

# COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

## Commission Business Meeting



**Agenda**  
**May 11, 2012**  
**2740 Centerview Drive**  
**Tallahassee, FL 32399**  
**10:00 am - until completion**

*David Darm, Chairman*  
*Mike Willingham, Vice-Chairman*  
*Walter Schoenig, Commissioner*  
*Charlotte Temple, Commissioner*  
*Dane Grey, Commissioner*  
*Mike Horan, Commissioner*  
*Bryan Vaughan, Commissioner*

**Conference Call Number: 888-808-6959**  
**Conference Code: 34767**

| Item # | Agenda Item   | Speaker(s)                        |
|--------|---|-----------------------------------|
| I      | Call to Order   | Chairman Darm                     |
| II     | Welcome from the Chair  | Chairman Darm                     |
| III    | Introduction of Commissioners/Advisors and the Public   | Commissioners/Advisors and Others |
| IV     | Public Comments<br>Comments limited to two minutes for current agenda items   | Public                            |
|        | <b>Action Items</b>   |                                   |
| V      | Authorize Staff to Procure Non-Emergency Medicaid Transportation Services for Sarasota and Pinellas Counties through a Request for Proposal (RFP) | Karen Somerset                    |
|        | <b>Informational Items</b>  |                                   |
| VI     | Public Comments   | Public                            |
| VII    | Commissioner/Advisor Comments   | Commissioners/Advisors            |
| VIII   | Adjournment   | Chairman Darm                     |

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. A comment card for each speaker is required, and this limits public comment to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall contact our office, at least 48 hours before the meeting by email at [vicki.scheffer@dot.state.fl.us](mailto:vicki.scheffer@dot.state.fl.us) or by the following listed below:

Commission for the Transportation Disadvantaged  
605 Suwannee Street, MS-49  
Tallahassee, FL 32399-0450  
(850) 410-5703 or (800) 983-2435  
(850) 410-5708 (TDD/TTY)

This meeting is subject to change upon the chairman's request

**State of Florida**  
**Commission for the Transportation Disadvantaged**  
**Commission Business Meeting**

**MEETING DATE:** May 11, 2012

**AGENDA ITEM:**

V. Authorize Staff to Procure Non-Emergency Medicaid Transportation Services for Sarasota and Pinellas Counties through a Request for Proposal (RFP)

**BACKGROUND INFORMATION:**

The Commission currently has Subcontracted Transportation Providers (STPs) in Sarasota and Pinellas Counties under emergency contract. Emergency contracts are time-limited. An emergency contract is generally for six months with extensions granted as necessary to ensure stability of service delivery. Logisticare is the STP in Sarasota County and GPTMS is the STP in Pinellas County. Both contracts expire on June 30, 2012.

Other than in an emergency situation, the Commission procures STP contracts through a Request for Proposal (RFP) process, which are for three years with a renewal option for a period not to exceed an additional three years.

On July 1 of each fiscal year the Commission executes an amendment to each STP contract, which updates contracts with requirements from AHCA and provides allocated funds for the fiscal year.

Since Sarasota and Pinellas Counties are no longer in an emergency situation and their contracts expire on June 30, 2012, the Commission needs to procure NEMT services before July 1 for each county.

Staff will follow the same process as used during previous procurements, working with FDOT to establish a timeline and develop an RFP for each county; advertise the RFPs; establish evaluation teams to review and score proposals; and take the recommended award winners to a noticed Commission Business meeting for final decision of approving the contract award winners.

**ATTACHMENTS:**

None.

**EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:**

The Commission authorizes Staff to Procure Non-Emergency Medicaid Transportation Services for Sarasota and Pinellas Counties through a Request for Proposal (RFP).

---

Steve Holmes  
Executive Director  
Date: May 11, 2012

**ACTION TAKEN AT MEETING:**