



Florida Department of Transportation

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JIM BOXOLD
SECRETARY

DME MEMORANDUM NUMBER 16-04

DATE: August 22, 2016

TO: District Maintenance Engineers

FROM: Rudy Powell, Jr., P.E., Director, Office of Maintenance

A handwritten signature in blue ink, appearing to read "R. Powell", is written over the name "Rudy Powell, Jr." in the "FROM:" field.

COPIES: Brian Blanchard, P.E. Assistant Secretary for Engineering and Operations
Phillip Gainer, P.E., Chief Engineer
Tim Lattner, P.E., Director, Office of Design
David Sadler, P.E., Director, Office of Construction

SUBJECT: Supplement to DME Memorandum 16-03

Since the issuance of DME Memorandum 16-03, the Office of Maintenance has received inquiries on how to handle the renewal of a maintenance contract that does not contain the language in Special Provision SP0030900. For contract renewals, either modify the current contract immediately prior to renewal using a supplemental agreement to delete Article 3-9 of the specifications and include Special Provision SP0030900, or modify the renewed contract immediately after renewal using a supplemental agreement to delete Article 3-9 of the specifications and include Special Provision SP0030900. Do not use Form 375-030-95 Amendment to Public Records Provisions. The Office of Maintenance has discussed this issue and plan of action with the Office of General Counsel.

Use the following link to access Special Provision SP0030900.

<http://www.dot.state.fl.us/programmanagement/Implemented/Workbooks/JulWorkbook2016/Files/SP0030900.pdf>

Contact Mike Sprayberry if you have any questions.

RP/wjdg