heartland Rural Mobility Plan (HRMP 2009)* for the counties of DeSoto, Hardee, Highlands, Okeechobee, Glades and Hendry, plus the communities of South Bay, Pahokee, and Belle Glade in Palm Beach County; and Immokalee in Collier County. The service area encompasses over 5,000 square miles of land area.

The Central Florida Regional Planning Council (CFRPC) currently has regional responsibilities and relationships with various economic, planning, and transportation programs in portions of the proposed service area. The CFRPC is the U.S. Economic Development Administration's designated Economic Development District for the five county Central Florida Region that includes DeSoto, Hardee, Highlands, Okeechobee, and Polk. In addition, the CFRPC is the Designated Official Planning Agency (DOPA) for the State Transportation Disadvantaged Program (F.S. 427) for the counties of Hardee, Highlands, and Okeechobee. In that capacity, the CFRPC has been the recipient and administrator of Federal Transit Administration (FTA) Section 5311 for more than twenty-five years. In addition, the CFRPC is the recipient of FTA 5310 grant funds. The CFRPC successfully coordinates the use of these resources with the Community Transportation Coordinator (F.S. 427), Workforce Boards and Vocational Rehabilitation programs. The CFRPC is also assisting fourteen (14) municipalities and one (1) county in the region by providing Planning Advisory Services (PAS). Examples of tasks delineated for PAS include: planning and zoning administration; GIS mapping; comprehensive plan maintenance (which includes amendments); land development regulation updates and maintenance; and large-scale development reviews. In addition, the CFRPC is preparing the updates to the 10-Year Water Supply Facilities Work Plans for eleven (11) jurisdictions within the Central Florida Region. To add to the CFRPC's list of regional planning activities, the Council initiated an ongoing visioning process entitled "Heartland 2060" that also includes counties and businesses in Glades and Hendry counties which are part of the HRMP area. These activities emphasize the CFRPC's collaborative and coordinated efforts that cover a broad spectrum of planning initiatives already in place throughout the Heartland Mobility Project area.

To move the Heartland Mobility Plan into the implementation phase, in June 2011, the CFRPC hired a transportation planner to serve as a Mobility Coordinator.

The CFRPC is in the initial stages of implementing the five goals developed through the HRMP study. They are:

Goal 1: To develop and coordinate an effective multi-modal public transportation system that safely and efficiently moves people within the Florida Heartland Region.

Goal 2: To develop and coordinate mobility services within existing and future economic and employment development.

Goal 3: To promote smart growth strategies in the Heartland Region's land development activities to support alternative mobility options.

Goal 4: To accommodate and promote mobility from the Heartland Region to regional destinations.

Goal 5: To coordinate regional governance, planning, and funding for the Heartland Region.

The Heartland Mobility Program will potentially include:

- Assisting with coordination and promoting, where possible, FDOT Commuter Service Program, job access and reverse commute program initiatives, and FTA Section 5311 public transportation program initiatives;
- Investigating opportunities for the Transportation Disadvantaged (TD) Program to serve a larger percentage of the TD population;
- Partnering with social service organizations, civic organizations, economic development organizations, local governments, and faith-based organizations to investigate the coordination of funding opportunities that would enhance mobility for a larger percentage of the population in the region.

The benefits of a Mobility Program in the region would include, but not be limited to:

- Coordination of existing mobility services;
- Coordination of marketing and outreach efforts;
- Optimization of existing funding;
- Opportunities for establishing volunteer programs and volunteer driving services;
- Coordination/sharing of regional resources;
- Increased mobility options for the region;
- Regional transportation planning to support economic development efforts;
- Coordination with local government comprehensive plans and affordable housing planning.

The CFRPC proposes to continue the administration and coordination of the Heartland Mobility Program with Federal Transit Administration (FTA) Section 5311 Mobility Management Capital funds. Previously, these activities were conducted using a combination of FTA 5311 Mobility Management Capital funds and FTA 5316 Job Access and Reverse Commute (JARC) funding.

With the passage of the new two-year transportation authorization entitled Moving Ahead for Progress in the 21st Century Act (MAP-21), a number of existing FTA programs were consolidated. One of those was the FTA 5316 JARC program, which was merged into the FTA Section 5311 program. The CFRPC's objective is to maximize existing resources, identify opportunities to increase mobility for the region's citizens, and support coordination with other government and non-profit organizations; a winning formula for developing the infrastructure for future growth and prosperity in the region.

RECEIVED

DEC 16 2013

CFRPC

AFFIDAVIT OF PUBLICATION

NEWS-SUN

Published—Tri-Weekly

SEBRING, HIGHLANDS COUNTY, FLA

**STATE OF FLORIDA,
COUNTY OF HIGHLANDS**

Before the undersigned authority personally appeared Janet Emerson, who on oath says that she is an authorized employee of the News-Sun, a tri-weekly newspaper published at Sebring, in Highlands County, Florida; that the attached copy of advertisement, being a notice in the matter of
**PUBLIC HEARING NOTICE DECEMBER 11, 2013
CENTRAL FLORIDA REGIONAL PLANNING COUNCIL
APPLICATION FOR GRANT
FOR SUPPORT OF HEARTLAND RURAL MOBILITY PROGRAM**
was published in said newspaper in the issues of:
DECEMBER 1, 2013

Affiant further says that the said NEWS-SUN is a newspaper published at Sebring, in said Highlands County, Florida, and that the said newspaper has heretofore been continuously published in said Highlands County, Florida, Wednesday, Friday and Sunday, and has been entered as second class mail matter at the post office in Sebring, in said Highlands County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that she has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Janet Emerson

Sworn to and subscribed before me this 9th day of December A.D., 2013

Romona D. Washington

Notary Public

(Print, Type or Stamp Name of Notary Public)

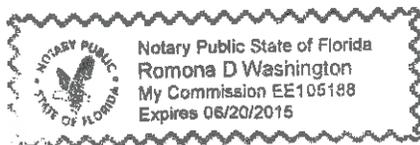


EXHIBIT E

The Central Florida Regional Planning Council submitted its most recent audit report to the Department of Transportation on 12/17/13.

EXHIBIT F

FEDERAL CERTIFICATIONS AND ASSURANCES

The Central Florida Regional Planning Council will submit the Federal Certifications and Assurances for this application when they become available.

APPLIES TO APPLICANTS FOR CAPITAL ASSISTANCE

EXHIBIT H APPLICANT CERTIFICATION AND ASSURANCE TO FDOT

To be completed and signed by an individual authorized by the governing board of the applicant agency and submitted with the grant application.

The Central Florida Regional Planning Council certifies and assures to the Florida Department of Transportation in regard to its Application under U.S.C. Section 5311 dated 1/29/14 :

- 1) It shall adhere to all Certifications and Assurances made to the federal government in its Application.
- 2) It shall comply with Section 341.051 Florida Statutes and Chapter 14-73 Florida Administrative Code.
- 3) It has the fiscal and managerial capability and legal authority to file the application.
- 4) Local matching funds will be available to purchase vehicles/equipment at the time an order is placed.
- 5) It will carry adequate insurance to maintain, repair, or replace project vehicles/equipment in the event of loss or damage due to an accident or casualty.
- 6) It will maintain project vehicles/equipment in good working order for the useful life of the vehicles/equipment.
- 7) It will return project vehicles/equipment to the Department if, for any reason, they are no longer needed or used for the purpose intended.
- 8) It recognizes the Department's authority to remove vehicles/equipment from its premises, at no cost to the Department, if the Department determines the vehicles/equipment are not used for the purpose intended, improperly maintained, uninsured, or operated unsafely.
- 9) It will not enter into any lease of project vehicles/equipment or contract for transportation services with any third party without prior approval of the Department.
- 10) It will notify the Department within 24 hours of any accident or casualty involving project vehicles/equipment, and submit related reports as required by the Department.
- 11) It will submit an annual financial audit report to the Department, if required by the Department.

Date: 1/29/14

Patricia M. Steed, Executive Director
(Typed name and title of authorized representative)



(Signature of authorized representative)

APPLIES TO ALL APPLICANTS

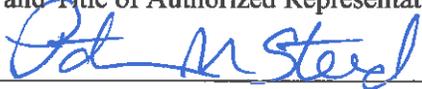
EXHIBIT I FTA Section 5333 (b) Assurance

(Note: By signing the following assurance, the recipient of Section 5311 and/or 5311(f) assistance assures it will comply with the labor protection provisions of 49 U.S.C. 5333(b) by one of the following actions: (1) signing the Special Warranty for the Non-urbanized Area Program; (2) agreeing to alternative comparable arrangements approved by the Department of Labor (DOL); or (3) obtaining a waiver from the DOL.)

The Central Florida Regional Planning Council (hereinafter referred to as the "Recipient") HEREBY ASSURES that the "Special Section 5333 (b) Warranty for Application to the Small Urban and Rural Program" has been reviewed and certifies to the Florida Department of Transportation that it will comply with its provisions and all its provisions will be incorporated into any contract between the recipient and any sub-recipient which will expend funds received as a result of an application to the Florida Department of Transportation under the FTA Section 5311 Program.

Dated 1/29/14

Patricia M. Steed, Executive Director
(Name and Title of Authorized Representative)


(Signature of Authorized Representative)

Note: All applicants must complete the following form and submit it with the above Assurance.

LISTING OF RECIPIENTS, OTHER ELIGIBLE SURFACE TRANSPORTATION PROVIDERS, AND LABOR ORGANIZATIONS REPRESENTING EMPLOYEES OF SUCH PROVIDERS, IF ANY (See Appendix for Example)

1 Identify Recipients of Transportation Assistance Under this Grant.	2 Site Project by Name, Description, and Provider (e.g. Recipient, other Agency, or Contractor)	3 Identify Other Eligible Surface Transportation Providers (Type of Service)	4 Identify Unions (and Providers) Representing Employees of Providers in Columns 1, 2, and 3
Central Florida Regional Planning Council	Heartland Rural Mobility Plan	None	None

EXHIBIT K

Coordinated Public Transit-Human Services Transportation Plan

To be completed and signed by an individual authorized by the governing board of the applicant agency and submitted with the grant application.

The Central Florida Regional Planning Council certifies and assures to the Florida Department of Transportation in regard to its Application for Assistance under U.S.C. Section 5311 dated 1/29/14 :

- 1) This grant request is derived from a coordinated plan compliant with Federal Transit Administration Circular FTA C 9040.1F.
- 2) The name of this coordinated plan is provided below.

Transportation Disadvantaged Service Plan, October 1, 2009 – June 30, 2014 for Hardee, Highlands and Okeechobee counties

- 3) The agency that adopted this coordinated plan is provided below.

Transportation Disadvantaged Multi-County Local Coordinating Board (LCB)

- 4) The date the coordinated plan was adopted is provided below.

April 24, 2013

- 5) The page number of the coordinated plan that this application supports.

Pages 14 – 17

Date:

1/29/14

Signature:

Pat M Steed

Patricia M. Steed, Executive Director

Typed Name and title



January 22, 2014

Patricia M. Steed
Executive Director
Central Florida Regional Planning Council
555 East Church Street
Bartow, FL 33830

Re: 2013 Federal Transit Administration (FTA) Section 5311 Grant Application

Pat
Dear Ms. Steed:

Enclosed please find one copy of the grant application referenced above. A letter from the Central Florida Regional Planning Council (CFRPC) indicating approval of the application is requested.

Please contact me if you have any questions regarding this request.

Sincerely,

Sherry Sikes Carver
Mobility Coordinator/Transportation Planner

/ssc
Enclosure (1)



January 23, 2014

Patricia M. Steed, Executive Director
Central Florida Regional Planning Council
555 E. Church Street
Bartow, FL 33830

RE: Transportation Disadvantaged Local Coordinating Board Review of FTA Section 5311
Capital Grant Application

Dear Ms. Steed:

At their January 23, 2014 meeting, the Transportation Disadvantaged Local Coordinating Board reviewed your 2014 Federal Transit Administration Section 5311 Capital Grant. This is to inform you that the Board did not have any adverse comments regarding the application.

Sincerely,

A handwritten signature in blue ink that reads "Marcia L. Staszko". The signature is written in a cursive, flowing style.

Marcia L. Staszko
Transportation Disadvantaged Director



FEB 10 2014

MEMORANDUM

To: Michelle Peronto, Transit Projects Coordinator, FDOT

From: *Sherry Carver*
Sherry Carver, Mobility Coordinator

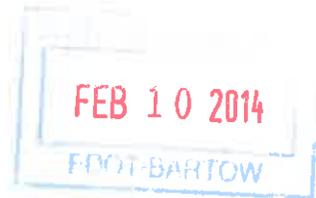
Re: Submittal of 2014 FTA Section 5311 Capital Grant (Mobility Management)
Application – Correspondence re: Intergovernmental Coordination and Review
(IC&R) procedure

Date: February 5, 2014

Enclosed please find one original and five (5) copies of the correspondence which documents the IC & R review procedure conducted by the Central Florida Regional Planning Council (CFRPC). Based on the review, there were no adverse comments found on the subject 2014 FTA Section 5311 Capital Grant Application.

Please add this correspondence to the original grant application package that was submitted to you recently under separate cover.

/ssc
Enclosures



February 5, 2014

Ms. Marcia Staszko
Transportation Disadvantaged Director
Central Florida Regional Planning Council
555 East Church Street
Bartow, FL 33830

RE: 2014 Federal Transit Administration Section 5311 Grant Application

Dear Ms. Staszko:

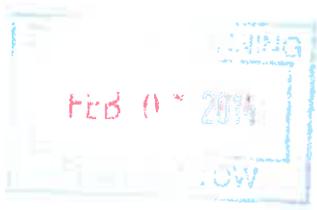
The Central Florida Regional Planning Council (CFRPC) has received the above referenced application. Staff has reviewed the project in accordance with the provisions of the State of Florida's Intergovernmental Coordination and Review Procedures, and with consideration for the procedures adopted by the CFRPC. The review centered on compatibility and consistency of the project with comprehensive plans, and its conformance to long-range plans, goals and objectives established for the region and/or its affected local jurisdictions.

Based on this review, the CFRPC has no adverse comments on the above referenced application.

Sincerely,

 Patricia M. Steed
Executive Director





ORIGINAL

FTA FISCAL YEAR 2014 CERTIFI

5311 Capital
Mobility Management

FEDERAL FISCAL YEAR 2014 CERTIFI
FEDERAL TRANSIT ADMINISTRAT
(Signature page alternative to providing Certifi

Name of Applicant: Central Florida

The Applicant agrees to comply with applicable provisions
OR
The Applicant agrees to comply with applicable provisions

<u>Group</u>	<u>Description</u>
01.	Required Certifications and Assurances for E
02.	Lobbying.
03.	Procurement and Procurement Systems.
04.	Private Section Protections.
05.	Rolling Stock Reviews and Bus Testing.
06.	Demand Responsive Service.
07.	Intelligent Transportation Systems.
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.
10.	Alcohol and Controlled Substances Testing.
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21.
12.	State of Good Repair Program.
13.	Fixed Guideway Modernization Grant Program.
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus Related Equipment and Facilities Grant Program (Discretionary).
15.	Urbanized Area Formula Grants Programs, Passenger Ferry Grants Program, and Job Access and Reverse Commute (JARC) Program.
16.	Seniors/Elderly/Individuals with Disabilities Programs and New Freedom Program.
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.
18.	Public Transportation on Indian Reservations Programs (also known as the Tribal Transit Programs).
19.	Low or No Emission/Clean Fuels Grant Programs.
20.	Paul S. Sarbanes Transit in Parks Program.
21.	State Safety Oversight Program.
22.	Public Transportation Emergency Relief Program.
23.	Expedited Project Delivery Pilot Program.
24.	Infrastructure Finance Programs.

FTA FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2014 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE
(Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Project)

AFFIRMATION OF APPLICANT

Name of the Applicant: Central Florida Regional Planning Council

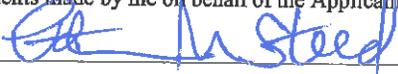
Name and Relationship of the Authorized Representative: Patricia M. Steed, Executive Director

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2014, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Project for which it seeks now, or may later seek FTA funding during Federal Fiscal Year 2014.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature  Date: 2/6/14

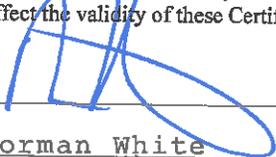
Name Patricia M. Steed, Executive Director
Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Central Florida Regional Planning Council

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature  Date: 2/6/14

Name Norman White
Attorney for Applicant

Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.



FTA FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES

DIST. ONE PLANNING

FEB 07 2014

**FEDERAL FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES FOR
FEDERAL TRANSIT ADMINISTRATION ASSISTANCE PROGRAMS**

(Signature page alternative to providing Certifications and Assurances in TEAM-Web)

Name of Applicant: Central Florida Regional Planning Council

The Applicant agrees to comply with applicable provisions of Groups 01 – 24. X

OR

The Applicant agrees to comply with applicable provisions of the Groups it has selected:

<u>Group</u>	<u>Description</u>	
01.	Required Certifications and Assurances for Each Applicant.	_____
02.	Lobbying.	_____
03.	Procurement and Procurement Systems.	_____
04.	Private Section Protections.	_____
05.	Rolling Stock Reviews and Bus Testing.	_____
06.	Demand Responsive Service.	_____
07.	Intelligent Transportation Systems.	_____
08.	Interest and Financing Costs and Acquisition of Capital Assets by Lease.	_____
09.	Transit Asset Management Plan and Public Transportation Agency Safety Plan.	_____
10.	Alcohol and Controlled Substances Testing.	_____
11.	Fixed Guideway Capital Investment Grants Program (New Starts, Small Starts, and Core Capacity) and Capital Investment Program in Effect before MAP-21.	_____
12.	State of Good Repair Program.	_____
13.	Fixed Guideway Modernization Grant Program.	_____
14.	Bus and Bus Facilities Formula Grants Program and Bus and Bus Related Equipment and Facilities Grant Program (Discretionary).	_____
15.	Urbanized Area Formula Grants Programs, Passenger Ferry Grants Program, and Job Access and Reverse Commute (JARC) Program.	_____
16.	Seniors/Elderly/Individuals with Disabilities Programs and New Freedom Program.	_____
17.	Rural/Other Than Urbanized Areas/Appalachian Development/Over-the-Road Bus Accessibility Programs.	_____
18.	Public Transportation on Indian Reservations Programs (also known as the Tribal Transit Programs).	_____
19.	Low or No Emission/Clean Fuels Grant Programs.	_____
20.	Paul S. Sarbanes Transit in Parks Program.	_____
21.	State Safety Oversight Program.	_____
22.	Public Transportation Emergency Relief Program.	_____
23.	Expedited Project Delivery Pilot Program.	_____
24.	Infrastructure Finance Programs.	_____

FTA FISCAL YEAR 2014 CERTIFICATIONS AND ASSURANCES

FEDERAL FISCAL YEAR 2014 FTA CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE (Required of all Applicants for FTA funding and all FTA Grantees with an active Capital or Formula Project)

AFFIRMATION OF APPLICANT

Name of the Applicant: Central Florida Regional Planning Council

Name and Relationship of the Authorized Representative: Patricia M. Steed, Executive Director

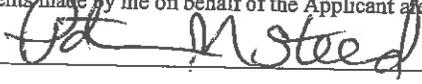
BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all Federal statutes and regulations, and follow applicable Federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in Federal Fiscal Year 2014, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

FTA intends that the Certifications and Assurances the Applicant selects on the other side of this document should apply to each Project for which it seeks now, or may later seek FTA funding during Federal Fiscal Year 2014.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. 1001 apply to any certification, assurance, or submission made in connection with a Federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature



Date:

2/6/14

Name Patricia M. Steed, Executive Director
Authorized Representative of Applicant

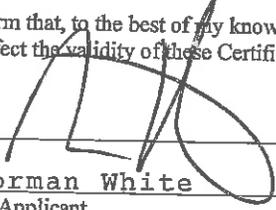
AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): Central Florida Regional Planning Council

As the undersigned Attorney for the above named Applicant, I hereby affirm to the Applicant that it has authority under State, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA Project or Projects.

Signature



Date:

2/6/14

Name Norman White
Attorney for Applicant

Each Applicant for FTA funding and each FTA Grantee with an active Capital or Formula Project must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its signature in lieu of the Attorney's signature, provided the Applicant has on file this Affirmation, signed by the attorney and dated this Federal fiscal year.

Peronto, Michelle S

From: Peronto, Michelle S
Sent: Tuesday, March 04, 2014 3:37 PM
To: Marcia Staszko; Sherry Sikes Carver (scarver@cfrpc.org); Pat Steed
Cc: Parham, Jan; Shine, Richard
Subject: 2014 FTA 5311 Capital Application Completeness Review
Attachments: Cash Match and Leasing-for FTA 5311.docx

Good Afternoon Marcia and Sherry:

District One of the Florida Department of Transportation has conducted an initial review of Central Florida Regional Planning Council's Application for 2014 FTA 5311 **Capital** funds. Your agency's application is missing the following items (or signatures on these items). Please mail items needing original signatures to me by March 14, 2014. Please make sure the original signatures are in **blue ink**. If you are not able to provide the originals by March 14th, please let me know when we can expect to receive them. Your grant application will not be complete until all these items are received.

- ✓ Application for Federal Assistance (Form 424, Code 20.509)
 1. #8 – This is a new application
 2. #10 – Wrong title (It should be "Formula Grants for Rural Areas Program")
 3. #12 – Please list the Counties
 4. #15 – The funds should be 80% federal, 10% applicant (or local) and 10% state. Please correct this so that the Department is not making any assumptions on your behalf.
- ✓ Form C-3
 1. Are all the vehicles listed being used for the mobility management program? If not, we believe that this particular inventory form should only show the vehicles used for the mobility management program.
- ✓ Exhibit C
 1. Please provide a copy of the news article
- ✓ Cash Match and Leasing memo

You may email some of the items to me at michelle.peronto@dot.state.fl.us or, you may mail items that need to be original to me at the address listed below.

My mailing address is:

FDOT -- District One
Michelle S. Peronto
801 North Broadway Avenue
Bartow, Florida 33830

And C-1

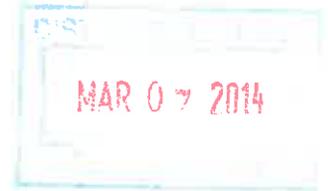
Please call me at 863-519-2551 if you have any questions.

Thank you,

Michelle S. Peronto
Transit Projects Coordinator
FDOT, District One
Modal Development Office/Public Transit
Phone: 863-519-2551
michelle.peronto@dot.state.fl.us



March 5, 2014



Ms. Michelle Peronto
Transit Projects Coordinator
Florida Department of Transportation
District One, Modal Development Office/Public Transit
801 North Broadway Avenue
Bartow, FL 33830

RE: 2014 Federal Transit Administration (FTA) Section 5311 Capital Application Completeness Review

Michelle
Dear Ms. Peronto:

In response to your March 4, 2014 e-mail regarding missing/additional information and/or needed revisions to the Central Florida Regional Planning Council's FTA Section 5311 grant submittal, enclosed please find the following items:

1. Corrected Application for Federal Assistance (Form 424, Code 20.509)
 - #8 – Application marked as “new” instead of “continuation”.
 - #10 - Title has been corrected to “Formula Grants for Rural Areas Program”
 - #12 - The counties and communities within the Heartland Rural Mobility Plan Study Area have been listed.
 - #15 - The breakdown of funds has been revised to include 80% federal, 10% applicant and 10% state as requested. In order to be consistent, Form C-2 has been revised accordingly.
2. Form C-3 “Current Vehicle and Transportation Equipment Inventory(a)”
 - Inventory has been revised to show only the vehicles used for the Mobility Management program.
3. Exhibit C
 - A copy of the public hearing notice, as it appeared in the *News Sun* on Sunday, December 1, 2013, has been provided.
4. Cash Match and Leasing Memo
 - A Cash Match and Leasing Memo has been prepared and is provided with this transmittal.

I trust that all comments and/or requests contained in your March 4, 2014 email have been adequately addressed. If you have questions or need additional documentation, please contact me. Thanks.

Sincerely,

Sherry S. Carver

Sherry Sikes Carver
Mobility Coordinator

Enclosures

APPLICATION FOR FEDERAL ASSISTANCE

ORIGINAL

1. TYPE OF SUBMISSION:		Pre-application – place an x in the box	
Application – place an x in the box		[] construction	
[x] non-construction		[] non-construction	
2. DATE SUBMITTED January 29, 2014		Applicant Identifier	
3. DATE RECEIVED BY STATE		State Application Identifier	
4. DATE RECEIVED BY FEDERAL AGENCY		Federal Identifier	
5. APPLICANT INFORMATION			
Legal Name: Central Florida Regional Planning Council (CFRPC)		Organizational Unit:	
Organizational DUNS: 141255336		Department:	
Address: 555		Division:	
Street: East Church Street		Name and telephone number of person to be contacted on matters involving this application (give area code)	
City: Bartow		Prefix: Ms. First Name: Patricia	
County: Polk		Middle Name: M.	
State: Florida Zip Code 33830		Last Name: Steed	
Country: United States		Suffix:	
6. EMPLOYER IDENTIFICATION NUMBER (EIN): (Replace these boxes with numerals) 59-1520550		Email: psteed@cfrpc.org	
		Phone Number (give area code) (863) 534-7130	
		Fax Number (give area code)(863) 534-7138	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) <input type="checkbox"/> (See back of form for description of letters.) Other (specify)		7. TYPE OF APPLICANT: (See back of form for Application Types) State Other (specify)	
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: (Replace these boxes with numerals) 20-509 TITLE (Name of Program): Formula Grants for Rural Areas Program		9. NAME OF FEDERAL AGENCY: Federal Transit Administration	
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): Heartland Rural Mobility Plan Study Area (includes DeSoto, Hardee, Highlands, Okeechobee, Glades and Hendry Counties; communities of Immokalee in Collier County, and the communities of Pahokee, South Bay and Belle Glade in Palm Beach County)		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: Mobility Management – Heartland Rural Mobility Plan Implementation	
13. PROPOSED PROJECT		14. CONGRESSIONAL DISTRICTS OF:	
Start Date: 10/1/14	Ending Date: 9/30/15	a. Applicant 12th	b. Project 13, 16, 23, 25
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?	
a. Federal	\$ 180,000	a. Yes. <input type="checkbox"/> THIS PREAPPLICATION /APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON:	
b. Applicant	\$	DATE:	
c. State	\$ 22,500	b. No. PROGRAM IS NOT COVERED BY E. O. 12372.	
d. Local	\$ 22,500	PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW	
e. Other		17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?	
f. Program Income	\$	<input type="checkbox"/> Yes. If "Yes" attach an explanation.	
g. TOTAL	\$ 225,000	<input type="checkbox"/> No	
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.			
a. Authorized Representative			
Prefix: Ms.	First Name: Patricia	Middle Name: M..	
Last Name: Steed	Suffix:		
b. Title: Executive Director	c. Telephone Number (give area code) 863-534-7130		
d. Signature of Authorized Representative:	e. Date Signed: 3-5-14		

APPLIES TO ALL APPLICANTS FOR CAPITAL ASSISTANCE

FORM C-1

TRANSPORTATION-RELATED OPERATING and ADMINISTRATIVE EXPENSES

Name of Applicant: Central Florida Regional Planning CouncilState Fiscal period from 10/1/14 to 9/30/15

EXPENSE CATEGORY	EXPENSE \$
Labor (501)	\$ 151,500
Fringe and Benefits (502)	66,500
Services (503)	
Materials and Supplies (504)	
Vehicle Maintenance (504.01)	1,500
Utilities (505)	
Insurance (506)	
Licenses and Taxes (507)	
Purchased Transit Service (508)	
Miscellaneous (509)	5,500
Leases and Rentals (512)	
Depreciation (513)	
TOTAL EXPENSE	\$ 225,000

FORM C-2

OPERATING and ADMINISTRATIVE REVENUES

OPERATING REVENUE CATEGORY	REVENUE \$
Passenger Fares for Transit Service (401)	
Special Transit Fares (402)	
Other (403 – 407) (identify by appropriate code)	
TOTAL OPERATING REVENUE	\$
OTHER REVENUE CATEGORY	
Taxes Levied Directly by the Transit System (408)	
Local Cash Grants and Reimbursements (409)	22,500
Local Special Fare Assistance (410)	
State Cash Grants and Reimbursements (411)	22,500
State Special Fare Assistance (412)	
Federal Cash Grants & Reimbursements (413)	180,000
Interest Income (414)	
Contributed Services (430)	
Contributed Cash (431)	
Subsidy from Other Sectors of Operations (440)	
TOTAL OF OTHER REVENUE	\$
GRAND TOTAL ALL REVENUE	\$ 225,000

PUBLIC HEARING NOTICE

All interested parties within DeSoto, Hardee, Highlands, Okeechobee, Hendry, and Glades counties and the communities of South Bay, Pahokee, and Belle Glade in Palm Beach County; and Immokalee in Collier County are hereby advised that the Central Florida Regional Planning Council (CFRPC) is applying to the Florida Department of Transportation for a capital grant under Section 5311 of the Federal Transit Act of 1991, as amended, for continued funding to support a Mobility Management staff position and administrative support for the Heartland Rural Mobility Program.

A public hearing has been scheduled for December 11, 2013 at 9:30 a.m. at the Bartow Public Library, 2nd floor conference room, 2150 S. Broadway Avenue, Bartow, FL 33830. The public hearing will be held during the regular monthly meeting of the CFRPC.

The public hearing is for the purpose of advising all interested parties of service being planned for if a grant is awarded, and to ensure that planned services would not represent a duplication of current or proposed services provided by existing transit or paratransit operators in the area.

This hearing will be conducted if and only if a written request for the hearing is received by 4:00 p.m. December 9, 2013.

Requests for a hearing must be addressed to Patricia M. Steed, Executive Director, Central Florida Regional Planning Council, 555 E. Church Street, Bartow, FL 33830 (863) 534-7130 and a copy sent to Mr. Terry Beacham, Florida Department of Transportation, District One, P.O. Box 1249, Bartow, FL 33830-1249.

**Cash Match and Leasing
MEMORANDUM for FTA 5311**

ORIGINAL

Date: March 5, 2014

From: Patricia M. Steed, Executive Director
(Typed name and title)



(Signature)

Central Florida Regional Planning Council
(Typed or printed agency name)

To: **Florida Department of Transportation, District One
Modal Development Office / Public Transit**

Subject: **YEAR 2014 GRANT APPLICATION TO THE
FEDERAL TRANSIT ADMINISTRATION,
OPERATING/OR CAPITAL GRANTS FOR RURAL AREAS PROGRAM,
49 UNITED STATES CODE SECTION 5311**

Local Cash Match

Has the Central Florida Regional Planning Council, as applicant to the Federal Transit
(Name of applicant agency)

Administration Section 5311 Program, borrowed, or will the Applicant borrow, funds
to use as cash match?

Yes

No

Leasing

Will the _____, as applicant to the Federal Transit
(Name of applicant agency)

Administration Section 5311 Program, lease the proposed vehicle(s) (or any other
equipment that may be awarded to the Applicant) to a third-party?

Yes No

If yes, specify to whom:



MEMORANDUM

To: Michelle Peronto, Transit Projects Coordinator, FDOT
From: Sherry Carver, Mobility Coordinator
Re: Submittal of 2013 FTA Section 5311 Capital Grant Application
Date: January 24, 2014

Enclosed please find one original and five (5) copies of the above referenced grant application from the Central Florida Regional Planning Council (CFRPC).

/ssc
Enclosures