

Consultant Selections, Awards Committee, and Procurement Actions Review and Approval (PARA) Meeting Agendas

Meeting Date: January 6, 2014
Committee Members: Gus Pego, Harold Desdunes, Debora Rivera
Chief Counsel: Alicia Trujillo
Attendees: Laura Palmberg, Brian Arena, Elizabeth Leopold, Michelle Rapaport, Michelle Guidry

Opening Remarks

Public Input

(15 minute maximum)

Department Business:

CONSULTANT SELECTIONS

FINAL SELECTION

1. Ad No.: 14627 / 14628 / 14640
FM No.: 250605-1-32-19 / 20 / 21
Project Manager: Ana Arvelo
Work Description: Districtwide Miscellaneous PE
Design Consultant

Approved

Comments: Debora Rivera was absent; Rudy Garcia stepped in as her delegate. No additions or comments made to the write up from any of the team members, Selection Committee agreed with the Technical Review Committee (TRC) recommendation Trace, A&P and Gannett. Selection Committee awarded contract to Trace.

SHORTLIST SELECTION

1. Ad No.: 14636
FM No.: 250730-2-32-02
Project Manager: Michael Kim
Work Description: Districtwide Materials
Testing/Geotechnical Support

Approved

Comments: Debora Rivera was absent; Rudy Garcia stepped in as her delegate. Harold Desdunes recommended going with four (4) consultant firms instead of the minimum requirement of three (3), if the Committee agreed. Selection Committee agreed to four (4) firms. Selection Committee agreed with the TRC recommendation Gannett, HR Engineering Services, PSI and Terracon. Awarded contract to Gannett.

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2. Ad No.: 14641 Approved
 FM No.: 250693-2-22-01
 Project Manager: Steven James
 Work Description: Districtwide Environmental Data & Report Consultant

Comments: Debora Rivera was absent; Rudy Garcia stepped in as her delegate. No additions or comments made to the write up from any of the team members, Selection Committee agreed with the TRC recommendation E Science, Marlin and Stantec.

AWARDS COMMITTEE

Letting Date:

N/A

PROCUREMENT ACTIONS REVIEW AND APPROVAL

OLD BUSINESS

N/A

NEW CONTRACT ACTIONS

1. Contract No.: TBA Approved
 FM No.: 250697-2-3B-01
 Project Manager: Cristina Kinman
 Work Description: District-Wide Title Search Services
 Consultant's Name: TBA
 Action Requested: New Request for Proposal (RFP)
 Amount Requested: \$ 100,000.00

Comments: Debora Rivera was absent; Rudy Garcia stepped in as her delegate. Contract was originally for Monroe County, but after a discussion it came back to the Committee as a District-Wide contract. The Project Manager requested if it can be a two contracts not one after a discussion between the Selection Committee and the Project Manager (PM). It was agreed to leave it as one contract not two. Selection Committee approved the RFP.

1. Contract No.: TBA Approved
 FM No.: 249614-3-C2-01
 Project Manager: Mohammad Shahed-Pervez
 Work Description: Wetland Mitigation Credits
 Consultant's Name: TBA
 Action Requested: New Invitation to Bid (ITB)
 Amount Requested: \$2,400,000.00

Comments: Debora Rivera was absent; Rudy Garcia stepped in as her delegate. Selection Committee approved the ITB.

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REQUEST FOR SUPPLEMENTALS, AMENDMENTS, TIME EXTENSIONS

1. Contract No.: C8O68 Approved
FM No.: 419859-1-62-02
Project Manager: Daniel Iglesias
Work Description: District-Wide Minor Design
Consultant for Internal Design
Consultant's Name: Metric Engineering, Inc.
Action Requested: 3 month Time Extension
Amount Requested: \$0.00

Comments: Debora Rivera was absent; Rudy Garcia stepped in as her delegate. Contract expires February 2014; Project Manager stated that the contract needs to be extended for three (3) months. Selection Committee approved the time extension.

MIAMI INTERMODAL CENTER (MIC) BUSINESS/ UPDATE

N/A

JOINT PARTICIPATION AGREEMENTS (JPA)

N/A

LOCAL FUNDED AGREEMENTS (LFA)

N/A

COUNTY INCENTIVE GRANT PROGRAM (CIGP)

N/A

CONSTRUCTION SUPPLEMENTALS

N/A

ADMINISTRATIVE ISSUES

N/A

MEETING CLOSING