

COMMISSION FOR THE TRANSPORTATION DISADVANTAGED

Commission Business Meeting

Florida Commission for the



Transportation
Disadvantaged

Agenda
August 2, 2012
Discovery Ballroom
Renaissance Orlando at SeaWorld
6677 Sea Harbor Drive
Orlando, Florida 32821

9:00 am – until completion of business

David Darm, Chairman
Mike Willingham, Vice-Chairman
Dane Grey, Commissioner
Marion Hart, Commissioner
Mike Horan, Commissioner
Charlotte Temple, Commissioner
Bryan Vaughan, Commissioner

Conference Call Number: 888-670-3525
Participant Code: 7993168355

Item #	Agenda Item	Speaker(s)
I	Call to Order	Chairman Darm
II	Welcome from the Chair	Chairman Darm
III	Pledge of Allegiance	Chairman Darm
IV	Welcome and Introduction of New Commissioners and Staff	Chairman Darm
V	Introduction of Commissioners, Advisors and the Public	Commissioners, Advisors and Others
VI	Public Comments (Comments limited to current agenda items)	Public
VII	Welcome and Presentation from LYNX	Bill Herndon LYNX
Action Items		
VIII	Approval of Minutes <ul style="list-style-type: none">• April 12, 2012• May 11, 2012• May 31, 2012	Steve Holmes

- | | | |
|--------------------------|---|--|
| IX | Community Transportation Coordinator Designation:
<ul style="list-style-type: none"> • Broward County | Debbie Byrnes
Broward MPO |
| Information Items | | |
| X | Suwannee Valley Transit Authority – Benchmarks
Follow-up | Gwen Pra
Suwannee Valley Transit
Authority |
| XI | Financial Report
<ul style="list-style-type: none"> • End of Year Budget Report for FY 11/12 • Status of Current Budget for FY 12/13 • Legislative Budget Requests for FY 13/14 • Single Agency Audits | David Copa |
| XII | Executive Director Report | Steve Holmes |
| XIII | Public Comments | Public |
| XIV | Commissioner/Advisor Comments | Commissioners/Advisors |
| XV | Adjournment | Chairman Darm |

When operating under Florida's Government in the Sunshine Law, the Florida Supreme Court recognizes the importance of public participation in open meetings. The Commission provides that right of access at each public meeting and adheres to Chapter 286.011, Florida Statutes. A comment card for each speaker is required, and this limits public comment to five (5) minutes per speaker.

In accordance with the Americans with Disabilities Act (ADA), and Chapter 286.26, Florida Statutes, persons in need of special accommodation to participate in the meeting (including an agenda) shall contact our office, at least 48 hours before the meeting by email at vicki.scheffer@dot.state.fl.us or by the following listed below:

Commission for the Transportation Disadvantaged
605 Suwannee Street, MS-49
Tallahassee, FL 32399-0450
(850) 410-5703 or (800) 983-2435
(850) 410-5708 (TDD/TTY)

This meeting is subject to change upon the chairman's request

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 2, 2012

AGENDA ITEM:

VIII. Approval of Minutes

BACKGROUND INFORMATION:

The Commission met on April 12, 2012, in Ocala, Florida.
The Commission met on May 11, 2012, by teleconference.
The Commission met on May 31, 2012, by teleconference.

ATTACHMENTS:

Minutes of the April 12, 2012, Commission meeting.
Minutes of the May 11, 2012, Commission teleconference meeting.
Minutes of the May 31, 2012, Commission teleconference meeting.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Recommend Commission approval of the April 12 minutes, May 11 minutes, and May 31 minutes.



Steve Holmes
Executive Director
Date: August 2, 2012

ACTION TAKEN AT MEETING:

MEETING SUMMARY

Commission for the Transportation Disadvantaged **Commission Business Meeting**

Holiday Inn & Suites Ocala Conference Center
3600 SW 38th Avenue
Ocala, FL 34474

April 12, 2012
9:00 AM

<i>Commissioners Present</i>	<i>Commissioners Absent</i>
Chairman David Darm	Walter Schoenig
Vice-Chairman Mike Willingham	Jill Houghton
Charlotte Temple	
Mike Horan	
Bryan Vaughan	

<i>Advisors Present</i>	<i>Advisors Absent</i>
Diane Harris	Beth Kidder
Ed Coven	Buddy Cloud
Kent Carroll via phone	Holly Carson

Others Present

Steve Holmes, Tom Barnhart, Karen Somerset, David Copa, Vicki Scheffer, Robert Craig, Sheri Powers, John Irvine, Floyd Webb, Terry McCue, Mike Amsden, Janet Huntsman, Lon Frye, Ron LaFace, Sarah Stroh, Donna Cart, Kathy Balentine, Ed Griffin, Howard Vanselow, Vanita Anderson, Lynn Godfrey, Bill Hearndon, Debbie Nelson, Ed Lehmen, Jackie Wright, Kenneth Harley, Robert Miller, John Coons, Gwendolyn Johnson, Collen Roland, Ted Waters, Robert Davis, Walt Smith, Ivan Maldonado, John Croom

Call to Order

Chairman Darm called the meeting to order.

Steve Holmes called the roll. A quorum was present.

Pledge of Allegiance

Chairman Darm led the Pledge of Allegiance.

Welcome from the Chair

Chairman Darm welcomed everyone. He stated he enjoyed the discussions and dialogue at the Retreat held the day before. He, the other commissioners present, providers and stakeholders learned a lot about the coordinated transportation system.

Introduction of Commissioners/Advisors

Commissioners and Advisors introduced themselves.

Welcome from Marion County

Chairman Darm introduced County Commissioner Mike Amsden. Commissioner Amsden thanked the Commission for the important work it does and for choosing Ocala for the quarterly business meeting location. He spoke about the challenging times we're in and how by coming together we would find unique ways of addressing the human needs. Commissioner Amsden introduced Sarah Stroh, Executive Director of Marion Senior Services.

Ms. Stroh gave an overview of the demographics of Marion County. She stated that Marion Transit was part of a bigger organization, Marion Senior Service. The agency assists the disadvantaged residents of Marion County through three different services; in-home care, meals, and transportation. Ms. Stroh introduced Donna Cart, Transportation Director. Ms. Stroh stated the transportation program makes up about half of the agency as far as funding. Marion Transit became the CTC in 1982. Last year their new intakes averaged approximately 87 per month and they did over 160,000 trips. So far this year they have had over 400 new intakes. The demand for transportation keeps going up, but the system is severely stressed due to rising gasoline costs. The agency is constantly looking for creative ways to help with gasoline issues.

Approval of Minutes

Chairman Darm called for the approval of the February 3, 2012 minutes.

ACTION TAKEN: Commissioner Horan moved and Commissioner Vaughan seconded to approve the February 3, 2012 minutes. The motion carried unanimously.

Public Comments

There were no public comments.

Community Transportation Coordinator Designations

Citrus County – Lon Frye, Citrus County Transit, presented.

ACTION TAKEN: Commissioner Vaughan moved and Vice-Chairman Willingham seconded to accept Citrus County Transit as the CTC for Citrus County. The motion carried unanimously.

Gadsden County – Vanita Anderson, Apalachee Regional Planning Council, presented.

ACTION TAKEN: Commissioner Temple moved and Commissioner Horan seconded to accept Big Bend Transit, Inc., as the CTC for Gadsden County. The motion carried unanimously.

Gulf County – Vanita Anderson, Apalachee Regional Planning Council, presented.

ACTION TAKEN: Vice-Chairman Willingham moved and Commissioner Vaughan seconded to accept Gulf County Association of Retarded Citizens, Inc., as the CTC for Gulf County. The motion carried unanimously.

Liberty County – Vanita Anderson, Apalachee Regional Planning Council, presented.

ACTION TAKEN: Commissioner Horan moved and Commissioner Temple seconded to accept Liberty County Board of County Commissioners as the CTC for Liberty County. The motion carried unanimously.

Gilchrist County – Lynn Godfrey, North Central Florida Regional Planning Council, presented.

ACTION TAKEN: Commissioner Vaughan moved and Vice-Chairman Willingham seconded to approve Suwannee River Economic Council, Inc., as the CTC for Gilchrist County. The motion carried unanimously.

Madison County – Lynn Godfrey, North Central Florida Regional Planning Council, presented.

ACTION TAKEN: Commissioner Horan moved and Commissioner Vaughan seconded to approve Big Bend Transit, Inc., as the CTC for Madison County. The motion carried unanimously.

Leon County – Colleen Roland, Capital Region Transportation Planning Agency, presented.

ACTION TAKEN: Commissioner Horan moved and Commissioner Willingham seconded to approve StarMetro as the CTC for Leon County. The Motion carried unanimously.

Nassau County – Ed Lehman, Northeast Florida Regional Planning Council, presented.

ACTION TAKEN: Commissioner Temple moved and Commissioner Vaughan seconded to approve Nassau County Council on Aging as the CTC for Nassau County. The Motion carried unanimously.

Palm Beach County – Angie Morlok, Palm Beach Metropolitan Planning Organization, presented.

ACTION TAKEN: Vice-Chairman Willingham moved and Commissioner Horan seconded to approve Palm Beach Board of County Commissioners as the CTC for Palm Beach County contingent upon the LCB's approval on April 18, 2012. The Motion carried unanimously.

Okaloosa County – Julia Pearsall, Okaloosa-Walton Transportation Planning Organization, presented.

ACTION TAKEN: Commissioner Temple moved and Commissioner Vaughan seconded to approve Okaloosa County Board of County Commissioners as the CTC for Okaloosa County. The Motion carried unanimously.

PINELLAS COUNTY – Heather Sobush, Pinellas County Metropolitan Planning Organization, presented.

ACTION TAKEN: Commissioner Vaughan moved and Commissioner Horan seconded to approve Pinellas Suncoast Transit Authority (PSTA) as the CTC for Pinellas County. The Motion carried unanimously.

VOLUSIA COUNTY – Carole Hinkley, Volusia Transportation Planning Organization, presented.

ACTION TAKEN: Commissioner Temple moved and Commissioner Vaughan seconded to approve VOTRAN as the CTC for Volusia County. The Motion carried unanimously.

Joint Administrative Procedures Committee Letter – Proposed Rule Changes

Chairman Darm gave a summary of a letter the Commission received from the Joint Administrative Procedures Committee (JAPC) recommending the Commission review our rules.

Tom Barnhart stated that he had met with Steve Holmes and Karen Somerset. They decided that the Commission would repeal rules 41-2.001, 2.003 and 2.016. The Commission no longer needs these rules. In some cases the rule doesn't meet the definition of a rule, and in some cases the rule is a restatement of what is already in Chapter 427, Florida Statutes. Mr. Barnhart explained that if a regulation is passed that increases the cost of doing business by \$200,000 in one year, a Statement of Estimated Regulatory Cost (SERC) is required. Since the Commission will be repealing these three rules, no SERC is required.

Chairman Darm asked if there was a motion to adopt the recommendation of not requiring a SERC for the following rules 41-2.001, 41-2.003 and 41-2.016.

ACTION TAKEN: Vice-Chairman Willingham moved and Commissioner Temple seconded to adopt the recommendation of not requiring a SERC for repealing rules 41-2.001, 41-2.003 and 41-2.016. The Motion carried unanimously

Chairman Darm asked if there was a motion to repeal the rules.

ACTION TAKEN: Commissioner Temple moved and Vice-Chairman Willingham seconded to repeal rules 41-2.001, 41-2.003 and 41-2.016. The motion carried unanimously.

Mr. Barnhart gave an overview of the additional two rules mentioned in the letter, 41-2.007 and 41-2.013. JAPC recommended the Commission amend the rules to include language directing the public where to obtain documents listed in the rules. They also recommended that the Commission make sure the documents listed are current.

Chairman Darm asked if there was a motion to open rule development for rules 41-2.007 and 41-2.013

ACTION TAKEN: Commissioner Horan moved and Commissioner Vaughan seconded to open rule development for rules 41-2.007 and 41-2.013. The motion carried unanimously.

FY 2011-12 Budget Report

David Copa gave an overview of the third quarter budget report. Steve Holmes gave a brief description of the slightly changed format used to report the budget.

FY 2012-13 Budget Presentation and Program Allocations

David Copa stated that the numbers on the report are based on the appropriations and what the Commission received for Fiscal Year 2012-13. No funds have been allocated as of yet. The Commission received a \$5 million increase for non sponsored transportation disadvantaged grants.

Mr. Holmes stated that the AHCA contract allocated \$61 million this year for non-emergency transportation. However, the Commission has the budget authority for \$65 million. Some unused Medicaid dollars were pulled out of the TD Trust Fund and distributed to the field to help with fuel costs and other issues that are affecting the field. The allocations will be listed in two different columns so the CTCs and STPs can understand what the allocations would be if it was \$61 million, because that is probably what the contract will be next year. The \$5 million Mr. Copa spoke about is a onetime, non-recurring item. It will not be in the budget next year for the Transportation Disadvantaged Trust Fund.

Assessment of the Impact of Managed Care on the Coordinated Transportation System

Chairman Darm stated that Dr. Jim Dewey with the University of Florida, Bureau of Economic and Business Research (BEBR), was unavailable, due to sickness, to give

the presentation on the revised scope of work for the study to conduct an assessment of the impact of managed care on the Coordinated Transportation Program. Chairman Darm discussed the transition that the coordinated transportation system would be going through due to Medicaid Reform. The study will provide the Commission with valuable information for a smooth transition. Chairman Darm asked Steve Holmes to give an overview of what the study entails.

Steve Holmes stated that the scope of work would be based on three major areas. The first is an understanding of the baseline data. What is the current Community Transportation System like, and obtain data from the pilot sites to get an idea of lessons learned. The second is building on scenarios. How will Medicaid Reform impact Medicaid non-emergency transportation and the transportation disadvantaged system? Those scenarios may give some ideas of what challenges are coming and what opportunities there are. The third will take several years; analyzing the results that come in from Medicaid managed care transportation and the data from the TD side to see if the system is performing the way we're charged by statute. Are we cost effective? Are we efficient? Have we reduced duplication of services? Mr. Holmes stated that the Commissioners would not be asked to approve the Scope of Services because it was still being developed.

Commissioner Horan asked if the study was going to be paid for through a grant or if it was in our budget. Mr. Holmes stated that Dr. Dewey would give the Commission a yearly break-out of the cost for the contract for the next five or six years, and that it would be taken out of the Commission's budget allocated for Contracted Services.

Commissioner Vaughan asked if periodic updates would be given or just a report at the end of the contract. A discussion ensued regarding how often updates should be provided. Updates will be provided before Commission business meetings so the Commissioners will have time to review the material.

Commissioner Horan asked if the scope of work would poll the CTCs as to what technology is being used. Mr. Holmes said he would talk with Dr. Dewey to see how the technology aspect would fit into the scope of services.

Chairman Darm asked if the study was going to help the Commission develop the five-year plan. Mr. Holmes stated that the study would be a complementary effort.

Suwannee Valley Transit Authority Progress Report

Gwen Pra, Administrator, Suwannee Valley Transit Authority, gave an overview of how the Transit Authority is in recovery after being in severe financial and operational crisis. She stated that all items the Commission addressed will be completed by June 30.

Steve Holmes thanked Ms. Pra for her leadership and her team.

Ed Coven commended Ms. Pra and her staff for exceeding all expectations.

Executive Director's Report

Steve Holmes stated that the Commission had a very successful legislative session. Through advocates in the field, the Commission received \$5 million which was placed in the State Transportation Trust Fund and will be allocated to the TD program. That could be a realization by the legislature of the costs coming down the road not only on gas, but potential impacts on the system as we move to managed care.

The Commission is in the process of hiring two more project managers. This will allow the Commission to reduce the workload on contracts and lower the number of counties each project manager will be responsible for. Thereby allowing the Commission to increase quality assurance and technical assistance with the people in the field and better understand what's going on.

The Commission is working closely with AHCA to understand the transition issues. The Commission also wants to have great communication with the field. Mr. Holmes asked that the CTCs communicate with Commission staff on how managed care is playing out in their area because each area will be different.

Chairman Darm stated that he was really proud of what Mr. Holmes and the Commission staff have been doing. He thanked Mr. Holmes and Commission staff for the hard work done preparing for the Retreat. Chairman Darm commented that this was the first Commission meeting to his recollection that Inspector General reports or audits had not been talked about. He was pleased to hear that the Inspector General did an assessment and realized that the Commission needed the two additional project managers. He stated that this report reconfirms that the Commission is headed in the right direction.

Public Comments

Karen Somerset read a letter submitted by LG Transit, LLC, 795 NW Jake GLN, Lake City, FL 32055, for inclusion in the public record.

"To Lynn Godfrey and Council for the Transportation Disadvantaged. Please include in the public record. I would like to bring to your attention that Suwannee Valley Transit Authority has not duly compensated LG Transit for services rendered under the non-emergency Medicaid program. Thanks. Larry and Tina Graham."

Chairman Darm asked if there were any other comments. There were none.

Commissioner/Advisor Comments

Chairman Darm stated that the Commissioners learned a lot at the Retreat and hopefully they will take the information forward in future meetings.

Commissioner Horan thanked Mr. Holmes, Mrs. Somerset and Commission staff for a job well done. He stated that he learned a lot at the Retreat.

Commissioner Temple stated that she echoed Commissioner Horan's comments. She thought the Retreat was very worthwhile.

Commissioner Darm asked if there was a motion to adjourn.

Adjournment

Commissioner Vaughan moved and Commissioner Horan seconded to adjourn the meeting.

Minutes compiled by Vicki Scheffer.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance. A copying or printing fee may be charged to the requesting party.

MEETING SUMMARY

Commission for the Transportation Disadvantaged Commission Business Meeting by Teleconference

Commission Headquarters
2740 Centerview Drive
Tallahassee, FL 32301

May 11, 2012
10:00 AM

Commissioners Present	Commissioners Absent
Chairman David Darm	Walter Schoenig
Vice-Chairman Mike Willingham via phone	Bryan Vaughan
Charlotte Temple via phone	Mike Horan
Dane Grey via phone	

Advisors Present	Advisors Absent
Beth Kidder via phone	Kent Carroll
Diane Harris	Buddy Cloud
	Holly Carson
	Ed Coven

Others Present

Karen Somerset, Robert Craig, John Irvine, Sheri Powers, David Copa, Vicki Scheffer, Sharon Peeler; via phone: Arabella Reeves, David McDonald, Nick Cambas, Edgar Martinez, Chad Barr, Daryl Minardi, Allison Dudley

Call to Order

Chairman Darm called the meeting to order.

Karen Somerset called the roll. A quorum was present.

Welcome from the Chair

Chairman Darm welcomed everyone. He stated that he was going to pass on the introductions so business could begin. He stated the reason for the teleconference was that two contracts, one in Sarasota County and the other in Pinellas County, are currently under contract on an emergency basis for Medicaid Non-Emergency Transportation. Today the Commission will consider an action item to authorize Commission staff to begin the Request for Proposal (RFP) process for these two counties.

Public Comments

Commissioner Darm stated that he was aware there were quite a few people who wanted to speak so comments would be limited to two minutes.

Commissioner Darm recognized David McDonald, GPTMS.

Mr. McDonald stated that the Pinellas STP contract for GPTMS and the TD Commission is labeled "emergency" only on the first page, but the language in the STP agreement regarding renewals is identical to the language that appears in every CTC contract and STP contract across the State of Florida. In the contract it states the TD Commission may renew this contract upon a satisfactory evaluation. Mr. McDonald stated that at no time during the October RFP process or the contract negotiations did the Commission state that these contracted terms would be voided at any time. He stated that the allocation was reduced by almost \$500,000 which lead the MPO to expire the program. He stated that GPTMS increased fixed usage by 7.4% and ridership of the whole fixed route system by 11.8%. In 2011 GPTMS found that 22,000 trips were taken from beneficiaries that had registered vehicles in their household. The STP agreement stated that nursing homes that had facility vans must allow those vans to be used for Medicaid appointments. GPTMS found 24 to 50 nursing homes, that had vehicles, made no efforts to use those vehicles for Medicaid transportation. During transition, GPTMS coordinated vehicle availability with those vehicles. Mr. McDonald gave a brief overview of how GPTMS has handled the transition to provide Medicaid transportation to Pinellas County and how GPTMS remains responsive and engaged with the Local Coordinating Board, case workers, nursing facilities and County MPO. He stated that Logisticare was permitted one year to stabilize the decreased funding situation in Sarasota County and that GPTMS should be permitted to do the same. Mr. McDonald stated that the short timeline of the RFP process may present a significant risk of beneficiary displacement, missed appointments, facilities and local case workers not knowing who to contact. He also stated that the Medicaid Reform in 2013 makes the RFP unnecessary for just a six month period. Mr. McDonald stated that GPTMS had a contract with the Commission that states the regular renewal process is in place. He urged the Commission to vote to do an evaluation and do the renewal as the contract specifies.

Chairman Darm thanked Mr. McDonald for his comments.

Commissioner Darm asked if anyone else would like to make a public comment. No one responded.

Authorize Staff to Procure Non-Emergency Medicaid Transportation Services for Sarasota and Pinellas Counties through a Request for Proposal (RFP)

Chairman Darm stated that the Commissioners had received a staff analysis regarding this action item. The action today is to authorize the Commission staff to issue RFPs. Once the RFP process is done, the Commission will meet to vote on the final recommendations.

ACTION TAKEN: Vice Chairman Willingham moved and Commissioner Grey seconded that the Commission authorize staff to procure non-emergency Medicaid transportation services for Sarasota and Pinellas counties through a Request for Proposal (RFP). The motion carried unanimously.

Public Comment

There were none.

Commissioner/Advisor Comments

Chairman Darm welcomed Commissioner Grey, and stated that the Commission looked forward to working with him and meeting him at the next quarterly meeting.

Adjournment

Commissioner Darm adjourned the meeting.

Minutes compiled by Vicki Scheffer.

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MEETING SUMMARY

Commission for the Transportation Disadvantaged Commission Business Meeting by Teleconference

Commission Headquarters
2740 Centerview Drive
Tallahassee, FL 32301

May 31, 2012
9:00 AM

<i>Commissioners Present</i>	<i>Commissioners Absent</i>
Chairman David Darm	Vice-Chairman Willingham
Bryan Vaughan via phone	Mike Horan
Charlotte Temple via phone	Walter Schoenig
Dane Grey via phone	

<i>Advisors Present</i>	<i>Advisors Absent</i>
Diane Harris via phone	Kent Carroll
	Buddy Cloud
	Holly Carson
	Ed Coven
	Beth Kidder

Others Present

Steve Holmes, Robert Craig, Sheri Powers, David Copa, Vicki Scheffer, via phone: Tom Barnhart, Arabella Reeves, David McDonald, Karen Brooks, David Lounsberry, Doug Harper, Daryl Minardi

Call to Order

Chairman Darm called the meeting to order.

Steve Holmes called the roll. A quorum was present.

Welcome from the Chair

Chairman Darm welcomed everyone. He stated that the meeting was a follow-up to the May 11 meeting regarding providers in Pinellas County and Sarasota County for non-emergency Medicaid transportation contracts.

Public Comments

Commissioner Darm asked if there were any public comments. There were none.

Approve Awards for the Provision of Medicaid Non-Emergency Transportation Services for Pinellas and Sarasota Counties

Chairman Darm asked Steve Holmes to give an overview of the situation. Mr. Holmes stated that the Commission let a Request for Proposal (RFP) for Medicaid transportation providers in Sarasota and Pinellas counties. Two proposals were received for Sarasota County and one proposal for Pinellas County. The selection committee for Pinellas County consisted of representatives from the Commission, Agency for Health Care Administration, and the Florida Department of Transportation. For Sarasota County the selection committee consisted of representatives from the Commission, Agency for Health Care Administration, and the Sarasota/Manatee Metropolitan Planning Organization/Local Coordinating Board. On May 25 the selection committees released their scorings and recommendations. For Sarasota County proposals were received from Logisticare and TMS. All three scorers ranked Logisticare first in all three ordinal rankings. GPTMS submitted the only proposal for Pinellas County, therefore they were ranked first in all three ordinal rankings.

Chairman Darm asked if the Commissioners had any questions. There were none.

Chairman Darm asked if there was a motion to approve the contract for Sarasota County.

ACTION TAKEN: Commissioner Vaughan moved and Commissioner Temple seconded to award the Medicaid Non-Emergency Transportation Services contract for Sarasota County to Logisticare. The motion carried unanimously.

Chairman Darm asked if there was a motion to approve the contract for Pinellas County.

ACTION TAKEN: Commissioner Temple moved and Commissioner Grey seconded to award the Medicaid Non-Emergency Transportation Services contract for Pinellas County to GPTMS. The motion carried unanimously.

Public Comment

There were none.

Steve Holmes announced that the next Commission business meeting would be held at the annual conference in Orlando in August.

Adjournment

Commissioner Temple moved to adjourn the meeting

Minutes compiled by Vicki Scheffer.

Note: This meeting has been summarized to reduce paperwork in accordance with policies of State government. If an accessible format or more information than is provided herein is needed, please contact the Commission for

*Transportation Disadvantaged at (850) 410-5700 or 1-800-983-2435 for assistance.
A copying or printing fee may be charged to the requesting party.*

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 2, 2012

AGENDA ITEM:

IX. CTC DESIGNATION – Broward County

BACKGROUND INFORMATION: Chapter 427, Florida Statutes, tasks the Designated Official Planning Agency (DOPA) with recommending to the Commission a single Community Transportation Coordinator (CTC). The Broward Metropolitan Planning Organization is the DOPA for Broward County. Broward County Board of County Commissioners is currently the CTC currently providing TD services to the citizens of Broward County.

Pursuant to Chapter 287, Florida Statutes, Broward County Board of County Commissioners, as a governmental entity, is able and willing to continue to provide transportation services. Broward County Transit has submitted the attached documents highlighting its ability to provide transportation.

The Broward Metropolitan Planning Organization (MPO) submitted its recommendation letter on June 21, 2012 and executed Resolution Number 2012-04 recommending the Broward County Board of County Commissioners to remain the CTC for Broward County. In addition, the Local Coordinating Board (LCB) approved this recommendation at its May 15, 2012, meeting.

At its May 8, 2012, Commission meeting, the Broward County Board of County Commissioners executed a letter stating its desire to remain the CTC for Broward County. In addition, the Commission approved a resolution authorizing Broward County to enter into a Memorandum of Agreement (as the CTC) with the Commission for the Transportation Disadvantaged for the period September 1, 2012 through June 30, 2017.

ATTACHMENTS:

- Letter from Broward MPO, dated June 21, 2012
- Broward MPO Resolution #2012-04
- Broward County's LCB Endorsement of CTC, dated May 24, 2012
- Broward County's BCC Letter of Interest, dated May 9, 2012

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

Approve the Broward MPO's recommendation and designate Broward County Board of County Commission as the CTC for Broward County, for the period beginning September 1, 2012 to June 30, 2017.



Steve Holmes

Executive Director

Date: August 2, 2012

ACTION TAKEN AT MEETING:

June 21, 2012

Mr. Steve Holmes
Executive Director
Florida Commission for the Transportation Disadvantaged
605 Suwannee Street, Mail Stop 49
Tallahassee, Florida 32399-0450

**Re: Broward Metropolitan Planning Organization Community Transportation
Coordinator Recommendation**

Dear Mr. Holmes:

On June 14, 2012 the Broward Metropolitan Planning Organization (MPO) voted to recommend that the Broward County Board of County Commissioners (BCC) be designated as the Community Transportation Coordinator (CTC), through Broward County Transit Division (BCT).

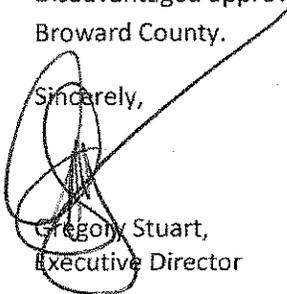
Enclosed please find the following supporting documentation regarding the MPO's recommendation for Community Transportation Coordinator (CTC) for the Broward County designated service area:

- ◆ Broward MPO Resolution 2012-04
- ◆ BCC Letter of interest
- ◆ BCC Resolution 2012-311
- ◆ BCCB 2012 Endorsement of the CTC
- ◆ BCCB 2012 Recommendation of the CTC

As evidenced in the Broward County Coordinating Board's recent evaluation, the BCC continues to be the best candidate for CTC for Broward County.

Therefore, we are requesting the Florida Commission for the Transportation Disadvantaged approve the reappointment of the Broward County BCC as the CTC for Broward County.

Sincerely,


Gregory Stuart,
Executive Director

GS/db

Chair

Richard Blattner
Vice Chair
Charlotte Rodstrom

Members/ Alternates

Mark Brown
George Brummer
Bryan Caletka
Anne Castro
Joy Cooper
Harry Dressler
Freddy Fiskelli
Gary Frankel
Toby Feuer
Bill Ganz
Javier Garcia
Marilyn Gerber
Tom Green
Douglas Hodgson
Dale V. C. Hoiness
Rori Jacobs
Kristin D. Jacobs
Sandy Johnson
Eric H. Jones, Jr
Richard J. Kaplan
Chip LaMarca
Shari L. McCartney
Ashira A. Mohammed
Frank Ortis
Bruce G. Roberts
David Rosenof
Troy Samuels
Barbara Sharief
John Sims
Lawrence A. Sofield
Joseph Varsallone
Larry Vignola
Benjamin J. Williams
Levyd Williams

Executive Director

Gregory Stuart
General Counsel
Alan Gabriel

RESOLUTION NO. 2012-04

A RESOLUTION OF THE BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO) RECOMMENDING TO THE FLORIDA COMMISSION FOR THE TRANSPORTATION DISADVANTAGED THAT THE BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS BE RE-DESIGNATED AS THE COMMUNITY TRANSPORTATION COORDINATOR FOR BROWARD COUNTY

WHEREAS, Chapter 427 of the Florida Statutes requires that the Broward Metropolitan Planning Organization ("MPO") serving as the designated planning agency for the Transportation Disadvantaged program recommend, every five years, a qualified Community Transportation Coordinator ("CTC") to the Florida Commission for the Transportation Disadvantaged ("CTD"); and

WHEREAS, The Commission for the Transportation Disadvantaged Competitive Procurement Manual, compiled in accordance with Chapter 287, Florida Statutes, allows the MPO to nominate a governmental agency to serve as the CTC; and

WHEREAS, The CTC is responsible for ensuring that coordinated transportation services are provided to the transportation disadvantaged population in the designated service area (Broward County). Accordingly, the CTC arranges for this provision of transportation services in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services; and

WHEREAS, in 2007 the Broward County Board of County Commissioners was designated the Community Transportation Coordinator for Broward County and currently serves as the Community Transportation Coordinator; and

WHEREAS, Broward County Board of County Commissioners deems it appropriate and in the best interest of the public health, safety and welfare to continue in its designated role as the Community Transportation Coordinator for Broward County (Broward County Resolution No. 2012-311, Exhibit 1);

NOW THEREFORE, BE IT RESOLVED BY THE BROWARD METROPOLITAN PLANNING ORGANIZATION,
that:

Section 1. The Broward Metropolitan Planning Organization recommend to the Florida Commission for the Transportation Disadvantaged that the Broward County Board of County Commissioners be re-designated as the Community Transportation Coordinator for Broward County.

Section 2. The Broward Metropolitan Planning Organization shall notify the Florida Commission for the Transportation Disadvantaged of the recommendation in accordance with this resolution and Chapter 427 of the Florida Statutes.

Section 3. SEVERABILITY.

If any section, sentence, clause or phrase of this Resolution is held to be invalid or unconstitutional by any court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of the Resolution.

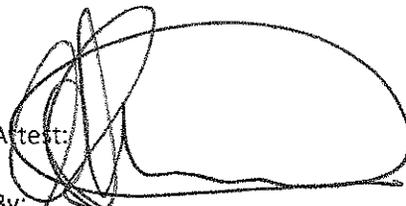
Section 4. EFFECTIVE DATE.

This Resolution shall become effective upon adoption.

ADOPTED this 14th day June, 2012.

BROWARD METROPOLITAN PLANNING ORGANIZATION

By 
Richard Blattner, Chair

Attest: 
By: _____
Gregory Stuart, Executive Director

Enclosures

June 21, 2012

Re: Broward Metropolitan Planning Organization Community Transportation
Coordinator Recommendation

Page 2

cc: Broward MPO Board Members
BCCB Board Members
Broward County Board of County Commissioners
Chris Walton, Director, Broward County Transportation Department
Tim Garling, Director, Broward County Transit Division
Paul Strobis, BCT Paratransit Manager

Trade Centre South . 100 West Cypress Creek Road, Suite 850 . Fort Lauderdale, FL 33309-2112 . Phone 954.876.0033

www.browardMPO.org

For complaints, questions or concerns about civil rights or nondiscrimination, or for special requests under the American with Disabilities Act, please contact: Christopher Ryan, Public Information Officer/Title VI Coordinator at (954) 876-0036 or ryanc@browardmpo.org

2012 ENDORSEMENT OF COMMUNITY TRANSPORTATION COORDINATOR

WHEREAS, the Broward County Coordinating Board for Transportation Disadvantaged Services (BCCB) recognizes the statutory requirement for the designation of a Community Transportation Coordinator (CTC) by the Metropolitan Planning Organization (MPO) and,

WHEREAS, the Broward County Board of County Commissioners/Transportation Department is currently the CTC and,

WHEREAS, the Broward County Board of County Commissioners is a local government entity and,

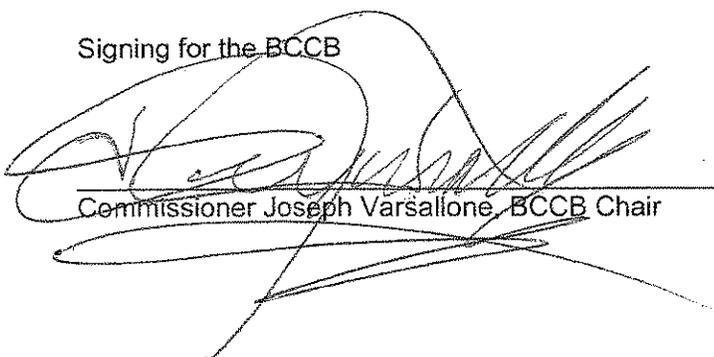
WHEREAS, the BCCB has received quarterly status reports from the CTC Paratransit Manager; reviewed and approved coordination contracts; worked cooperatively with the CTC Paratransit Manager and staff to create local standards, review policies and review procedures, and

WHEREAS, the BCCB developed and validated the CTC Evaluation to be reviewed by the MPO in June 2012 and,

WHEREAS, the BCCB, as a group and as individuals, is cognizant of the quality of the paratransit services currently offered by the CTC,

NOW THEREFORE, does the BCCB endorse the action of the Metropolitan Planning Organization in submitting to the State of Florida its recommendation that the Broward County Board of County Commissioners be designated to discharge the duties of Community Transportation Coordinator.

Signing for the BCCB


Commissioner Joseph Varsalione, BCCB Chair

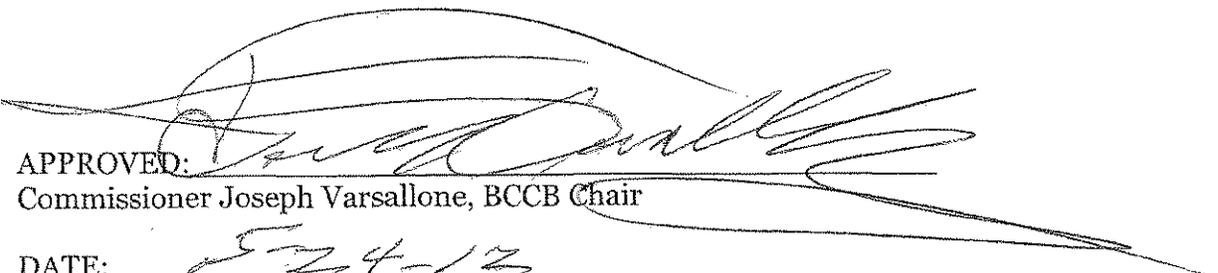
5-24-12

Date

**BROWARD COUNTY COORDINATING BOARD (BCCB)
2012 RECOMMENDATION OF CTC**

Based on the information presented in this evaluation, the Broward County Coordinating Board for Transportation Disadvantaged Services recommends to the Metropolitan Planning Organization of Broward County:

That the Broward County Board of County Commissioners continue to act as Community Transportation Coordinator (CTC) in the Broward County service area.

APPROVED: 
Commissioner Joseph Varsallone, BCCB Chair

DATE: 5-24-12



Transportation Department

Transit Division-Administration

115 S. Andrews Avenue, Room 433 • Fort Lauderdale, Florida 33301 • 954-357-8300 • FAX 954-357-8305

May 9, 2012

Gregory Stuart, Executive Director
Metropolitan Planning Organization
Trade Centre South
100 West Cypress Creek Road, Suite 850
Fort Lauderdale, Florida 33309-2112

Dear Mr. Stuart,

At its May 8, 2012, meeting, Item 7, the Broward County Board of County Commissioners (Board) adopted Resolution No. 2012-311, which requested the Broward County Metropolitan Planning Organization (MPO) approve and recommend the County, through its Transit Division (BCT), continue as the designated Community Transportation Coordinator (CTC) for Broward County and to notify the Florida Commission for the Transportation Disadvantaged accordingly.

If you have any questions, please feel free to contact Paul Strobis, BCT Paratransit Manager, by telephone at 954-357-8321, or via email at pstrobis@broward.org.

Sincerely,

A handwritten signature in black ink, appearing to read "Tim Garling". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Tim Garling
Director, Transit Division

c: Deborah Byrnes, Transportation Disadvantaged Program Manager
Paul Strobis, BCT Paratransit Manager

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 2, 2012

AGENDA ITEM:

X. Follow-up on Benchmarks – Columbia, Hamilton and Suwannee Counties

BACKGROUND INFORMATION:

On October 28, 2011, the Commission approved the North Central Florida Regional Planning Council's recommendation and designated Suwannee Valley Transit Authority (SVTA) as the Community Transportation Coordinator for Columbia, Hamilton and Suwannee Counties for the period beginning January 1, 2012 to June 30, 2016, with the following six month benchmarks:

1. SVTA will have contracts with all Operators that provide transportation for TD and Medicaid riders,
2. SVTA will be current with payments to all Operators;
3. SVTA will ensure that all drivers are trained according to TD and Medicaid Standards;
4. SVTA will present evidence that it is fiscally sound; and
5. SVTA will negotiate a realistic reimbursement fee for Operators that provide Medicaid transportation and cease charging the current 8% administrative fee.

SVTA submitted the status report on June 25, 2012, containing the following information:

1. All Trip Vendors have signed Operator Contracts with the CTC. All vendor fleets have been inspected for contract compliance with 14-90, 41-2.
2. Trip Vendors have been paid in full as of 4/16/12. Trips must be billed timely to the CTC, and Vendors are paid within 5 days of receipt of CTC's payment.
3. Formalized training was begun on Saturday, October 1, 2011, and it continues monthly. Drivers are paid overtime for their participation.
4. Debt has been paid down to \$190,000, line of credit for \$50,000 has been paid to zero, and bank will issue a credit card to the agency.
5. The Operators are no longer being charged an 8% admin fee. Fare box revenue on Medicaid/TD trips is charged only if Operators report it.

Due to scheduling conflicts and a natural disaster, Commission Staff has not verified the contents of SVTA's response. However, Commission Staff will verify SVTA's response during the joint review scheduled with the North Central Florida Regional Planning Council in August 2012.

ATTACHMENTS:

- SVTA Response to Benchmarks

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

No action is required. This report is for informational purposes only. Commission Staff will verify SVTA's information and provide a report to the Commission at the next business meeting.



Steven Holmes

Executive Director

Date: August 2, 2012

ACTION TAKEN AT MEETING:

SUWANNEE VALLEY TRANSIT AUTHORITY

1907 Volyes Street
Live Oak, FL 32064

CTD Corrective Action Plan Issued to SVTA

BENCHMARK	STATUS ON JULY 1, 2011	STATUS ON JULY 1, 2012	NOTES
1. SVTA will have contracts with all operators that provide transportation. CTD should have contract boilerplate and signed signature page from each contract.	Transit service was provided on an informal basis with no contracts, insurance, or inspection requirements in place.	All Trip Vendors have signed Operator Contracts with the CTC. All vendor fleets have been inspected for contract compliance with 14-90, 41-2.	CTC worked with Commission on boilerplate Operator & Coordination Contracts.
2. SVTA will be current with payments to all operators.	SVTA owed the trip vendors approximately \$609,000 for services provided in 2009, 2010, and 2011	Trip Vendors are paid in full as of 4/16/12. Trips must be billed timely to the CTC, and Vendors are paid within 5 days of receipt of CTD's payment.	All Vendors are cooperating with the CTC's new automated billing system and their bills are submitted to the CTC in a timely & structured manner.
3. SVTA will insure that all drivers are trained according to TD and Medicaid standards.	No training for drivers or trip vendors existed at SVTA.	Formalized training was begun on Saturday, October 1, 2011, and it continues monthly. Drivers are paid overtime for their participation.	Specialized driver training is extended to vendors and their drivers, such as emergency evacuations. Train the Trainer education provided monthly.
4. SVTA will present evidence that it is fiscally sound.	Owed an estimated \$1M in unpaid debt with the line of credit exhausted. No formal process to determine or control spending or debt.	Debt has been paid down to \$190,000, line of credit for \$50,000 has been paid to zero, and bank will issue a credit card to the agency.	SVTA anticipates that by 10/1/12 all known indebtedness will be paid, scheduled for payment or addressed.
5. SVTA will negotiate a realistic reimbursement fee for operators that provide Medicaid transportation and cease charging the current 8% admin fee.	Operators were charged an additional 8% admin fee deduction from their monthly payment, plus \$2 per trip.	The Operators are no longer being charged an 8% admin fee. Farebox revenue on Medicaid/TD trips is charged only if Operators report it.	Operators collect and report farebox revenue on an honor system reflected on their monthly billing to SVTA.

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 2, 2012

AGENDA ITEM:

XI. Financial Report
 End of Year Budget Report for FY 11/12

BACKGROUND INFORMATION:

David Copa will provide the Commission with a status report of the FY 2011/12 Budget.

ATTACHMENTS:

2011/12 Budget and Contract Status Report as of June 30, 2012

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information only.



Steve Holmes
Executive Director
Date: August 2, 2012

ACTION TAKEN AT MEETING:

Commission for the Transportation Disadvantaged
2011/12 Budget and Contract Status Report
as of June 30, 2012

Salaries and Benefits

Notes

Budget	\$854,493
Expenditures to Date	<u>\$719,231</u>
Current Balance	\$135,262
Projected Expenditures *	<u>\$0</u>
Estimated Balance June 30, 2012	<u>\$135,262</u>

Other Personal Services

Notes

Budget	\$26,600
Expenditures to Date	<u>\$19,168</u>
Current Balance	\$7,432
Projected Expenditures*	<u>\$0</u>
Estimated Balance June 30, 2012	<u>\$7,432</u>

Expenses

Notes

Budget	\$358,155
Expenditures to Date	<u>\$184,283</u>
Current Balance	\$173,872
Projected Expenditures*	<u>\$75</u>
Estimated Balance June 30, 2012	<u>\$173,797</u>

*Projected expenditures represent current year commitments that have yet to be paid as of 6/30/12 (Carryforward).

Contracted Services

Notes

Budget	\$306,530
Expenditures to Date	<u>\$54,241</u>
Current Balance	\$252,289
Projected Expenditures*	<u>\$45,224</u>
Estimated Balance June 30, 2012	<u>\$207,065</u>

*Projected expenditures represent current year commitments that have yet to be paid as of 6/30/12 (Carryforward).

Other Capital Outlay

Notes

Budget	\$10,000
Expenditures to Date	<u>\$200</u>
Current Balance	\$9,800
Projected Expenditures	<u>\$0</u>
Estimated Balance June 30, 2012	<u>\$9,800</u>

Commission for the Transportation Disadvantaged
2011/12 Budget and Contract Status Report
as of June 30, 2012

Non-Sponsored Trans. Disadvantaged Grants Prog.

Notes

Budget	\$39,904,800	*Projected expenditures represent current year commitments that have yet to be paid as of 6/30/12 (Carryforward).
Expenditures to Date	<u>\$24,925,343</u>	
Current Balance	\$14,979,457	
Projected Expenditures	<u>\$14,959,408</u>	
Estimated Balance June 30, 2012	<u>\$20,049</u>	

Non-Emergency Medicaid Trans. Program

Notes

Budget	\$62,287,575	*Projected expenditures represent current year commitments that have yet to be paid as of 6/30/12 (Carryforward).
Expenditures to Date	<u>\$55,263,555</u>	
Current Balance	\$7,024,020	
Projected Expenditures	<u>\$7,024,020</u>	
Estimated Balance June 30, 2012	<u>\$0</u>	

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 2, 2012

AGENDA ITEM:

XI. Financial Report
 Status of Current Budget for FY 12/13

BACKGROUND INFORMATION:

David Copa will provide the Commission with a presentation on the FY 2012/13 Budget and Program Allocations.

ATTACHMENTS:

2012/13 Budget and Contract Status Report

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information only.



Steve Holmes
Executive Director
Date: August 2, 2012

ACTION TAKEN AT MEETING:

**Commission for the Transportation Disadvantaged
2012/13 Budget and Contract Status Report**

Salaries and Benefits

		Notes
Budget	\$854,493	Projection assumes we are fully staffed thru the entire year.
Expenditures to Date	<u>\$70,497</u>	
Current Balance	\$783,996	
Projected Expenditures	<u>\$775,467</u>	
Estimated Balance June 30, 2013	\$8,529	

Other Personal Services

		Notes
Budget	\$26,600	This figure represents average usage over the last two years.
Expenditures to Date	<u>\$2,300</u>	
Current Balance	\$24,300	
Projected Expenditures	<u>\$16,868</u>	
Estimated Balance June 30, 2013	\$7,432	

Expenses

		Notes
Budget	\$358,155	This figure was arrived at by using historical data and projections of increased travel.
Expenditures to Date	<u>\$1,500</u>	
Current Balance	\$356,655	
Projected Expenditures	<u>\$223,500</u>	
Estimated Balance June 30, 2013	\$133,155	

Contracted Services

		Notes
Budget	\$306,530	<u>Includes:</u>
Expenditures to Date	<u>\$0</u>	Financial Audit \$ 7,500
Current Balance	\$306,530	Quality Assurance Reviews \$ 75,000
Projected Expenditures	<u>\$297,500</u>	Tri-State \$ 60,000
Estimated Balance June 30, 2013	\$9,030	Mcash \$ 68,000
		Copiers \$ 8,000
		Court Reporting \$ 4,000
		MGT \$ 20,000
		Legal \$ 25,000
		U of F \$ 30,000

**Commission for the Transportation Disadvantaged
2012/13 Budget and Contract Status Report**

Other Capital Outlay

		Notes
Budget	\$10,000	Upgrade to the Audio/Video system in the library
Expenditures to Date	\$0	
Current Balance	\$10,000	
Projected Expenditures		
Estimated Balance June 30, 2013	\$10,000	

Non-Sponsored Trans. Disadvantaged Grants Prog.

		Notes
Budget	\$44,604,801	
Expenditures to Date	\$0	
Current Balance	\$44,604,801	
Projected Expenditures		
Estimated Balance June 30, 2013	\$44,604,801	

Non-Emergency Medicaid Trans. Program

		Notes
Budget	\$65,486,126	
Expenditures to Date	\$0	
Current Balance	\$65,486,126	
Projected Expenditures		
Estimated Balance June 30, 2013	\$0	

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 2, 2012

AGENDA ITEM:

XI. Financial Report
Legislative Budget Requests for FY 13/14

BACKGROUND INFORMATION:

David Copa will provide the Commission with a status report of the FY 2013/14 Budget.

ATTACHMENTS:

2013/14 projected allocations.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information only.



Steve Holmes
Executive Director
Date: August 2, 2012

ACTION TAKEN AT MEETING:

Commission for the Transportation Disadvantaged
2013/14 Budget and Contract Status Report

Salaries and Benefits

Notes

Budget	\$854,493
Expenditures to Date	<u>\$0</u>
Current Balance	\$854,493
Projected Expenditures	<u> </u>
Estimated Balance	<u>\$854,493</u>

Other Personal Services

Notes

Budget	\$26,600
Expenditures to Date	<u>\$0</u>
Current Balance	\$26,600
Projected Expenditures	<u> </u>
Estimated Balance	<u>\$26,600</u>

Expenses

Notes

Budget	\$358,155
Expenditures to Date	<u>\$0</u>
Current Balance	\$358,155
Projected Expenditures	<u> </u>
Estimated Balance	<u>\$358,155</u>

Contracted Services

Notes

Budget	\$306,530
Expenditures to Date	<u>\$0</u>
Current Balance	\$306,530
Projected Expenditures	<u> </u>
Estimated Balance	<u>\$306,530</u>

Other Capital Outlay

Notes

Budget	\$10,000
Expenditures to Date	<u>\$0</u>
Current Balance	\$10,000
Projected Expenditures	<u> </u>
Estimated Balance	<u>\$10,000</u>

Commission for the Transportation Disadvantaged
2013/14 Budget and Contract Status Report

Non-Sponsored Trans. Disadvantaged Grants Prog.

Budget	\$51,556,994	Notes Assumes an additional \$5,000,000 transfer from FDOT to the Commission, as well as a \$1,952,193 increase based on revenue projections.
Expenditures to Date	<u>\$0</u>	
Current Balance	\$51,556,994	
Projected Expenditures	<u> </u>	
Estimated Balance	<u>\$51,556,994</u>	

Non-Emergency Medicaid Trans. Program

Budget	\$61,051,633	Notes Assumes a continuation of the current contract funding levels.
Expenditures to Date	<u>\$0</u>	
Current Balance	\$61,051,633	
Projected Expenditures	<u> </u>	
Estimated Balance	<u>\$0</u>	

State of Florida
Commission for the Transportation Disadvantaged
Commission Business Meeting

MEETING DATE: August 2, 2012

AGENDA ITEM:

XI. Financial Report
 Single Agency Audits

BACKGROUND INFORMATION:

David Copa will provide the Commission with the agency's Single Audit reports performed by an independent auditor for FY 2008/09, 2009/10 and 2010/11.

ATTACHMENTS:

Agency's 2008/09, 2009/10 and 2010/11 Single Audit reports.

EXECUTIVE DIRECTOR RECOMMENDATION/MOTION:

For information only.



Steve Holmes
Executive Director
Date: August 2, 2012

ACTION TAKEN AT MEETING:

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION
SERVICES GRANT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2011**

Harvey, Covington and Thomas, LLC
3816 Hollywood Boulevard, Suite 203
Hollywood, Florida 33021
(954) 966-4435 Phone
(954) 962-7747 Facsimile

**FLOIRDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR PERIOD ENDED JUNE 30, 2011**

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INDEPENDENT AUDITOR'S REPORT

Florida Commission for Transportation Disadvantage
Tallahassee, Florida

We have audited the accompanying Schedule of Expenditures of Federal Awards (the Schedule) for the Medicaid Non-Emergency Transportation Services Grant of the Florida Commission for Transportation Disadvantage (the Commission), for the year ended June 30, 2011. This Schedule is the responsibility of the Commission's management. Our responsibility is to express an opinion on the Schedule based on our audit.

We conducted our audit accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the Schedule is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Schedule. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall Schedule presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the Schedule referred to above presents fairly, in all material respects, the expenditures of federal awards under the Medicaid Non-Emergency Transportation Services Grant in conformity with accounting principles generally accepted in the United States of America.



Hollywood, Florida
June 30, 2012

FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
 MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED JUNE 30, 2011

	<u>CDFA Number</u>	<u>Grant/ Contract Number</u>	<u>Federal Expenditures</u>
<i><u>U.S. Department of Health and Human Services</u></i>			
Pass through the State of Florida, Agency for Health Care Administration			
Medical Assistance Payments:			
Medicaid Non-Emergency Transportation Services Grant	93.778	MED099	\$ 66,844,331
<i>Total U.S. Department of Health and Human Services</i>			<u>66,844,331</u>
<i>Total Expenditures of Federal Awards</i>			<u>\$ 66,844,331</u>

**FLOIRDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2011**

NOTE 1. BASIS OF PRESENTATION

The accompanying Schedule includes the federal grant activity for the Medicaid Non-Emergency Transportation Services Grant for the Florida Commission for Transportation Disadvantage and is presented on the modified accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, financial statements.

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO
THE FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH OMB CIRCULAR A-133**

Florida Commission for Transportation Disadvantage
Tallahassee, Florida

Compliance

We have audited the compliance of the Florida Commission for Transportation Disadvantage (the Commission), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to the Medicaid Non-Emergency Transportation Services Grant (the Grant) for the year ended June 30, 2011. Compliance with the requirements referred to above is the responsibility of the Commission's management. Our responsibility is to express an opinion on the Commission's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the Grant occurred. An audit includes examining, on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Commission's compliance with those requirements.

In our opinion, the Commission complied, in all material respects, with the compliance requirements referred to above that are applicable to the Grant for the year ended June 30, 2011.

Internal Control over Compliance

Management of the Commission is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered the Commission's internal control over compliance with requirements that could have a direct and material effect on its Grant in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over compliance.

A *deficiency in internal control over compliance* exist when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be

deficiencies, significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We noted a certain matter that we reported to management of the Commission, in the accompanying schedule of findings and questioned costs.

The Commission's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Commission's response and, accordingly, we express no opinion on the response.

This report is intended solely for the information and use of the Commission's management, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Harvey Longstaff Thomas, Jr.

Hollywood, Florida
June 30, 2012

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2011**

PRIOR YEAR FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

N/A

FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2011

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Federal Awards Program

Internal control over major programs:

Material weakness(es) identified? _____ yes X no

Significant Deficiency(ies) identified not considered to be
material weakness(es)? _____ yes X none reported

Type of auditor's report issued on compliance for major programs:

Unqualified Opinion

Any audit findings disclosed that are required to be reported
in accordance with Circular A-133, Section .510(a)?

_____ yes X no

Identification of major programs:

CFDA No.

Federal Program

Medical Assistance Payments

93.778

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2011**

SECTION II – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

2010-11 Reconciliation of Expenditures (Repeat Comment)

Condition

During the course of the audit of the schedule of expenditures we noted that the excel schedule provided by the client did not agree to the expenditures reported in the fiscal year 2011 financial statements. It was noted per inquiry of staff the difference related primarily to administrative charges allowable per the grant which were not included on the excel schedule as the balances reported on the financial statements were obtained from the state's FLAIR system.

Criteria

The client should prepare and reconcile the schedule to the states FLAIR system as the system will provided the data necessary to agree to the financial statements.

Cause

The schedule of expenditures provided by the client was not reconciled to the reconciled to the financial statements.

Effect

If the schedule does not agree to the FLAIR system or the financial statements the auditors may not have the entire population of expenditures for testing.

Recommendation

We recommend the client on a monthly basis reconcile its schedule to the states FLAIR system to ensure accuracy of the schedule.

View of Responsible Officials and Planned Corrective Action

The excel spreadsheet is used for tracking contract payments. The administrative cost do not constitute a contract payment, therefore should be tracked separately. Management currently tracks Medicaid administrative cost and monitor them against the initial allocation. This insures that we do not go over budget. Management concurs with the finding that all cost for the Medicaid should be reconciled, but it is management's opinion that they should be reconciled to the yearly financial statements which are received at year end.

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION
SERVICES GRANT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2010**

Harvey, Covington and Thomas, LLC
3816 Hollywood Boulevard, Suite 203
Hollywood, Florida 33021
(954) 966-4435 Phone
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**FLOIRDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR PERIOD ENDED JUNE 30, 2010**

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INDEPENDENT AUDITOR'S REPORT

Florida Commission for Transportation Disadvantage
Tallahassee, Florida

We have audited the accompanying Schedule of Expenditures of Federal Awards (the Schedule) for the Medicaid Non-Emergency Transportation Services Grant of the Florida Commission for Transportation Disadvantage (the Commission), for the year ended June 30, 2010. This Schedule is the responsibility of the Commission's management. Our responsibility is to express an opinion on the Schedule based on our audit.

We conducted our audit accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the Schedule is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Schedule. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall Schedule presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the Schedule referred to above presents fairly, in all material respects, the expenditures of federal awards under the Medicaid Non-Emergency Transportation Services Grant in conformity with accounting principles generally accepted in the United States of America.



Hollywood, Florida
June 30, 2012

FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
 MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED JUNE 30, 2010

	<u>CDFA Number</u>	<u>Grant/ Contract Number</u>	<u>Federal Expenditures</u>
<i><u>U.S. Department of Health and Human Services</u></i>			
Pass through the State of Florida, Agency for Health Care Administration			
Medical Assistance Payments:			
Medicaid Non-Emergency Transportation Services Grant	93:778	MED099	\$ 63,162,750
<i>Total U.S. Department of Health and Human Services</i>			<u>63,162,750</u>
<i>Total Expenditures of Federal Awards:</i>			<u>\$ 63,162,750</u>

**FLOIRDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2010**

NOTE 1. BASIS OF PRESENTATION

The accompanying Schedule includes the federal grant activity for the Medicaid Non-Emergency Transportation Services Grant for the Florida Commission for Transportation Disadvantage and is presented on the modified accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, financial statements.

REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO
THE FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH OMB CIRCULAR A-133

Florida Commission for Transportation Disadvantage
Tallahassee, Florida

Compliance

We have audited the compliance of the Florida Commission for Transportation Disadvantage (the Commission), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to the Medicaid Non-Emergency Transportation Services Grant (the Grant) for the year ended June 30, 2010. Compliance with the requirements referred to above is the responsibility of the Commission's management. Our responsibility is to express an opinion on the Commission's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the Grant occurred. An audit includes examining, on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Commission's compliance with those requirements.

In our opinion, the Commission complied, in all material respects, with the compliance requirements referred to above that are applicable to the Grant for the year ended June 30, 2010.

Internal Control over Compliance

Management of the Commission is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered the Commission's internal control over compliance with requirements that could have a direct and material effect on its Grant in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over compliance.

A *deficiency in internal control over compliance* exist when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be

deficiencies, significant deficiencies, or material weaknesses in internal control over compliance. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above.

We noted a certain matter that we reported to management of the Commission, in the accompanying schedule of findings and questioned costs.

The Commission's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Commission's response and, accordingly, we express no opinion on the response.

This report is intended solely for the information and use of the Commission's management, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Harvey Lovington J. Thomas, C.S.C.
Hollywood, Florida
June 30, 2012

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2010**

PRIOR YEAR FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

N/A

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2010**

SECTION II – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

2009-10 Reconciliation of Expenditures (Repeat Comment)

Condition

During the course of the audit of the schedule of expenditures we noted that the excel schedule provided by the client did not agree to the expenditures reported in the fiscal year 2010 financial statements. It was noted per inquiry of staff the difference related primarily to administrative charges allowable per the grant which were not included on the excel schedule as the balances reported on the financial statements were obtained from the state's FLAIR system.

Criteria

The client should prepare and reconcile the schedule to the states FLAIR system as the system will provided the data necessary to agree to the financial statements.

Cause

The schedule of expenditures provided by the client was not reconciled to the reconciled to the financial statements.

Effect

If the schedule does not agree to the FLAIR system or the financial statements the auditors may not have the entire population of expenditures for testing.

Recommendation

We recommend the client on a monthly basis reconcile its schedule to the states FLAIR system to ensure accuracy of the schedule.

View of Responsible Officials and Planned Corrective Action

The excel spreadsheet is used for tracking contract payments. The administrative cost do not constitute a contract payment, therefore should be tracked separately. Management currently tracks Medicaid administrative cost and monitor them against the initial allocation. This insures that we do not go over budget. Management concurs with the finding that all cost for the Medicaid should be reconciled, but it is management's opinion that they should be reconciled to the yearly financial statements which are received at year end.

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION
SERVICES GRANT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2009**

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MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR PERIOD ENDED JUNE 30, 2009**

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INDEPENDENT AUDITOR'S REPORT

Florida Commission for Transportation Disadvantage
Tallahassee, Florida

We have audited the accompanying Schedule of Expenditures of Federal Awards (the Schedule) for the Medicaid Non-Emergency Transportation Services Grant of the Florida Commission for Transportation Disadvantage (the Commission), for the year ended June 30, 2009. This Schedule is the responsibility of the Commission's management. Our responsibility is to express an opinion on the Schedule based on our audit.

We conducted our audit accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether the Schedule is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the Schedule. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall Schedule presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the Schedule referred to above presents fairly, in all material respects, the expenditures of federal awards under the Medicaid Non-Emergency Transportation Services Grant in conformity with accounting principles generally accepted in the United States of America.



Hollywood, Florida
March 30, 2012

FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
 MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
 SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
 FOR THE YEAR ENDED JUNE 30, 2009

	<u>CDFA Number</u>	<u>Grant/ Contract Number</u>	<u>Federal Expenditures</u>
<i><u>U.S. Department of Health and Human Services</u></i>			
Pass through the State of Florida, Agency for Health Care Administration			
Medical Assistance Payments:			
Medicaid Non-Emergency Transportation Services Grant	93.778	MED099	\$ 64,846,895
<i>Total U.S. Department of Health and Human Services</i>			<u>64,846,895</u>
<i>Total Expenditures of Federal Awards</i>			<u>\$ 64,846,895</u>

**FLOIRDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE YEAR ENDED JUNE 30, 2009**

NOTE 1. BASIS OF PRESENTATION

The accompanying Schedule includes the federal grant activity for the Medicaid Non-Emergency Transportation Services Grant for the Florida Commission for Transportation Disadvantage and is presented on the modified accrual basis of accounting. The information in this Schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Therefore, some amounts presented in this Schedule may differ from amounts presented in, or used in the preparation of, financial statements.

**REPORT ON COMPLIANCE WITH REQUIREMENTS APPLICABLE TO
THE FEDERAL PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE IN
ACCORDANCE WITH OMB CIRCULAR A-133**

Florida Commission for Transportation Disadvantage
Tallahassee, Florida

Compliance

We have audited the compliance of the Florida Commission for Transportation Disadvantage (the Commission), with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) *Circular A-133 Compliance Supplement* that are applicable to the Medicaid Non-Emergency Transportation Services Grant (the Grant) for the year ended June 30, 2009. Compliance with the requirements referred to above is the responsibility of the Commission's management. Our responsibility is to express an opinion on the Commission's compliance based on our audit.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards and OMB Circular A-133 require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the Grant occurred. An audit includes examining, on a test basis, evidence about the Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the Commission's compliance with those requirements.

In our opinion, the Commission complied, in all material respects, with the compliance requirements referred to above that are applicable to the Grant for the year ended June 30, 2009.

Internal Control over Compliance

Management of the Commission is responsible for establishing and maintaining effective internal control over compliance with the compliance requirements referred to above. In planning and performing our audit, we considered the Commission's internal control over compliance with requirements that could have a direct and material effect on its Grant in order to determine our auditing procedures for the purpose of expressing our opinion on compliance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over compliance.

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We noted a certain matter that we reported to management of the Commission, in the accompanying schedule of findings and questioned costs.

The Commission's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. We did not audit Commission's response and, accordingly, we express no opinion on the response.

This report is intended solely for the information and use of the Commission's management, federal awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.


Hollywood, Florida
March 30, 2012

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
FOR THE YEAR ENDED JUNE 30, 2009**

PRIOR YEAR FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS

N/A

FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2009

SECTION I - SUMMARY OF AUDITOR'S RESULTS

Federal Awards Program

Internal control over major programs:

Material weakness(es) identified? _____ yes X no

Significant Deficiency(ies) identified not considered to be
material weakness(es)? _____ yes X none reported

Type of auditor's report issued on compliance for major programs:

Unqualified Opinion

Any audit findings disclosed that are required to be reported
in accordance with Circular A-133, Section .510(a)? _____ yes X no

Identification of major programs:

CFDA No.

Federal Program

Medical Assistance Payments

93.778

**FLORIDA COMMISSION FOR TRANSPORTATION DISADVANTAGE
MEDICAID NON-EMERGENCY TRANSPORTATION SERVICES GRANT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2009**

SECTION II – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

2009-01 Reconciliation of Expenditures

Condition

During the course of the audit of the schedule of expenditures we noted that the excel schedule provided by the client did not agree to the expenditures reported in the fiscal year 2009 financial statements. It was noted per inquiry of staff the difference related primarily to administrative charges allowable per the grant which were not included on the excel schedule as the balances reported on the financial statements were obtained from the state's FLAIR system.

Criteria

The client should prepare and reconcile the schedule to the states FLAIR system as the system will provided the data necessary to agree to the financial statements.

Cause

The schedule of expenditures provided by the client was not reconciled to the reconciled to the financial statements.

Effect

If the schedule does not agree to the FLAIR system or the financial statements the auditors may not have the entire population of expenditures for testing.

Recommendation

We recommend the client on a monthly basis reconcile its schedule to the states FLAIR system to ensure accuracy of the schedule.

View of Responsible Officials and Planned Corrective Action

The excel spreadsheet is used for tracking contract payments. The administrative cost do not constitute a contract payment, therefore should be tracked separately. Management currently tracks Medicaid administrative cost and monitor them against the initial allocation. This insures that we do not go over budget. Management concurs with the finding that all cost for the Medicaid should be reconciled, but it is management's opinion that they should be reconciled to the yearly financial statements which are received at year end.