

CHAPTER 3 PRELIMINARY ENVIRONMENTAL DISCUSSION AND ADVANCE NOTIFICATION

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3. PRELIMINARY ENVIRONMENTAL DISCUSSION AND ADVANCE NOTIFICATION

3-1 OVERVIEW

The Florida Department of Transportation (FDOT) provides a Preliminary Environmental Discussion (PED) to provide project context to the Environmental Technical Advisory Team (ETAT) and other agencies, as appropriate. The PED provides the District's initial consideration of a project's potential involvement with environmental issues/resource and how they intend to address them as the project advances to further study. The PED may be prepared for the project and alternative level at the District's discretion. This will depend on whether the project is in the Planning Screen or Programming Screen, the project scope, and whether or not there are multiple alternatives. The PED is optional during the Planning Screen and is a part of the Advance Notification (AN) during the Programming Screen. The PED used in combination with ETAT comments will assist the District in understanding the potential effects of the project and preparing the scope of the Project Development and Environment (PD&E) Study. The PED is consistent with Federal Highway Administration's (FHWA) **Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU)** guidance which allows the project sponsor to provide information with regards to project context, potential alternatives, analysis methodology, and agency involvement as they provide an opportunity for input from stakeholders.

The FDOT informs agencies and other interested parties of a proposed transportation action through the AN. The AN also provides agencies, tribal representatives, elected officials, and other interested stakeholders an opportunity to provide input and become involved in a project. The AN fulfills the project initiation notification as required by **SAFETEA-LU**, the President's **Executive Order 12372 (Intergovernmental Review of Federal Programs)**, and the Governor's **Executive Order 95-359 (Florida State Clearinghouse)**. In addition, the AN may also provide notice of FDOT's intent to apply for federal-aid on a project.

The AN is also used by FDOT to seek consistency with Florida's Coastal Zone Management Program, hereafter referred to as the Florida Coastal Management Program (FCMP). The Florida Department of Environmental Protection (DEP) is delegated with coordinating the State of Florida's review of federal activities for consistency with the FCMP. DEP uses the State Clearinghouse (SCH) to facilitate the coordination process. For detailed information on FCMP and Federal Consistency Review Determination see **Part 2, Chapter 25, Coastal Zone Consistency**. The AN is also a means by which the Florida Department of Economic Opportunity (DEO) provides comments with regards to a project's compatibility with the Local Government Comprehensive Plans [**Chapter 163, Florida Statutes (F.S.)**].

The AN is distributed by FDOT through the Environmental Screening Tool (EST) during the Programming Screen of the Efficient Transportation Decision Making (ETDM) process or separately, via letter, as appropriate. **Figure 3.1** shows the Advance

Notification process. Qualifying transportation projects should be entered into the EST as described in the **ETDM Planning and Programming Manual, Chapter 5**. See **Part 1, Chapter 2, Environmental Class of Action Determination** for a list of qualifying project types. The EST also contains Geographic Information System (GIS) project and environmental information, which agencies, tribal representatives, and others can use during the Programming Screen to support their input on a proposed project's potential involvement, identify potential technical studies, and document the need for resource agency or tribal involvement. GIS data should not be the only source used to provide this information. Reviews and comments are provided within a 45-day timeframe (60 days if an extension is granted) and are documented in the EST. The SCH has an additional 15 days after the end of the screening to complete its consistency review.

Comments from state agencies (consistency reviewers) regarding Federal Consistency Review are reviewed by the SCH, which makes a consistency determination as required by **Section 380.23, F.S.** and **15 Code of Federal Regulations (CFR) 930**. The SCH issues a notice of inconsistency when it determines that a project is inconsistent. It should be noted, however, that the final consistency determination is made during the permitting process.

Comments received during the comment period are documented in the **Final Programming Screen Summary Report**. The input received is evaluated and used to advance or focus analysis, as appropriate, prior to the PD&E Study, develop the scope of services of the PD&E Study, and to assist in determining the appropriate Class of Action (COA) (**Part 1, Chapter 2, Environmental Class of Action Determination**). The AN initiates the funding request from the Department's Federal-Aid Management Office, as appropriate.

3-2 PROCEDURE

The PED and AN convey the District's knowledge of a project area prior to the ETDM screening events. This involves a multi-disciplinary approach based on local knowledge, FDOT analysis, and may include a field review of the project for potential involvement.

3-2.1 Preparation of the Preliminary Environmental Discussion

The FDOT uses the PED during the ETDM process to inform the ETAT and other agencies, as appropriate, of the District's initial discussion of key features of the social, natural and physical environment in a project study area and the process to address or evaluate issues/resources as the project advances through future phases of project development. The PED is based on local knowledge, planning studies, and any other evaluations relevant to the project area. For instructions on how to complete the PED, follow Number 3, in **Section 3-2.2.3**.

The PED is optional during the Planning Screen unless the project will be processed through the corridor process (per **Part 2, Chapter 6, Alternatives**). For Programming Screen projects, the PED is part of the standard text entered in the fact

sheet of the AN package. When a PED is prepared, the information gathered (ETAT commentary, early studies, early coordination, etc.) should be used for early scoping efforts, prepare advance studies, or focus project activities for the next phase. The results of Planning Screen activities should be used to help prepare the AN. Products resulting from previous studies that were used to develop the AN and/or PED should be uploaded in the EST as a project attachment.

3-2.2 Preparation of the Advance Notification Package

The Programming Screen of the ETDM process initiates the AN for projects that qualify for EST screening. See **Part 1, Chapter 2 (Environmental Class of Action Determination)** for a list of qualifying project types. The only non-federal projects requiring an AN, and qualifying for screening through the EST are FDOT projects that require a State Environmental Impact Report (SEIR) (**Part 1, Chapter 10, Non-Federal Projects**).

Projects that qualify for screening and involve a federal action, federal funds, or are maintaining federal eligibility, require a Federal Consistency Review Determination. SEIRs may require a Federal Consistency Review Determination because they often involve a federal permit. For projects requiring a federal permit, coordination with the permitting agency is needed to determine if the state document will provide sufficient information to serve as the agency's **National Environmental Policy Act (NEPA)** document [e.g., U.S. Coast Guard (USCG) bridge permits, U.S. Army Corps of Engineers (COE) **Section 404** permits].

The AN package can be prepared offline and then added into the EST, or completed through the EST. To prepare an AN utilizing the EST see the **EST User Handbook** for guidance. The AN package consists of a cover letter, transmittal list, **Application for Federal Assistance (SF-424)** (if appropriate), location map(s), and a Fact Sheet.

3-2.2.1 Cover Letter

The AN package includes a cover letter addressed to the SCH but it is distributed to all recipients of the AN package. The cover letter should include the project name, ETDM number, Financial Management Number if available, and Federal Aid project Number if one has been assigned. A sample copy of the cover letter is shown in **Figure 3.2**. The cover letter, once signed by the District designee, can be uploaded to the EST as part of an electronic AN package. If the project has been previously screened this should be acknowledged as well (see **Figure 3.2**).

3-2.2.2 Location Maps

The AN package contains a project location map (**Figure 3.3**) and may also include a project aerial map. These maps (and others if needed) can be uploaded to or generated by the EST. They should include the state road number (if applicable), the project's common name, City and/or County of location, project boundary/limits and any alternatives. The maps are combined with the rest of the information and distributed as a part of the AN package.

3-2.2.3 Fact Sheet

The Fact Sheet provides an overview of the project and includes the project Purpose and Need, project description, PED, and other details as listed below. The PED provides the project's potential involvement with environmental issues/resources. For projects with more than one alternative, the PED can reflect broad differences between alternatives; for example one option may not impact wetlands, when another will. The Fact Sheet enables reviewing agencies to have project information in hand during their field and desk-top reviews.

The EST contains project related GIS information that can be used in the preparation of the Fact Sheet. The GIS summaries can also aid ETAT members during their review. For previously screened projects, the District may use the information from the most recent summary report to assist in preparing the Fact Sheet.

The Fact Sheet should include the following:

- 1. Purpose and Need:** The project's Purpose and Need is derived from information obtained through coordination with the District Planning Office. This information should be consistent with information entered into the EST by the ETDM Coordinator or Project Manager if generated outside of the EST. **Part 2, Chapter 5, Purpose of and Need for Action** provides guidance on preparing the project's Purpose and Need.

The status of planning consistency should also be summarized in this section. It should state if the proposed project has been found consistent with the Local Government Comprehensive Plan(s) through DEO's review of the Five Year Work Program pursuant to **Section 339.135(4)(f), F.S.** Consistency with the approved Long Range Transportation Plan (LRTP) should be identified for projects within Metropolitan Planning Organization (MPO) areas. This section may also identify that the project is documented in the Transportation Improvement Program (TIP) and the State Transportation Improvement Program (STIP). For projects in non-MPO areas, identify consistency with the Local Government Comprehensive Plan(s), STIP and describe planned steps (such as funding for future phases) toward implementing of the project. It should be noted that in the EST, more detailed information can be entered specifically documenting the current status of planning requirements (see **EST User Handbook**). The requested information should be consistent with the **Planning Requirements for Environmental Document Approvals Form (Part 1, Chapter 4, Project Development Process and Engineering Considerations)** that must be submitted with FHWA draft and final Environmental Documents. For Type 2 CEs this form is included in the **Type 2 Categorical Exclusion Determination Form, Part 1, Chapter 5, Type 2 Categorical Exclusion**.

- 2. Project Description:** This section includes a summary of project information. It should include the project limits, description of the proposed improvements, such as addition of lanes, number of lanes, and major structural components (e.g., bridges, ramps, etc.). The description should also list other planned or ongoing

projects in close proximity or that would directly affect the project being developed. It should include a description of previous coordination efforts, a brief description of proposed alternatives (if applicable), a summary of public involvement, and should be consistent with information entered into the EST by the ETDM Coordinator or Project Manager if generated outside of the EST.

3. Preliminary Environmental Discussion: The PED is part of the standard text associated with the AN during the programming screen. This section is prepared by the District and includes the identification of environmental issues/resources including community features, a description of potential involvement with issues/resources, and a discussion of anticipated technical reports and permits. Please consult the appropriate chapters of the ***PD&E Manual*** for guidance on identifying issues associated with the categories below.

a. Social and Economic-

1. Land Use Changes - Describe existing and future land use in the project area and how the project may affect it.
2. Social – Consider the community demographics (age, income, minority populations, etc.), underserved populations / environmental justice concerns, community cohesion, safety/emergency response, community character, community goals, etc., and describe potential involvement with them as appropriate.
3. Relocation Potential – Discuss the potential right of way needs for the project and whether relocations may be needed.
4. Farmlands – Describe any farmlands in the project area and summarize their potential involvement.
5. Aesthetic Effects – Describe the area’s existing aesthetic features and summarize the project’s potential involvement.
6. Economic – Describe the known economic condition of the area, ongoing or planned economic development efforts, and the project’s potential involvement.
7. Mobility – Describe existing traffic conditions, travel modes, existing and planned transit routes in the area. Describe the project’s involvement with the movement of people, goods (e.g., freight), and services.

b. Cultural-

1. Section 4(f) Potential – For USDOT projects, identify properties potentially protected by ***Section 4(f)***. Also, identify any public parks, publicly-owned recreation areas, and wildlife or waterfowl refuges

located within the vicinity of the proposed project. Describe the potential involvement and how it may be evaluated in the PD&E phase.

2. Historic and Archaeological Sites - Within the vicinity of the proposed project, identify any known sites listed or eligible for listing on the **National Register of Historic Places**. This includes, but is not limited to historic districts, objects, archaeological remains, and historic standing structures, including bridges. Describe the project's potential involvement and how cultural resources will be evaluated.
3. Recreation Areas - Identify any recreation areas, the project's potential involvement, and how they may be evaluated. It should be noted that for USDOT projects these properties may be potentially protected by **Section 4(f)**.

c. Natural-

1. Wetlands - Discuss potential involvement with wetland resources. If known, identify the location of potential jurisdictional wetlands as determined by the DEP, Florida Water Management Districts, and/or the COE. Describe how wetlands may be evaluated.
2. Water Quality and Quantity – Provide a brief description of existing stormwater treatment, the project's potential involvement, and how they may be evaluated. Identify if the project is located within a sole source aquifer, and provide the name of the aquifer. The EPA will need to provide a Sole Source Aquifer letter, as appropriate.
3. Floodplains - State if the project is in the base floodplain or involves a regulated floodway, the project's potential involvement, and how they may be evaluated.
4. Coastal Zone Consistency - State if the project, as required by **15 CFR 930**, is subject to a consistency review.
5. Wildlife and Habitat - Identify threatened and endangered species that may inhabit or migrate through the project corridor, designated critical habitat involved with the project, wildlife habitat for listed species, and describe the project's potential involvement, and how they may be evaluated.
6. Coastal and Marine - Identify any Essential Fish Habitat (EFH) in the project vicinity and potential for involvement with managed species inhabiting, or migrating through the project vicinity as required by the **Magnuson-Stevens Fishery Conservation Management Act (MSFCMA)**. Identify possible involvement with Habitat Areas of Particular Concern (HAPCs). Describe the project's potential involvement, and how it may be evaluated. Identify if the project is located in the vicinity of, or is located within, a coastal barrier resource

as defined by the ***Governor's Executive Order 81-105*** and the ***Federal Coastal Barrier Resources Act (CBRA)***.

d. Physical-

1. Noise – Identify any potential noise sensitive sites within the vicinity of the project. Identify the likelihood of traffic noise impacts and if a noise study will be performed.
2. Air Quality – Describe the air quality conformity designation of the project area. State if air quality screening will occur.
3. Contamination - Identify by industry or commercial type any known Hazardous Material Generators and/or potentially contaminated sites (i.e., petroleum) within the vicinity of the project. State whether a Contamination Screening Evaluation will be conducted for the project.
4. Infrastructure – Provide a brief description of existing infrastructure (e.g., utilities, railroads, transit, etc.), the project's potential involvement, and how it may be evaluated.
5. Navigation – Identify if the project intersects a potentially navigable waterway, the project's potential involvement, and how it may be evaluated.

e. Special Designations-

1. Outstanding Florida Waters - Identify potential involvement with Outstanding Florida Waters.
2. Aquatic Preserves - Identify potential involvement with Aquatic Preserves.
3. Scenic Highways - Identify, by formal name, designated or candidate Scenic Highways in the project vicinity and potential for involvement.
4. Wild and Scenic Rivers - Identify potential involvement with rivers listed in the Nationwide Rivers Inventory including Wild and Scenic Rivers.

4. Anticipated Permits: Identify any anticipated permits.

5. Anticipated Technical Studies: Identify any anticipated technical studies.

3-2.2.4 Application for Federal Assistance

An ***Application for Federal Assistance (Office of Management and Budget Form)*** is included as part of the AN package for those projects involving federal funding. An example of the federal form and instructions are provided in ***Figure 3.4***.

3-2.2.5 Transmittal List

A transmittal list is a record of the recipients of the AN, and must be provided in the AN package. Recipients of the AN include: ETAT members, consistency reviewers, elected officials, federally recognized tribes, and other local, state, and federal agencies that need, or have requested, to be notified. An example list of agencies and organizations that the AN package is typically distributed to is included in **Figure 3.5**. All contacts listed are not applicable for all projects. The appropriate stakeholders should be identified by the District. The EST has a list of mandatory AN contacts managed by the Central Environmental Management Office (CEMO). The District is responsible for adding additional project-specific contacts to the list. The EST provides a tool for adding new contacts. For guidance on adding and managing contacts see the **EST User Handbook**.

3-2.3 Distribution of the Advance Notification Package

The completed AN package is transmitted to the ETAT members, consistency reviewers (if required), the Florida State Clearinghouse, and District Community Liaison Coordinator (CLC) with the **Programming Screen Notification**. This notification initiates the ETAT review and for federal projects, the Federal Consistency Review process. Programming Screen notices include an AN, but not all Programming Screen Notifications require Federal Consistency Review. See **Figure 3.6** for a sample **Programming Screen Notification**.

The AN package may be transmitted through the EST to agencies and interested parties who have agreed to receive it electronically. The District may mail hardcopies to other recipients, as needed. Regardless of how the AN is distributed, the transmittal list should be documented. Other interested parties may include local government officials and representatives, tribal representatives, and/or federal, state, or local agencies that are not ETAT or consistency reviewers. Additional recipients may be identified and entered in the EST as necessary by the District. **Figure 3.7** provides addresses for organizations and/or agencies that may not be represented by an ETAT member or a consistency reviewer. Federally recognized tribes should receive a hard copy of the AN package (see **Figure 3.7** for addresses).

3-2.4 Comments and Responses

Recipients have 45 days from the date of transmittal of the AN package to provide comments. A 15-day extension may be granted by the District upon request. Agencies failing to respond by the end of the review period, but which have jurisdiction by law or are anticipated to have an interest in the proposed action, may be contacted at the District's discretion to solicit their comments.

At the end of the comment period, the SCH has an additional 15 days to review the consistency reviewer's comments and provide a federal consistency determination, and a determination that requirements pursuant to **Chapter 163, F.S.** are met. The SCH uses comments received from consistency reviewers as the basis for its consistency determination. When a project is determined to be inconsistent with the FCMP, a notice

of inconsistency is issued by DEP pursuant to **15 CFR 930** and **Section 380.23, F.S.** The determination must cite the section of the relevant statute under the agency's authority with which the project is inconsistent, and must identify actions that can be taken to resolve the inconsistency.

The District reviews and addresses ETAT comments prior to the publication of the **Preliminary Programming Screen Summary Report**. Once published, the **Preliminary Programming Screen Summary Report** documents the screening event (ETAT comments), the Federal Consistency Determination, and the AN comments, as well as the District's responses to comments received, as appropriate.

Once the report is finalized and published, an email notification is automatically distributed informing the ETAT and those who received the AN package electronically of the updated status. Copies of the **Preliminary Programming Screen Summary Report** can be sent by the District to other interested parties if requested. Information from the summary report is then used to advance or focus analyses as appropriate prior to the PD&E Study, develop the scope of services of the PD&E Study, and assist with the COA determination as discussed in **Part 1, Chapter 2, Environmental Class of Action Determination**. The **Final Programming Screen Summary Report** includes the COA determination and initiates the funding request from the Department's Federal-Aid Management Office, if appropriate.

3-2.4.1 Agency Roles

During the comment period, agencies may request, or be invited, to serve as cooperating or participating agencies on a project. Agency roles must be designated and approved by the lead agency prior to determining the COA. These designations describe various levels of involvement in the environmental review process:

1. Lead Agency – The lead agency is the agency having primary responsibility for the Environmental Document. There may be cases when more than one agency could potentially become the lead agency. For example, a federally funded project that is part rail and part highway may have both the Federal Railroad Administration and the FHWA as potential lead agencies. For SEIRs, FDOT is the lead agency because no federal funding or federal actions are associated with the project.

A federal reviewing agency may either request to be a lead agency, or the FDOT may request that an agency be the lead agency. This is determined through coordination between FDOT and the federal agency. The lead agency must be identified before the COA determination can be made.

2. Cooperating Agency - According to the Council on Environmental Quality (CEQ) (**40 CFR 1508.5**), a cooperating agency is defined as any federal agency, other than a lead agency, that has jurisdiction by law or special expertise with respect to any environmental impact involved in a proposed project or project alternative. A state or local agency of similar qualifications (or a Native American Tribe when the effects are on lands of tribal interest)

may, by agreement with the lead agency(s), also become a cooperating agency.

During the Programming Screen, an agency can request to be a cooperating agency during project review, or the FDOT District can recommend cooperating agencies; however, the lead agency is responsible for officially inviting and approving the cooperating agencies.

Cooperating agencies have a higher degree of authority, responsibility, and involvement in the environmental review process. Because the cooperating agencies have legal/jurisdiction requirements tied to the preparation of the Environmental Document, they may be called upon to review the pre-circulated Environmental Document on a case-by-case basis as determined by the lead agency.

The CEQ regulations (**40 CFR Section 1501.6**) permit a cooperating agency to “assume on request of the lead agency responsibility for developing information and preparing environmental analyses including portions of the environmental impact statement concerning which the cooperating agency has special expertise.” An additional distinction is that, pursuant to **40 CFR 1506.3**, “a cooperating agency may adopt without re-circulating the environmental impact statement of a lead agency when, after an independent review of the statement, the cooperating agency concludes that its comments and suggestions have been satisfied” (**SAFETEA-LU Environmental Review Process Final Guidance**). Cooperating agencies may be determined during the Programming Screen or during the PD&E Study.

3. Participating Agency - **SAFETEA-LU** includes a category identifying a participating agency as an agency with an interest in the project. Examples of a participating agency include: federal, state, tribal, regional, and local government agencies. Nongovernmental organizations and private entities cannot serve as participating agencies.

Per **SAFETEA-LU**, the lead agency is responsible for inviting and approving participating agencies in the **NEPA** process. An agency may request to serve as a participating agency. The lead agency may invite agencies that are not ETAT members to be involved as participating agencies. It is not necessary to invite agencies as participating agencies that have only a tangential, speculative, or remote interest in the project. The designation as a participating agency does not indicate project support and does not provide an agency with increased oversight or approval authority beyond its statutory limits.

Responsibilities of the participating agencies include:

- a. Participating in the **NEPA** process at the earliest possible time, especially with regard to the development of the purpose and need, range of alternatives, methodologies, and the level of detail for the analysis of alternatives.

- b. Identifying, as early as practicable, any issues of concern regarding the project's potential environmental, socio-economic, community, or other impacts. Participating agencies may also participate in the issue resolution process.
- c. Providing meaningful and timely input on unresolved issues.
- d. Participating in the scoping process. The scoping process should be designed so that interested agencies are invited to participate and have an opportunity for involvement in the process.
- e. Reviewing ancillary project documentation as a means of providing expert review and providing commentary or concurrence as appropriate.
- f. Reviewing at the discretion of the lead agency, the Environmental Document before it is approved for public availability.

3-2.5 Mediation/Dispute Resolution

If the SCH finds the project to be inconsistent with the FCMP and an inconsistency determination is provided during the AN review, the project will go through the ETDM dispute resolution process (see **Chapter 5** of the **ETDM Planning and Programming Manual**). The goal of the ETDM dispute resolution process is to resolve conflicts with agency staff, by providing as many opportunities for resolution as possible prior to a formal dispute resolution. Once the dispute has been resolved, the entire dispute resolution process will be documented in the EST and the Environmental Document. The **EST User Handbook** provides additional guidance on tracking and documenting the dispute resolution process.

3-2.6 Reprocessing the Advance Notification

In certain situations the AN may need to be reprocessed. When these situations occur, the project will go through the Programming Screen again, and an updated AN package is prepared in accordance with **Section 3-2.2**. This should only occur if the PD&E phase has not yet begun.

Reprocessing of the AN should take place when the project is ready to move into the PD&E phase and:

1. It has been 4 years or longer since the distribution of the AN,
2. There is a change in project termini (expanded), and/or
3. There is a change in project concept(s) (e.g., revised alignments, the addition of an interchange, etc).

The project is **not** required to go back through the Programming Screen once the PD&E phase has been initiated.

The Project Manager in coordination with the ETDM Coordinator updates project information in the EST, and sends an updated AN package to the recipients of the original AN. This initiates a new Programming Screen and if necessary, a new Federal Consistency Review (**Section 3-2.2**). The cover letter (**Figure 3.2**) should reference the earlier AN (including the State Application Identifier number) and include the reason(s) the new AN is being transmitted.

3-3 REFERENCES

1. Florida Highway Administration, Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) Final Guidance, November 15, 2006
2. Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), Section 6002
3. Federal Register, 1982, Presidential Executive Order 12372. FR Vol. 47, No. 137
4. State of Florida, Office of the Governor, September 29, 1997, Executive Order 95-359
5. Florida Department of Transportation, Efficient Transportation Decision Making (ETDM) Planning and Programming Manual Topic No. 650-000-002
www.dot.state.fl.us/emo/
6. Florida Statutes, Section 380.23
7. Florida Statutes, Chapter 163
8. 15 CFR Part 930, 197, Federal Consistency With Approved Coastal Management Programs (Subpart F)
9. Florida Department of Environmental Protection, State Clearinghouse Manual, Online at: http://www.dep.state.fl.us/secretary/oip/state_clearinghouse/manual.htm
10. Intergovernmental Programs Procedure and Reference Manual. Online at: <http://www.dep.state.fl.us/secretary/oip/manual/manual.htm#purpose>
11. Florida Department of Transportation, EST User Handbook
12. Council on Environmental Quality, Executive Office of the President, 1978. Regulations for Implementing the Procedural Provisions of the National Environmental Policy Act. 40 CFR Parts 1500-1508

3-4 HISTORY

2/28/2005, 11/5/2007

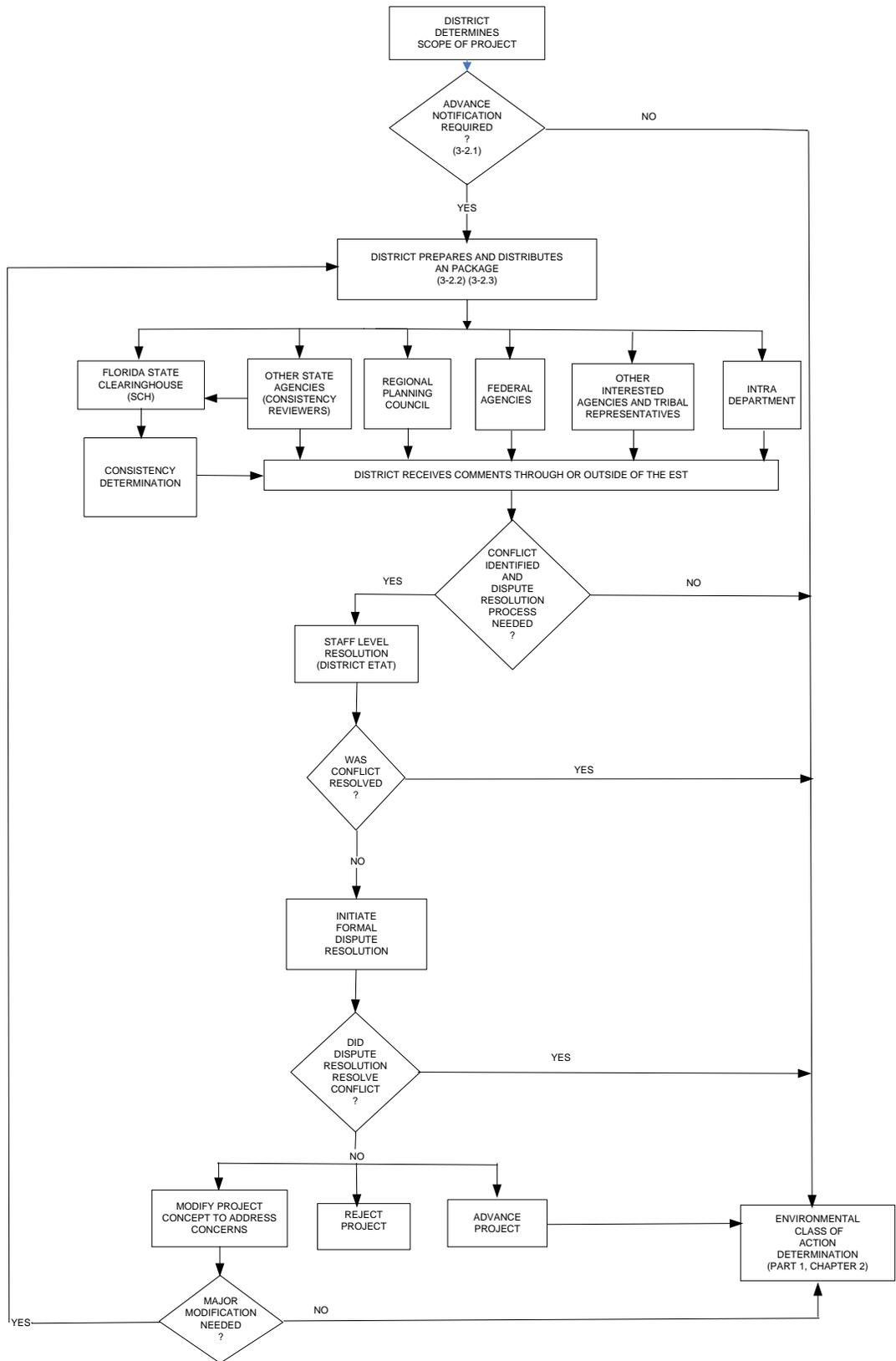


FIGURE 3.1 Advance Notification Process

(DATE)

Florida State Clearinghouse
Department of Environmental Protection
3900 Commonwealth Boulevard
Mail Station 47
Tallahassee, Florida 32399-3000

SUBJECT: Advance Notification
Project Name
ETDM Number
Federal Aid Project Number X-XXX(X)-X
Financial Management Number XXXXXXXXXXXX
_____ County, Florida

Dear Mr./Ms.:

We are sending this Advance Notification (AN) package to your office for distribution to State agencies that conduct federal consistency reviews (consistency reviewers) in accordance with the Coastal Zone Management Act and Presidential Executive Order 12372. We are also distributing the AN package to local and federal agencies. Although we will request specific comments during the permitting process, we are asking that consistency reviewers review the attached information and provide us with their comments.

(If federal funding or FHWA approval is anticipated for any phase through construction, then add the following statement):

"This is a federal action and the Florida Department of Transportation, in consultation with the Federal Highway Administration, will determine what type of environmental documentation will be necessary. The determination will be based upon in-house environmental evaluations and comments received through coordination with other agencies. Please provide a consistency review for this project in accordance with the State's Coastal Zone Management Program.

In addition, please review this project's consistency, to the maximum extent feasible, with the requirements of Chapter 163 of the Florida Statutes."

FIGURE 3.2 Cover Letter to the State Clearinghouse

If a project is non-federal, then include the following statement:

"This is a non-federal action and the Florida Department of Transportation will determine what type of environmental documentation will be necessary. The determination will be based upon in-house environmental evaluations and comments from other agencies. A consistency review for this project is not required by 15 CFR 930 because no federal actions are involved.

In addition, please review this project's consistency, to the maximum extent feasible, with the requirements of Chapter 163 of the Florida Statutes."

*The project was previously reviewed through the Environmental Screening Tool as part of the Efficient Transportation Decision Making (ETDM) Programming Screen. The project is listed as _____.
The Programming Screen Summary Report was published on _____.
The Environmental Technical Advisory Team (ETAT) members may review this report on the ETDM website. Non-ETAT agencies may review this report on the public access website located at: <http://etdmpub.fla-etat.org/>.*

(All transmittal letters must include the following statement):

"Consistency reviewers have 45 days from the Programming Screening Notification to provide their comments. Once you have received their comments, please submit a consistency determination for the State of Florida within 60 days of the Programming Screen Notification. If you need more review time, send a written request for an extension to our office within the initial 60 day comment period".

Your comments should be submitted via the EST if you are an ETAT representative, emailed to District contact, or via mail addressed to:

District Environmental Office
Florida Department of Transportation
Post Office Box XXXX
District / City, Florida XXXXX

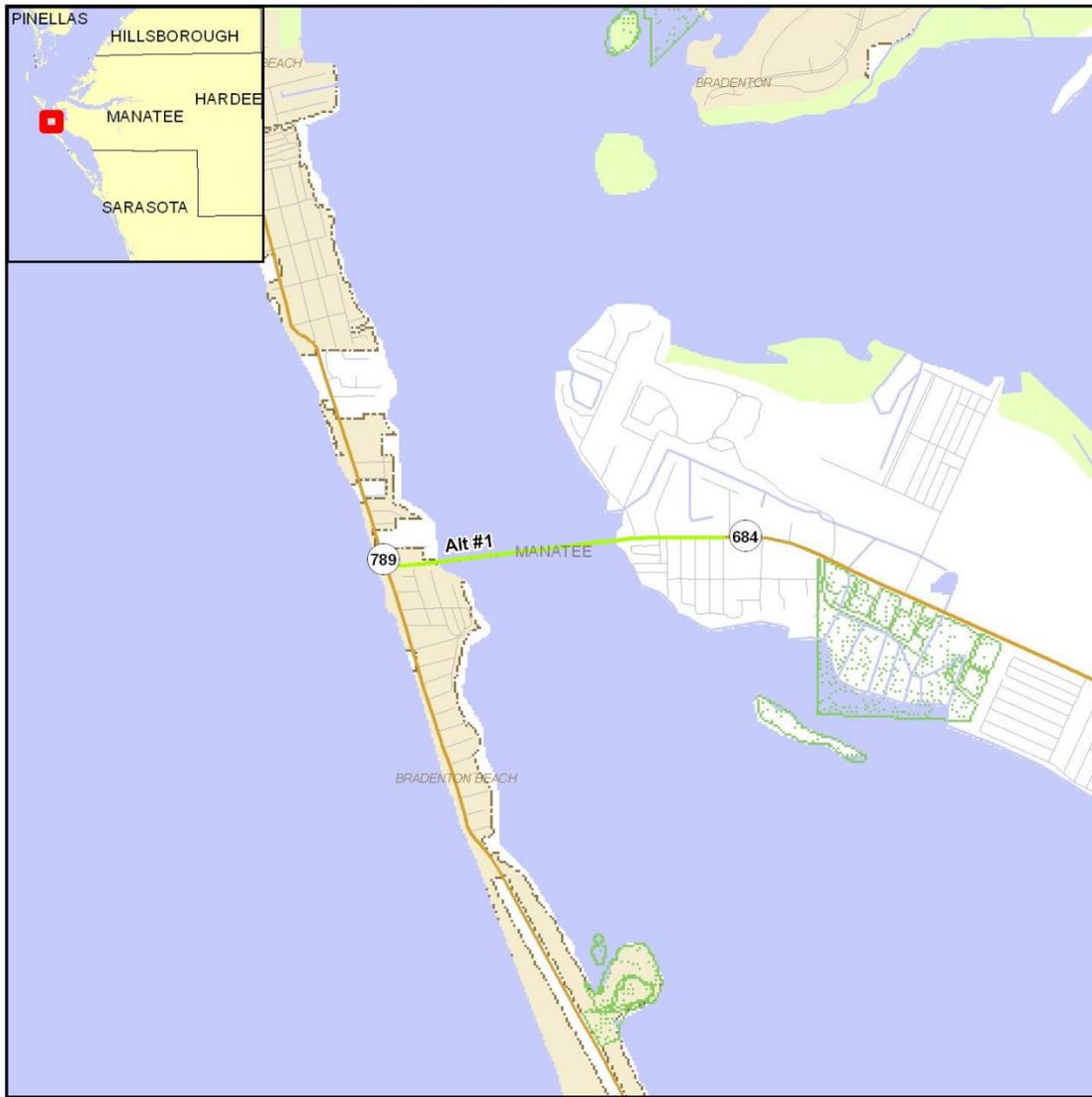
Sincerely,

Manager of District office in charge of
PD&E studies as appropriate based
on District organizational structure

Attachment

FIGURE 3.2 Cover Letter to the State Clearinghouse

13568 Cortez Bridge #130006 Rehabilitation/Replacement
 SR 789 (Gulf Drive) to 123rd Street West



Project Location Map

0 0.4 Miles



Data Sources:
 NAVTEQ
 US Geological Survey
 US Census Bureau
 County Property Appraisers
 Florida Natural Areas Inventory

- ETDM Alternative Point
- ETDM Alternative Terminus
- ETDM Alternative Segment
- ETDM Alternative Polygon
- River, Stream or Canal
- Water Body
- Swamp/Marsh
- Managed Conservation Lands
- Toll Road
- Railroad
- Airport
- City Limits
- County Boundaries

This map and its content is made available by the Florida Department of Transportation on an "as is," "as available" basis without warranties of any kind, express or implied.

etdm
 Efficient Transportation Decision Making

Environmental Screening Tool **est**

Map Generated on: 12/21/2011



FIGURE 3.3 Example of Project Location Map

Application for Federal Assistance SF-424		Version 02
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: * If Revision, select appropriate letter(s): <input type="checkbox"/> New <input style="width: 150px;" type="text"/> <input type="checkbox"/> Continuation * Other (Specify) <input type="checkbox"/> Revision <input style="width: 150px;" type="text"/>	
* 3. Date Received: <input style="width: 150px;" type="text"/>	4. Applicant Identifier: <input style="width: 250px;" type="text"/>	
5a. Federal Entity Identifier: <input style="width: 200px;" type="text"/>	* 5b. Federal Award Identifier: <input style="width: 200px;" type="text"/>	
State Use Only:		
6. Date Received by State: <input style="width: 50px;" type="text"/>	7. State Application Identifier: <input style="width: 200px;" type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input style="width: 550px;" type="text"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input style="width: 250px;" type="text"/>	* c. Organizational DUNS: <input style="width: 100px;" type="text"/>	
d. Address:		
* Street1: <input style="width: 550px;" type="text"/> Street2: <input style="width: 550px;" type="text"/> * City: <input style="width: 300px;" type="text"/> County: <input style="width: 250px;" type="text"/> * State: <input style="width: 550px;" type="text"/> Province: <input style="width: 250px;" type="text"/> * Country: <input style="width: 450px;" type="text"/> USA: UNITED STATES * Zip / Postal Code: <input style="width: 250px;" type="text"/>		
e. Organizational Unit:		
Department Name: <input style="width: 250px;" type="text"/>	Division Name: <input style="width: 250px;" type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 250px;" type="text"/>	
Middle Name: <input style="width: 200px;" type="text"/>		
* Last Name: <input style="width: 500px;" type="text"/>		
Suffix: <input style="width: 100px;" type="text"/>		
Title: <input style="width: 300px;" type="text"/>		
Organizational Affiliation: <input style="width: 550px;" type="text"/>		
* Telephone Number: <input style="width: 150px;" type="text"/>	Fax Number: <input style="width: 150px;" type="text"/>	
* Email: <input style="width: 500px;" type="text"/>		

FIGURE 3.4 Application for Federal Assistance

Application for Federal Assistance SF-424	Version 02
9. Type of Applicant 1: Select Applicant Type: <input type="text"/> Type of Applicant 2: Select Applicant Type: <input type="text"/> Type of Applicant 3: Select Applicant Type: <input type="text"/> * Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="NGMS Agency"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text"/> CFDA Title: <input type="text"/>	
* 12. Funding Opportunity Number: <input type="text" value="MBL-SF424FAMILY-ALLFORMS"/> * Title: <input type="text" value="MBL-SF424Family-AllForms"/>	
13. Competition Identification Number: <input type="text"/> Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text"/>	

FIGURE 3.4 Application for Federal Assistance

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
* a. Applicant <input style="width: 100px;" type="text"/>	* b. Program/Project <input style="width: 100px;" type="text"/>	
Attach an additional list of Program/Project Congressional Districts if needed.		
<input style="width: 150px;" type="text"/>	<input type="button" value="Add Attachment"/>	<input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:		
* a. Start Date: <input style="width: 100px;" type="text"/>	* b. End Date: <input style="width: 100px;" type="text"/>	
18. Estimated Funding (\$):		
* a. Federal	<input style="width: 150px;" type="text"/>	
* b. Applicant	<input style="width: 150px;" type="text"/>	
* c. State	<input style="width: 150px;" type="text"/>	
* d. Local	<input style="width: 150px;" type="text"/>	
* e. Other	<input style="width: 150px;" type="text"/>	
* f. Program Income	<input style="width: 150px;" type="text"/>	
* g. TOTAL	<input style="width: 150px;" type="text"/>	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input style="width: 100px;" type="text"/> .		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input type="checkbox"/> c. Program is not covered by E.O. 12372.		
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input type="checkbox"/> No <input style="width: 100px;" type="text" value="Explanation"/>		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)		
<input type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.		
Authorized Representative:		
Prefix: <input style="width: 100px;" type="text"/>	* First Name: <input style="width: 200px;" type="text"/>	
Middle Name: <input style="width: 200px;" type="text"/>		
* Last Name: <input style="width: 250px;" type="text"/>		
Suffix: <input style="width: 100px;" type="text"/>		
* Title: <input style="width: 200px;" type="text"/>		
* Telephone Number: <input style="width: 150px;" type="text"/>		Fax Number: <input style="width: 100px;" type="text"/>
* Email: <input style="width: 250px;" type="text"/>		
* Signature of Authorized Representative: <input style="width: 150px;" type="text" value="Completed by Grants.gov upon submission."/>		* Date Signed: <input style="width: 100px;" type="text" value="Completed by Grants.gov upon submission."/>

Authorized for Local Reproduction

Standard Form 424 (Revised 10/2005)
 Prescribed by OMB Circular A-102

FIGURE 3.4 Application for Federal Assistance

Application for Federal Assistance SF-424	Version 02
* Applicant Federal Debt Delinquency Explanation	
The following field should contain an explanation if the Applicant organization is delinquent on any Federal Debt. Maximum number of characters that can be entered is 4,000. Try and avoid extra spaces and carriage returns to maximize the availability of space.	
<div style="border: 1px solid black; height: 600px;"></div>	

FIGURE 3.4 Application for Federal Assistance

INSTRUCTIONS FOR THE SF-424

Public reporting burden for this collection of information is estimated to average 60 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0043), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

This is a standard form (including the continuation sheet) required for use as a cover sheet for submission of preapplications and applications and related information under discretionary programs. Some of the items are required and some are optional at the discretion of the applicant or the Federal agency (agency). Required items are identified with an asterisk on the form and are specified in the instructions below. In addition to the instructions provided below, applicants must consult agency instructions to determine specific requirements.

Item	Entry:	Item	Entry:
1.	Type of Submission: (Required) Select one type of submission in accordance with agency instructions. • Preapplication • Application • Changed/Corrected Application – If requested by the agency, check if this submission is to change or correct a previously submitted application. Unless requested by the agency, applicants may not use this to submit changes after the closing date.	10.	Name Of Federal Agency: (Required) Enter the name of the Federal agency from which assistance is being requested with this application.
		11.	Catalog Of Federal Domestic Assistance Number/Title: Enter the Catalog of Federal Domestic Assistance number and title of the program under which assistance is requested, as found in the program announcement, if applicable.
2.	Type of Application: (Required) Select one type of application in accordance with agency instructions. • New – An application that is being submitted to an agency for the first time. • Continuation - An extension for an additional funding/budget period for a project with a projected completion date. This can include renewals. • Revision - Any change in the Federal Government's financial obligation or contingent liability from an existing obligation. If a revision, enter the appropriate letter(s). More than one may be selected. If "Other" is selected, please specify in text box provided. A. Increase Award B. Decrease Award C. Increase Duration D. Decrease Duration E. Other (specify)	12.	Funding Opportunity Number/Title: (Required) Enter the Funding Opportunity Number and title of the opportunity under which assistance is requested, as found in the program announcement.
		13.	Competition Identification Number/Title: Enter the Competition Identification Number and title of the competition under which assistance is requested, if applicable.
		14.	Areas Affected By Project: List the areas or entities using the categories (e.g., cities, counties, states, etc.) specified in agency instructions. Use the continuation sheet to enter additional areas, if needed.
3.	Date Received: Leave this field blank. This date will be assigned by the Federal agency.	15.	Descriptive Title of Applicant's Project: (Required) Enter a brief descriptive title of the project. If appropriate, attach a map showing project location (e.g., construction or real property projects). For preapplications, attach a summary description of the project.
4.	Applicant Identifier: Enter the entity identifier assigned by the Federal agency, if any, or the applicant's control number if applicable.		
5a.	Federal Entity Identifier: Enter the number assigned to your organization by the Federal Agency, if any.		
5b.	Federal Award Identifier: For new applications leave blank. For a continuation or revision to an existing award, enter the previously assigned Federal award identifier number. If a changed/corrected application, enter the Federal Identifier in accordance with agency instructions.		
6.	Date Received by State: Leave this field blank. This date will be assigned by the State, if applicable.	16.	Congressional Districts Of: (Required) 16a. Enter the applicant's Congressional District, and 16b. Enter all District(s) affected by the program or project. Enter in the format: 2 characters State Abbreviation – 3 characters District Number, e.g., CA-005 for California 5th district, CA-012 for California 12th district, NC-103 for North Carolina's 103rd district. • If all congressional districts in a state are affected, enter "all" for the district number, e.g., MD-all for all congressional districts in Maryland. • If nationwide, i.e. all districts within all states are affected, enter US-all. • If the program/project is outside the US, enter 00-000.
7.	State Application Identifier: Leave this field blank. This identifier will be assigned by the State, if applicable.		
8.	Applicant Information: Enter the following in accordance with agency instructions:		
a.	Legal Name: (Required) Enter the legal name of applicant that will undertake the assistance activity. This is the that the organization has registered with the Central Contractor Registry. Information on registering with CCR may be obtained by visiting the Grants.gov website.	17.	Proposed Project Start and End Dates: (Required) Enter the proposed start date and end date of the project.
	Employer/Taxpayer Number (EIN/TIN): (Required) Enter the Employer or Taxpayer Identification Number (EIN or TIN) as assigned by the Internal Revenue Service. If your organization is not in the US, enter 44-4444444.		
18.	Estimated Funding: (Required) Enter the amount requested or to be contributed during the first funding/budget period by each contributor. Value of in-kind contributions should be included on appropriate lines, as applicable. If the action will result in a dollar change to an existing award, indicate only the amount of the change. For decreases, enclose the amounts in parentheses.		

FIGURE 3.4 Application for Federal Assistance

	<p>c. Organizational DUNS: (Required) Enter the organization's DUNS or DUNS+4 number received from Dun and Bradstreet. Information on obtaining a DUNS number may be obtained by visiting the Grants.gov website.</p>	19.	<p>Is Application Subject to Review by State Under Executive Order 12372 Process? Applicants should contact the State Single Point of Contact (SPOC) for Federal Executive Order 12372 to determine whether the application is subject to the State intergovernmental review process. Select the appropriate box. If "a." is selected, enter the date the application was submitted to the State.</p>		
	<p>d. Address: Enter the complete address as follows: Street address (Line 1 required), City (Required), County, State (Required, if country is US), Province, Country (Required), Zip/Postal Code (Required, if country is US).</p>	20.	<p>Is the Applicant Delinquent on any Federal Debt? (Required) Select the appropriate box. This question applies to the applicant organization, not the person who signs as the authorized representative. Categories of debt include delinquent audit disallowances, loans and taxes. If yes, include an explanation on the continuation sheet.</p>		
	<p>e. Organizational Unit: Enter the name of the primary organizational unit (and department or division, (if applicable) that will undertake the assistance activity, if applicable.</p> <p>f. Name and contact information of person to be contacted on matters involving this applicat required), organizational affiliation (if affiliated with an organization other than the applicant organization), telephone number (Required), fax number, and email address (Required) of the person to contact on matters related to this application.</p>	21.	<p>Authorized Representative: (Required) To be signed and dated by the authorized representative of the applicant organization. Enter the name (First and last name required) title (Required), telephone number (Required), fax number, and email address (Required) of the person authorized to sign for the applicant. A copy of the governing body's authorization for you to sign this application as the official representative must be on file in the applicant's office. (Certain Federal agencies may require that this authorization be submitted as part of the application.)</p>		
9.	<p>Type of Applicant: (Required) Select up to three applicant type(s) in accordance with agency instructions.</p> <table border="0" data-bbox="250 806 850 1266"> <tr> <td data-bbox="250 806 565 1226"> <ul style="list-style-type: none"> A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority </td> <td data-bbox="565 806 850 1266"> <ul style="list-style-type: none"> M. Nonprofit N. Nonprofit O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify) </td> </tr> </table>	<ul style="list-style-type: none"> A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority 	<ul style="list-style-type: none"> M. Nonprofit N. Nonprofit O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify) 		
<ul style="list-style-type: none"> A. State Government B. County Government C. City or Township Government D. Special District Government E. Regional Organization F. U.S. Territory or Possession G. Independent School District H. Public/State Controlled Institution of Higher Education I. Indian/Native American Tribal Government (Federally Recognized) J. Indian/Native American Tribal Government (Other than Federally Recognized) K. Indian/Native American Tribally Designated Organization L. Public/Indian Housing Authority 	<ul style="list-style-type: none"> M. Nonprofit N. Nonprofit O. Private Institution of Higher Education P. Individual Q. For-Profit Organization (Other than Small Business) R. Small Business S. Hispanic-serving Institution T. Historically Black Colleges and Universities (HBCUs) U. Tribally Controlled Colleges and Universities (TCCUs) V. Alaska Native and Native Hawaiian Serving Institutions W. Non-domestic (non-US) Entity X. Other (specify) 				

FIGURE 3.4 Application for Federal Assistance

Federal Highway Administration, Division Administrator (Federal - aid projects only) –
 Federal Highway Administration - **ETAT Representative**
 Federal Emergency Management Agency - Mitigation Division, Chief
 Federal Railroad Administration – Director
 Federal Railroad Administration
 U.S. Department of Interior - Bureau of Land Management, Southeastern States Office
 U.S. Department of Housing and Urban Development, Regional Environmental Officer
 U.S. Department of Interior - U.S. Geological Survey Chief
 U.S. Environmental Protection Agency - **ETAT Representative**
 U.S. Department of Interior – U.S. Fish and Wildlife Service - **ETAT Representative**
 U.S. Army Corps of Engineers - Regulatory Branch - **ETAT Representative**
 U.S. Department of Commerce - National Marine Fisheries Service – Southeast Regional
 Administrator or Southeast Regional Director
 U.S. Department of Commerce - National Marine Fisheries Service - Habitat Conservation
 Division - **ETAT Representative**
 U.S. Department of Agriculture - Southern Region
 U.S. Department of Interior - National Park Service - Southeast Regional Office - **ETAT
 Representative**
 Federal Aviation Administration - Airports District Office
 U.S. Department of Health and Human Services – National Center for Environmental Health
 U.S. Department of Interior - Bureau of Indian Affairs - Office of Trust Responsibilities
 U.S. Coast Guard - Commander (obr) - Eighth District - **ETAT Representative** (District 3
 only)
 U.S. Coast Guard - Commander (oan) - Seventh District - **ETAT Representative**
 Florida Inland Navigation District
 Poarch Band of Creek Indians of Alabama
 Muscogee (Creek) Nation of Oklahoma
 Seminole Tribe of Florida - **ETAT Representative**
 Miccosukee Tribe of Indians of Florida - **ETAT Representative**
 Seminole Nation of Oklahoma
 Mississippi Band of Choctaw Indians (see Figure 3.7 for applicability)
 Florida Fish and Wildlife Conservation Commission - **ETAT Representative**
 U.S. Forest Service - **ETAT Representative**
 Florida Department of Environmental Protection - **ETAT Representative**
 Florida Department of Environmental Protection- State Clearinghouse
 Florida Department of State - **ETAT Representative**
 Florida Department of Economic Opportunity – **ETAT Representative**
 Florida Department of Agriculture and Consumer Services - **ETAT Representative**
 Federal Transit Administrator - **ETAT Representative**
 Regional Planning Council
 Water Management District - **ETAT Representative**
 Engineer/Manager, Environmental Office
 Local Government Officials

FIGURE 3.5 Transmittal List

FROM: [FDOT ETDM Coordinator]
TO: [ETAT Member, ETDM Coordinator Management Team, FDOT CLC, FDOT CLC Primary, FDOT ETDM Coordinator Primary, MPO CLC Primary, MPO CLC, MPO ETDM Coordinator Primary, MPO ETDM Coordinator, Advance Notification – Commenting Interested Parties, Consistency Reviewers, Project Managers, District Environmental Administrator, State Clearinghouse Coordinator, Federal Consistency – Commenting Interested Party]

Subject: Notice: ETDM Programming Screen and Federal Consistency Review have begun

The ETDM Programming Screen and the Florida State Clearinghouse federal consistency review period have begun for the following project. This notice also constitutes the Advance Notification in accordance with Presidential Executive Order 12372. Please review instructions below and then proceed to the Environmental Screening Tool to submit your comments at:

www.fla-etat.org

ETDM # : _____
PROJECT NAME : _____
ALTERNATIVE : _____
MODES : _____
PHASE : _____
DISTRICT : _____
COUNTY : _____
PLANNING ORGANIZATION : _____
POTENTIAL LEAD AGENCIES : _____

ETDM COORDINATOR : _____
Phone: _____ Email:

PROJECT MANAGER : _____

<Click to view the Advance Notification Package> Link: http://etdmpub.fla-etat.org/est/AN_Package.jsp?pkg=2085

FIGURE 3.6 Sample Programming Screen Notification

The review period starts today XX-XXX-XX, and will end in 45 days, on XX-XXX-XX.

=====

The following Water Management District(s) should review this project:

=====

INSTRUCTIONS FOR ETDM PROGRAMMING SCREEN REVIEW ETAT reviewers are asked to proceed with their Programming Screen review of the above-referenced project. Those ETAT reviewers who also serve as Federal Consistency Reviewers for their agency should reference the "Federal Consistency Review" instructions below. Those agencies that use different personnel to perform the ETDM and federal consistency reviews should coordinate internally to ensure that the Federal Consistency Review and the ETDM comments are not in conflict.

Your review of this project should include:

- * Review of Project Description and Purpose and Need
- * Commentary on potential direct and indirect effects. Consider:
 - Standardized GIS analyses provided in the EST
 - Studies and other data about the area
 - Your professional knowledge about potential effects in the area
- * Assignment of degree of effect
- * Scoping recommendations for future project development phase to address:
 - Potential technical studies necessary to evaluate potential project effects
 - Identify critical issues/resources for analysis during PD&E

Your commentary and input will be used to assist in determining the Class of Action for the NEPA study.

For those involved in Sociocultural Effects Evaluations, please review the 'Sociocultural Effects Evaluation- Guidelines for the ETDM Process' document at <http://www.dot.state.fl.us/emo/pubs/sce/sce.htm>.

If you have any technical questions, need assistance, or require additional training, the following three options are available to you:

- 1) Contact the ETDM Help Desk at 850-414-5334 or help@fla-etat.org
- 2) Contact ETDM Coordinator or CLC
- 3) Contact Project Manager

FIGURE 3.6 Sample Programming Screen Notification

NOTICE TO MPO ETDM Coordinators and CLCs: Some projects may not fall within your geographic jurisdiction; however, the Department would not want to prevent you from commenting on a project if you believe that it may impact your organization. Therefore, you are being notified of any project entering a review cycle within your FDOT District.

=====

INSTRUCTIONS FOR FEDERAL CONSISTENCY REVIEW The Florida State Clearinghouse requests that applicable state agency contacts review the referenced project for consistency with the Florida Coastal Management Program. If you are not the designated Clearinghouse contact for your agency, please advise the designated contact of this notice. Those agencies that use different personnel to perform the ETDM and Clearinghouse reviews should coordinate internally to ensure that the Federal Consistency Review and the ETDM comments are not in conflict.

State reviewers should note that if a finding of inconsistency is made, the finding must cite the section of the relevant statute under that agency's authority with which the project is inconsistent, and must identify actions that can be taken to resolve the conflict. Prior to actually issuing a finding of inconsistency, the reviewing agency should immediately notify the Clearinghouse of identified problems (phone 850-245-2161).

The Florida State Clearinghouse requests the participation of the regional planning councils and local governments in the federal consistency review process. Please note that participation is advisory in nature, based upon such issues as consistency with the strategic regional policy plan or the local government comprehensive plan, or conflict with other known area activities.

Thank you,

ETDM Coordinator and CLC

FIGURE 3.6 Sample Programming Screen Notification

FEDERAL AND STATE AGENCIES

<p>Orlando Airports District Office Federal Aviation Administration 5950 Hazeltime National Dr., Suite 400 Orlando, FL 32822</p>	<p>Southeast Regional Office National Park Service U.S. Department of Interior 75 Spring St., SW, Suite 1130 Atlanta, GA 30303</p>
<p>Director Region IV Mitigation Division Federal Emergency Management Agency 3003 Chamblee Tucker Road Atlanta, GA 30341-4148</p>	<p>National Center for Environmental Health Centers for Disease Control and Prevention U. S. Dept. of Health and Human Services 1600 Clifton Rd. Atlanta, GA 30333</p>
<p>Regional Administrator Federal Railroad Administration 61 Forsyth Street SW, Suite 16T20 Atlanta, GA 30303-3104</p> <p>Director Office of Public Engagement Federal Railroad Administration 1200 New Jersey Ave. SE, Mail Stop 10 Washington DC, 20590</p>	<p>Director U.S. Department of Interior, USGS Florida Water Science Center 12703 Research Parkway Orlando, FL 32826</p>
<p>(FDOT District 3 and parts of 2) Commander U.S. Coast Guard Eighth District 500 Poydras Street New Orleans, LA 70130-3310</p>	<p>Chief Division of Natural Resources Office of Trust Services Bureau of Indian Affairs U.S. Department of Interior 1849 C Street, NW MS-4620-MIB Washington, D.C. 20240 (Only when a project may potentially involve Indians)</p>
<p>Field Manager Southeastern States Field Office Bureau of Land Management U.S. Department of Interior 411 Briarwood Drive, Suite 404 Jackson, MS 39206</p>	<p>Regional Environmental Officer U.S. Dept. of Housing and Urban Development Five Points Plaza 40 Marietta St. Atlanta, GA 30303-2086</p>
<p>Southeast Regional Administrator National Marine Fisheries Service National Oceanic and Atmospheric Administration 263 13th Ave, South St Petersburg, FL 33701 In addition, for actions involving the FL Keys: Southeast Regional Director National Marine Sanctuaries Program National Oceanic and Atmospheric Administration 33 East Quay Rd Key West, FL 33040</p>	<p>Chief Office of Parks Planning Division of Recreation and Parks Department of Environmental Protection 3900 Commonwealth Boulevard Tallahassee, Florida 32399 (850)245-3051 (for projects in the vicinity of Florida State Parks)</p>
<p>Florida Inland Navigation District 1314 Marcinski Road Jupiter, FL 33477</p>	

FIGURE 3.7 Contact Information

**FEDERALLY RECOGNIZED TRIBES CULTURALLY
AFFILIATED WITH FLORIDA DISTRICTS**

When addressing Tribes include the updated name of the chairperson/chief from CEMO's website:
<http://www.dot.state.fl.us/emo/NA%20Website%20Files/index.htm>

Poarch Band of Creek Indians of Alabama

The Honorable _____, Chairperson
Poarch Band of Creek Indians of Alabama
5811 Jack Springs Road
Atmore, AL 36502

Muscogee (Creek) Nation of Oklahoma

The Honorable _____, Principal Chief
Muscogee (Creek) Nation of Oklahoma
P. O. Box 580
Okmulgee, OK 74447

Seminole Tribe of Florida

The Honorable _____, Chairperson
Seminole Tribe of Florida
6300 Stirling Road
Hollywood, FL 33024

Miccosukee Tribe of Indians of Florida

The Honorable _____, Chairperson
Miccosukee Tribe of Indians of Florida
P. O. Box 440021
Tamiami Station
Miami, FL 33144

Seminole Nation of Oklahoma

The Honorable _____, Principal Chief
Seminole Nation of Oklahoma
P.O. Box 1498
Wewoka, OK 74884

Mississippi Band of Choctaw Indians

(only contact for projects in the Florida Panhandle, west of the Apalachicola River to the Alabama state line)
The Honorable _____, Chairman
101 Industrial Road
Choctaw, MS 39350

FIGURE 3.7 Contact Information