

APPENDIX B10

EARTHWORK QUALITY CONTROL PROGRAM CHECKLIST

Instructions for filling out Checklist:

1. This checklist does not apply to aggregate mines or production facilities. It may be used in reviewing the Contractor Quality Control Plan earthwork portion; however some sections may not apply to the Contractor. Refer to Construction Project Administration Manual Section 3.3 for instructions and general checklists for Contractor Quality Control Plans.

Company: _____ Vendor #: _____
 Mailing Address: _____ ID #: _____
 City: _____ State: _____ Zip Code: _____
 Physical Address (if different than above): _____
 City: _____ State: _____ Zip Code: _____
 Terminal or Plant: _____ Permanent or Portable: _____
 X / Y Coordinate: _____ / _____ County: _____
 Contact Person: _____ Phone #: _____
 E-Mail Address: _____ Fax #: _____
 QCP Received: _____ QCP Dated: _____ Date Reviewed: _____
 Evaluated by: _____ Accepted, Y / N: _____

Decimal Latitude / Decimal Longitude Coordinates
 (examples: 27.43251, 101.25698
 32.54321, -100.54321)
 _____ / _____

QCP Item	Y/N	QCP Pg.
I. Personnel		
A. Qualifications - Does QCP identify the following Qualified technicians: ECI Level I TIN*?		
1) Employer (phone, address, etc., if different from contractor)?		
2) ECI Level II TIN*?		
3) Employer (phone, address, etc., if different from contractor)?		
*Action: Verify the status of the Technician Identification number (TIN) in the LIMS/ Construction Training Qualification Program database.		
B. Level of Responsibility		
1) Organizational flow chart showing responsibility levels submitted?		
2) Primary contact for the Department identified?		
II. Raw Materials		
A. Source		
1) Borrow:		
2) Source identified?		
3) Proctor determined?		
B. Stabilization:		
1) Source identified?		
2) Mine number listed if commercial material is used?		
C. Select Fill:		
1) Source identified?		
2) Proctor determined?		
3) Any other specific requirements documented?		

D. Disposition of Failing Materials		
1) Procedure for identification, isolation and disposition of non-conforming		
2) Remedy for unsuitable materials outlined?		
III. Storage Facilities for Raw Materials		
A. Method to prevent contamination of stockpiled materials described?		
IV. Production Equipment		
A. Mixing equipment used for subgrade included?		
V. Plant Requirements		
A. Process Control System - Process control for pre-mixing stabilized subgrade described?		

Appendix Last Updated: September 1, 2010