



## Florida Department of Transportation

JEB BUSH  
GOVERNOR

605 Suwannee Street  
Tallahassee, FL 32399-0450

JOSÉ ABREU  
SECRETARY

August 24, 2004

**\*\* Expired \*\***

**MEMORANDUM NO. 13-04**

**(F.A. 8-22-04)**

**MATERIALS BULLETIN NO. 05-04**

**TO: DISTRICT CONSTRUCTION ENGINEERS  
DISTRICT MATERIAL ENGINEERS**

**FROM:** Ananth Prasad, Director, Office of Construction  
Thomas O. Malerk, Director, State Materials Office

**COPIES:** David Wang, Jim Musselman, Greg Schiess (FHWA), Bob Burleson (FTBA), and Jim Warren (ACAF)

**SUBJECT: Contractor Quality Control (CQC) SPECIFICATION  
COMPLIANCE**

There have been instances where a Contractor did not stop their operations as required by the specifications due to a failing quality control (QC) test result in accordance with subarticle 334-7. One of the key aspects of this specification is the establishment of trust and the delegation of responsibilities. Failing to cease production due to failing QC tests, without any notification to the Engineer of any mitigating circumstances, is a violation of the specification and damages the trust and reputation between the Department and the contractor. In order for the CQC specification to work properly, it is imperative that it be followed. Please make sure all that Contractors and their personnel and your technicians completely understand the specification and comply with it. If there are any questions regarding the workings of the specification, please let us know and we will work with your staff to clarify them.

In the event that this situation occurs again in the future, either intentionally or unintentionally, the Department will instruct the Contractor to cease the appropriate operation and suspend the QC plan for that project. If the instance occurs a second time, both the responsible QC Technician and the QC Manager will be issued a strike in accordance with the requirement of Chapter One, Construction Training and Qualification Administration of Construction Training Qualification Manual.

**District Construction Engineers**  
**District Materials Engineers**  
**August 24, 2004**  
**Page 2**

The QC plan will then subsequently have to be modified to specifically address the QC Technician's and QC Manager's responsibilities for monitoring and timely reporting of the results such that appropriate actions are taken. Furthermore, on such projects, the QC Manager will be responsible for monitoring all QC results obtained by the QC technician and determining that all actions taken are in conformance with the specifications. These requirements will remain in effect on such projects until such time that the Department determines the contractor's QC program is effective without the daily review by the QC Manager.

*This memo is effective immediately and will stay in effect until rescinded by this office.*

If you have further questions, please contact David Wang in the State Construction Office at 850-414-4152 (sc 994-4152).

AP/TOM/ww