

Consultant Selections, Awards Committee and Procurement Actions, Review and Approval (PARA) Meeting Agendas

Meeting Date: September 23, 2013
Committee Members: Gus Pego, Harold Desdunes, Debora Rivera
General Counsel: Alicia Trujillo
Attendees: Laura Palmberg, Brian Arena, Elizabeth Leopold, Michelle Rapaport, Michelle Guidry

Present: Gus Pego, Harold Desdunes, Debora Rivera, Brian Arena, Michelle Rapaport, Ana Arvelo, Howard (Skip) Bechtold, Hong Benitez, Sergio Bravo, Rita Bulsara, Vilma Croft, Nicholas Danu, Claudio Diaferia, Mario Dominguez, Dennis Fernandez, Carmen Ferreira, Karina Fuentes, Ivette Funtanellas, Michael Hernandez (Caltran), Martha Hevia, Adriana Manzanares, Fang Mei, Harry Orvil, Lourdes Porras, Dionne Richardson, Yamila Rodriguez (TSE), Leonard Salazar, Erki Suarez (HDR), Curlene Thomas, Tiondra Wright

CONSULTANT SELECTIONS

FINAL SELECTION

1. Ad No.: **14617** Approved
FM No.: 433489-1-32-01
Project Manager: Hong Benitez
Work Description: State Road (S.R.) 5/U.S. 1 at SW 104 Street

The Technical Review Committee (TRC) ranked the three shortlisted firms by interviews. The committee selected Alvarez Engineering, Inc.

SHORTLIST SELECTION

1. Ad No.: **14620** Approved
FM No.: 250759-3-22-01
Project Manager: Fang Mei
Work Description: Districtwide Resurfacing Scoping Reports

The district received ten letters of response from this advertisement. The TRC will rank the shortlisted firms by interviews. Debora Rivera recused herself from this item; Mark Croft substituted for her on the committee. The committee shortlisted three firms: Avart Ammann & Whitney, Inc.; BCC Engineering, Inc. and F.R. Aleman & Associates, Inc.

2. Ad No.: **14624** Approved
FM No.: 405636-2-32-01
Project Manager: Vilma Croft
Work Description: S.R. 90/U.S. 41/Tamiami Trail from 13.1 Miles East of Collier Circle to 11.8 Miles West of S.R. 997/Krome Avenue

This is a Business Development Initiative (BDI) project. The district received six letters of response from this advertisement. The TRC will revise its memo to include all six responding firms, and rank the shortlisted firms by interviews. The committee shortlisted four firms: HSQ Group, Inc.; Lighthouse Engineering, Inc.; Ribbeck Engineering, Inc. and Rodolfo Ibarra PE, PA.

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3. Ad No.: **14639**
FM No.: 4244407-1-32-01
Project Manager: Adriana Manzanares
Work Description: S.R. 968/SW 1st Street at Miami River
(Bridge #870660)

Approved

The district received five letters of response from this advertisement. The TRC will rank the shortlisted firms by presentations. The committee shortlisted three firms: Hardesty & Hanover, LLC; HNTB Corporation and URS Corporation Southern.

AWARD COMMITTEE

N/A

PROCUREMENT ACTIONS, REVIEW AND APPROVAL MEETING

OLD BUSINESS

N/A

NEW CONTRACT ACTIONS

Contract No.: **N/A**
FM No.: 417740-7-92-01
Project Manager: Sergio Bravo
Work Description: DMS Replacement Project
Consultant's Name: N/A
Action Requested: Advertise Contract
Amount Requested: \$696,000.00

Approved

Low-Bid Design-Build to replace four Dynamic Message Signs (DMSs) for the Transportation Management Center.

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REQUEST FOR SUPPLEMENTALS, AMENDMENTS, TIME EXTENSIONS

1. Contract No.: **AQN53** Rejected
FM No.: 252228-1-14-07
Project Manager: Curlene Thomas
Work Description: Long and Short Term Transportation Planning for Monroe County
Consultant's Name: Monroe County
Action Requested: Time Extension – 1 year
Amount Requested: \$230,000.00

Time Extension 2 and Supplement 2. Joint participation agreement (JPA) with Monroe County. Original contract amount \$131,250; current amount \$332,500; 27.3% of contract committed; requested amount \$201,250. One year contract, executed June 12, 2012, due to expire on June 30, 2014. A one year time extension, to June 30, 2015, with the additional funds, is requested to continue support for transportation planning. The committee indicated that this project has good tracking of the work but the county is behind on invoicing. They need to bring their invoicing up to 75% within the next six months. If they do that, the committee may consider requests to add time and funds to this JPA.

2. Contract No.: **AQ556** Approved
FM No.: 417994-2-84-01
Project Manager: Raymond Freeman
Work Description: Operation and Re-alignment of Bus Route 133/Tri-Rail Station Service
Consultant's Name: Miami-Dade Transit
Action Requested: Time Extension - 9 months

Time Extension 2. JPA with Miami-Dade Transit (MDT). Original contract amount \$107,919; current amount \$449,259; 17% of contract billed; no additional funds requested. Two year contract, executed on April 27, 2011 and due to expire on September 30, 2013. A nine month time extension, to June 30, 2014, is requested to continue funding the re-alignment of Bus Route 133 from the Miami Intermodal Center (MIC) Tri-Rail Station to the Hialeah Marketplace Tri-Rail Station during the construction of the station at the MIC by the department. The committee approved the time extension pending confirmation of the time needed for this re-alignment of the bus service. On September 25 Carl Filer advised Raymond Freeman that the MIC Tri-Rail Station is scheduled to re-open on April 14, 2014. Also on September 25 Ed Carson of MDT advised Raymond that the existing funds in this JPA are sufficient to cover services to be provided to the end of the time extension. The next invoice under this JPA is expected in October 2013.

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| <p>3.. Contract No.: C8S33
 FM No.: 252094-1-12-06
 Project Manager: Curlene Thomas
 Work Description: Districtwide Multimodal Planning Enhancement Studies

 Consultant's Name: Stanley Consultants, Inc.
 Action Requested: Time Extension - 6 months</p> | <p>Approved</p> | <p>Time Extension 4. Original contract amount \$216,056.00; current amount \$1,474,424.44; 84.28% of contract committed; no additional funds requested. Five year contract, executed October 15, 2008, due to expire on October 14, 2013. A six month time extension is requested to complete existing task work order (TWO) 25. Brian Arena substituted for Gus Pego on the committee. The committee agreed to extend the contract for three months (until January 2014), but directed Curlene Thomas to give them a write up of what led to this situation and what can be done to resolve it so it won't happen again.</p> |
| <p>4. Contract No.: C8K99
 FM No.: 250605-1-32-05
 Project Manager: Ana Arvelo
 Work Description: Districtwide Miscellaneous Professional Engineer (PE) Design Consultant

 Consultant's Name: CSA Central, Inc.
 Action Requested: Time Extension - 2 months</p> | <p>Approved</p> | <p>Amendment 25. Original contract amount \$250,000.00; current amount \$1,406,899.47; 98% of contract committed; no additional funds requested. Five year contract, executed on October 5, 2006, and due to expire on October 4, 2013. A two month time extension, until December 31, 2013, is requested for post design services to finalize construction on project number 422723-1 on S.R. 959/SW 57 Avenue/Red Road from SW 24 Street/Coral Way to S.R. 90/U.S. 41/SW 8 Street (TWOs 15, 18, 19 and 20). Brian Arena stepped out of the meeting; Harold Desdunes and Debora Rivera agreed to approve this item.</p> |
| <p>5. Contract No.: C9629
 FM No.: 425145-1-62-01
 Project Manager: Amanda Shotton
 Work Description: Construction Engineering and Inspection (CEI) for Krome North Grouping

 Consultant's Name: Bermello Ajamil & Partners, Inc.
 Action Requested: Amendment
 Amount Requested: \$166,517.00</p> | <p>Approved</p> | <p>Amendment 7. Original contract amount \$543,408; current amount \$1,717,386; 100% of contract committed; requested amount \$166,517. Three year contract, executed on May 17, 2012, and due to expire on May 16, 2015. This project has federal funds. The amendment will add funds to cover CEI services provided while the ongoing construction is halted by rain. Even when construction is not proceeding, CEI services such as maintenance of traffic (MOT) must continue. This item was added to the agenda at the meeting.</p> |

MIAMI INTERMODAL CENTER (MIC) BUSINESS/ UPDATE

N/A

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JOINT PARTICIPATION AGREEMENTS (JPA)

N/A

LOCAL FUNDED AGREEMENTS (LFA)

N/A

COUNTY INCENTIVE GRANT PROGRAM (CIGP)

N/A

CONSTRUCTION SUPPLEMENTALS

N/A

ADMINISTRATIVE ISSUES

N/A

The meeting began at approximately 10:00 AM and ended at approximately 11:30 AM.