

ACTIONS FROM THE FEBRUARY 25, 2013 PROCUREMENT ACTIONS REVIEW AND APPROVAL COMMITTEE MEETING

Committee Members: Gus Pego (Present), Harold Desdunes (Present), Debora Rivera (Absent)
 Legal Review Advisor: Alicia Trujillo (Absent)

Meeting Date	Item	Proposed Action	Committee's Decision	Comments	Project Manager
2/25/2013	13603 / 13604	Final Selection	Approved	Consultant Selections Committee. Districtwide bridge repair/rehabilitation plans. Two contracts are needed due to the workload. The Technical Review Committee (TRC) ranked the four shortlisted firms by technical proposals. The committee selected HDR Engineering, Inc. and Hardesty & Hanover, LLC.	Luis Amigo
2/25/2013	13669 / 13670	Final Selection	Approved	Consultant Selections Committee. Districtwide miscellaneous construction engineering inspection (CEI) consultant. The district received eight letters of response from this advertisement. The TRC ranked the firms by their letters because this is a final selection from expanded letters of response (note 4). The committee selected Bolton, Perez & Associates, Inc. and Metric Engineering, Inc.	Amanda Shotton
2/25/2013	Consultant Selections Committee	Shortlist Selection		None	
2/25/2013	RFP-DOT-12/13-6132DS	Final Selection	Approved	Procurement Awards Committee. Districtwide cultural resource assessment surveys and a broad range of related work, National Environmental Policy Act (NEPA) compliance services. There were two proposers, both found responsive. The contract has a term of 36 months. The TRC rated the proposers on technical proposals and oral presentations with a maximum possible score of 100 points for each and on price proposals with a maximum score of 10 points. The committee selected Janus Research.	Barbara Culhane
2/25/2013	Old Business			None	
2/25/2013	New Contract Actions			None	

2/25/2013	BDP48	Time Extension	Approved	Time Extension 1. Districtwide cultural resource assessments. Janus Research. Original contract amount \$150,000; current amount \$613,625; 99.7% of contract committed; requested amount \$50,000. Three year contract, executed March 12, 2010, due to expire on March 11, 2013. A six month time extension, to September 11, 2013, with additional funds, will enable the contractor to continue service for ongoing tasks until the new contract for this work begins.	Craig James
2/25/2013	C-8K12	Time Extension	Approved	Time Extension 3. Districtwide utility coordination services. F.R. Aleman & Associates, Inc. Original contract amount \$250,000; current amount \$1,300,000; 96.9% of contract committed; no additional funds requested. Five year contract, executed on July 19, 2006, and due to expire on July 18, 2013. A two year time extension, to July 18, 2015, is requested to allow completion of task work orders (TWOs) 18, 36, 48, 59, 63, 69, 70, 75, 79, 82 and 83. These tasks were delayed because the relevant projects needing utility work were rescheduled for later in the work program. The district will hold the consultant responsible for the life of the contract.	Tony Soto
2/25/2013	C-8K41	Time Extension	Approved	Time Extension 3. Districtwide utility coordination services. JRA, Inc. Original contract amount \$250,000; current amount \$1,200,000; 99.3% of contract committed; no additional funds requested. Five year contract, executed on August 4, 2006, and due to expire on August 3, 2013. A two year time extension, to August 3, 2015, is requested to allow completion of TWOs 13 and 27. These tasks were delayed because the relevant projects needing utility work were rescheduled for later in the work program. The district will hold the consultant responsible for the life of the contract.	Tony Soto

2/25/2013	C-8K86	Time Extension	Approved	Time Extension 2. Districtwide utility design services. A & P Consulting Transportation Engineers, Inc. Original contract amount \$581,337.75; current amount \$2,623,634.69; 97.1% of contract committed; no additional funds are requested. Five year contract, executed September 26, 2006, due to expire on September 25, 2013. A two year time extension, to September 25, 2015, will enable the contractor to complete TWOs 2, 6, 11 and 12. These tasks were delayed because the relevant projects needing utility work were rescheduled for later in the work program. The district will hold the consultant responsible for the life of the contract.	Tony Soto
2/25/2013	C8P67	Time Extension	Approved	Time Extension 2. Districtwide engineering survey consultant. Manuel G. Vera & Associates, Inc. Original contract amount \$150,000; current amount \$1,461,960; 97.5% of contract committed; no additional funds are requested. Five year contract, executed April 8, 2008, due to expire on April 7, 2013. An eight month time extension, to December 7, 2013, will enable the consultant to complete TWO 81.	Scott Perkins
2/25/2013	MIC Business/Update			None	
2/25/2013	AQO80	Supplement	Approved	Supplement 1. Joint participation agreement (JPA) with Monroe County for temporary ferry services for Pigeon Key. Original and current contract amount \$125,000; 61% of contract committed; requested amount \$125,000. Two year contract, executed on June 28, 2012, and due to expire on June 30, 2014. The additional funds are needed to pay for the second year of ferry services under this contract. The Florida Department of Transportation is looking for funds to restore access to Pigeon Key by bridge, but wants Monroe County to pay 50% of such a project.	Dennis Fernandez

2/25/2013	AQH98	Time Extension	Approved	Time Extension 1. JPA with Miami-Dade County Metropolitan Planning Organization (MPO) for commuter transportation assistance. Original and current contract amount \$137,370; 3% of contract committed; requested amount \$181,140. Three year contract, executed February 17, 2012, due to expire on December 31, 2014. The MPO's request includes a one year time extension (to December 31, 2015), additional funds and an expansion of the scope to include marketing expenses. The marketing will encourage commuters who travel through the interchange of State Road (S.R.) 826/Palmetto Expressway and S.R. 836/Dolphin Expressway to use a vanpool during the ongoing reconstruction of this major interchange (also known as the Palmetto Section 5 project). Currently the vanpool is underutilized, but the MPO has a plan for intensive outreach and advertising. If the number of people using this vanpool increases, the funds under this contract will be spent more quickly. The original funds in this contract are dedicated to providing vanpool service, so new funds must be added to pay for marketing. Aileen Bouclé is focusing on underutilized contracts to 'get	Aileen Bouclé
2/25/2013	Locally Funded Agreements			None	
2/25/2013	CIGP			None	
2/25/2013	Construction Supplemental			None	

2/25/2013	Planting of Trees & Palms without a Maintenance Memorandum of Agreement			According to the "Business of Beautification" document, the department "can implement bold roadside beautification projects using many large trees, and few if any shrubs." This document also advocates "thoughtful site specific design" to lower the cost of landscaping design, construction and maintenance; using palms in Central and South Florida; prioritizing landscaping along more highly traveled roads and, where necessary to implement fully the highest priority projects, budgeting and accepting responsibility for landscape maintenance. On August 6, 2012, the District Six Procurement Actions Review and Approval (PARA) Committee considered a project on S.R. 94/NW 79 Street in which the district planned to build bulbouts without trees or palms because the project was not within the limits of a city which could sign a maintenance memorandum of agreement (MMOA) to maintain trees. The committee directed the district to contact Miami-Dade County to see if it would sign an MMOA for trees.	
2/25/2013	S.R. 934/NW 81/NW 82/NE 82 Street from NW 13 Court to S.R. 5/U.S. 1/Biscayne Boulevard			The Florida Secretary of Transportation approved an exception so resurfacing project number 427517-1 could include landscaping work. On June 28, 2012, State Transportation Landscape Architect Jeff Caster indicated that the district can accept responsibility to maintain trees in the bulbouts planned in this project, and that with "careful selection, placement, installation, and establishment of trees in these bulb outs, very little routine maintenance should be necessary."	Jason Chang
2/25/2013	S.R. 5/U.S. 1/South Dixie Highway from SW 304 Street to SW 266 Street			Landscaping project number 410625-3 will provide landscaping covering the limits of resurfacing/reconstruction projects number 410625-1 and 410625-2. The landscaping plans once included trees and shrubs with no irrigation. When Miami-Dade County refused to accept responsibility to maintain the landscaping, the district removed the shrubs from the plans. District Secretary Gus Pego said to check that Central Office reviewed this. The district still is trying to get an MMOA for trimming of the trees and palms, but does not expect to get one before the project is let. The district would do mowing and litter pickup. The letting of project number 410625-3 was re-scheduled to May 2013, with a revised advertisement date of April 18. This item was added to the agenda at the meeting.	Dat Huynh

2/25/2013	Landscape Maintenance			<p>The department needs to take care of its landscaping, which is a capital investment. The department must plan landscaping it can maintain, and increase its maintenance budget if needed. One advantage of using palms is that their roots don't spread and damage the pavement. Consultant Kirk Hoosac will meet with the District Six Maintenance Office task team on a landscape maintenance plan for future projects. District Director of Transportation Operations Debora Rivera was asked to develop a cost estimate for maintaining landscaping in non-irrigated facilities. If a local government wants irrigated landscaping on the department's right of way, that government would have to pay for the design, construction and maintenance of the irrigation. If that local government does not maintain the irrigation, the district will not enter into agreements with that government.</p>	
2/25/2013	Meeting Time			<p>The meeting began at approximately 10:05 AM and ended at approximately 10:50 AM.</p>	