

ACTIONS FROM THE NOVEMBER 5, 2012 PROCUREMENT ACTIONS REVIEW AND APPROVAL COMMITTEE MEETING

Committee Members: Gus Pego (Present), Harold Desdunes (Present), Debora Rivera (Present), Alicia Trujillo (Absent)

Meeting Date	Item	Proposed Action	Committee's Decision	Comments	Project Manager
11/5/2012	13626	Final Selection	Approved	Consultant Selections Committee. Districtwide technical support consultant utility design services (design of utility Joint Participation Agreement (JPA) plans). The Technical Review Committee (TRC) ranked the three shortlisted firms by interviews. The committee selected Corzo Castella Carballo Thompson Salman, P.A. (C3TS).	Tony Soto
11/5/2012	13655	Final Selection	Approved	Consultant Selections Committee. Districtwide aerial photography. Currently the district has two contracts for this work: one with Woolpert which was extended to complete the assigned work and one with I. F. Rooks & Associates, Inc. which is running low on funds. The district received four letters of response to this advertisement. The TRC ranked the firms by their letters because this is a final selection from letters (note 4). The committee selected Woolpert, Inc.	Scott Perkins
11/5/2012	13662 / 13663	Final Selection	Approved	Consultant Selections Committee. 012 construction engineering and inspection (CEI) support. Two contracts will be awarded from this advertisement. Currently Bolton Perez & Associates, Inc. has the contract to do this work for the district. However, the new contract will implement a 'new concept' and be the first 'hybrid' CEI contract for 'inspector only.' The district received fourteen letters of response to this advertisement. The TRC ranked the firms by their letters because this is a final selection from letters (note 4). The committee selected HDR Construction Control Corporation and The Corradino Group, Inc. [At the meeting, only advertisement number 13662 was on the agenda. The committee ranked the top five responding firms and selected one. Later in the day, Debora Rivera reported that there was an administrative oversight and that the intent was to select two firms for two contracts using a single advertisement. Debora discussed this with Mark Croft and Gus Pego. Mark provided a justification for awarding two contracts now, and Debora agreed. Therefore District Six also awarded a contract	Keith McIntosh

11/5/2012	13618	Shortlist Selection	Approved	Consultant Selections Committee. State Road (S.R.) 5/U.S. 1/Biscayne Boulevard from NE 151 Street to NE 196 Street. This project includes \$860,000 for resurfacing and \$270,000 for safety (two intersection improvements). Because there is a significant safety component in this project, add to the TRC someone from the Traffic Operations Office who specializes in safety. The district received fifteen letters of response from this advertisement. The TRC will rank the shortlisted firms by presentations. The committee shortlisted four firms: American Consulting Engineers of Florida, LLC; Bolton Perez & Associates, Inc.; EAC Consulting Engineers, Inc. and R. J. Behar & Company, Inc.	Danny Iglesias
11/5/2012	13623	Shortlist Selection	Approved	Consultant Selections Committee. S.R. 934/79 Street Causeway from east of Bayshore Drive to Bay Drive West. The district received seven letters of response from this advertisement. The TRC will rank the shortlisted firms by presentations. The committee shortlisted three firms: Alvarez Engineers, Inc.; American Consulting Engineers of Florida, LLC and EBS Engineering, Inc.	Jason Chang
11/5/2012	13625	Shortlist Selection	Approved	Consultant Selections Committee. Districtwide plans review and support service consultant. This contract would include reviews of scoping reports, safety studies, project plans phase submittals and access permits from other agencies (but not environmental permits). CDM Smith, Inc. has the current contract to do this work for the district. The district received eight letters of response from this advertisement. The TRC will rank the shortlisted firms by interviews. The committee shortlisted three firms: HBC Engineering Company, Inc.; Jacobs Engineering Group, Inc. and R. J. Behar & Company, Inc.	Tim Albury
11/5/2012	E-6H33	Award Contract	Approved	Procurement Awards Committee. Mill and resurface S.R. 860/NW 186 Street/Miami Gardens Drive from S.R. 93/I-75 to west of NW 87 Avenue. There were six bids, all found responsive. Project budget amount \$602,054.00; contractor's bid \$614,425.74. The contract has a term of 70 calendar days. The committee awarded the contract to the lowest responsive bidder (Community Asphalt Corp.) at the bid amount until the awarded contractor acquires a performance bond.	Heidi Solaun-Dominguez

11/5/2012	E-6H95	Award Contract	Approved	Procurement Awards Committee. Push-button contract for drainage improvements at various locations throughout Miami-Dade County. There were five bids, four of which were found responsive. (The other bid had only one of the two required prequalifications.) District Six does not accept handwritten bids, and all bid attachments must be in a WinZip format. Project budgetary ceiling amount \$400,000.00; contractor's bid \$1,629,084.50. The contract has a term of 720 calendar days. The committee awarded the contract to the lowest responsive bidder (Southeastern Engineering Contractors, Inc.) at the budgetary ceiling amount until the awarded contractor acquires a performance bond.	Clara Sidan / Ricardo Salazar
11/5/2012	E-6H96	Award Contract	Approved	Procurement Awards Committee. Roadway sweeping on S.R. A1A, S.R. 5/U.S. 1, S.R. 112, S.R. 826/Palmetto Expressway, S.R. 847/NW 47 Avenue, S.R. 856/William Lehman Causeway, S.R. 860/Miami Gardens Drive, S.R. 907/Alton Road, S.R. 909/West Dixie Highway, S.R. 915/NE 6 Avenue, S.R. 922/NW/NE 125 Street/123 Street/96 Street and S.R. 934 in Miami-Dade County. This contract has renewal options. There were four bids, all found responsive. Project budget amount \$80,000.00; contractor's bid \$75,191.86. The contract has a term of 365 calendar days. The committee awarded the contract to the lowest responsive bidder (A Extreme Road Maintenance Inc.) at the bid amount until the awarded contractor acquires a performance bond.	Khaled (Sam) Al-Said

11/5/2012	E-6103	Award Contract	Approved	Procurement Awards Committee. Bike path improvements on S.R. 112/I-195/Julia Tuttle Causeway from S.R. 5/U.S. 1/Biscayne Boulevard to S.R. 907/Alton Road. This is a Streamline Plan Quantity contract; all pay items are Plan Quantity items. There were two bids, both found responsive. Project budget amount \$120,000.00; contractor's bid \$131,690.40. The contractor indicated that the bid price for replacing the standard inlet grates with the bicycle-friendly ones was higher than the usual price for replacing inlet grates due to labor costs and because the conditions of the new grates are inconsistent and require special attention. The contract has a term of 30 calendar days. Emphasize to the contractor the short construction period and the need to coordinate with the mall at that location so as not to disrupt shopping during the holiday season. Harold Desdunes thanked Heidi and her team for turning the plans around in two weeks. The new bicycle facility at this location is to be open by March 2013. The committee awarded the contract to the lowest responsive bidder (Maggolc, Inc.) at the bid	Heidi Solaun-Dominguez
11/5/2012	Old Business			None	
11/5/2012	RFP for Districtwide Title Search Services	Advertise Contract	Approved	Use a request for proposals (RFP) to procure a new contract for districtwide title search services, including preparation of title search reports and easement searches. These are needed for acquisition documents required for all projects that have right of way acquisition. Original amount \$300,000. Three year contract, scheduled to start around March 2013. The current contract for this work (possibly BDP42, BDP43 or BDP44) has about \$70,000 left in it and will end around March 2013.	Noyka Espinosa / Cristina Kinman-Albury
11/5/2012	Request for Supplements, Amendments, Time Extensions			None	
11/5/2012	MIC Business/Update			None	

11/5/2012	APE70	Time Extension	Deferred	<p>Time Extension 2. JPA with Miami-Dade Transit (MDT) for transit service operating assistance. Original and current contract amount \$579,000; 100% of contract committed; no additional funds are requested. Two year contract, executed on June 22, 2009, and due to expire on June 30, 2013. MDT requested a time extension of eighteen months, to December 31, 2014, and a scope change to provide new high-demand weekend service from the Miami Intermodal Center (MIC) to the Dolphin Mall on Route 238. This change also will accelerate consumption of the remaining project funds. The committee had questions for the project manager, including how much of the funds in this contract have been spent so far, but the project manager was not at the meeting and his substitute did not know the answers to those questions. The committee deferred all of Chris Dube's items from this meeting until the next meeting (on November 19) so the project manager can provide the additional information. Also the PARA Request Form should be filled out more clearly.</p>	Chris Dube
11/5/2012	APZ32	Supplement	Deferred	<p>Supplement 2. JPA with Miami-Dade Transit for Dade-Monroe Express bus operation expenses. Original contract amount \$250,000; current amount \$1,100,000; 100% of contract committed; requested amount \$850,000. Eighteen month contract, executed on March 23, 2011 and due to expire on December 31, 2013. This supplemental agreement provides additional department Commuter Assistance Program funding for continued operation of MDT's Dade-Monroe Express transit service. The department's participation ratio is 50% and all other terms and conditions remain unchanged.</p>	Chris Dube

11/5/2012	APD88	Time Extension	Deferred	Time Extension 3. JPA with Miami-Dade County Metropolitan Planning Organization (MPO) for South Florida Vanpool (SFVP) marketing expenses. Original contract amount \$300,000; current amount \$750,000; 100% of contract committed; requested amount \$150,000. Two year contract, executed on April 22, 2009, and due to expire on December 31, 2012. A time extension of fifteen months, to March 31, 2014, with additional funding, is requested to provide additional department Commuter Assistance Program funding for the continuing marketing efforts for the SFVP program conducted by the Miami-Dade MPO. The department's participation ratio is 100%, comprised of 50% state and 50% federal participation. All other terms and conditions remain unchanged.	Chris Dube
11/5/2012	AQ173	Supplement	Deferred	Supplement 2. JPA with City of Key West Department of Transportation (DOT) for bus operating expenses. Original contract amount \$180,675; current amount \$441,120; 100% of contract committed; requested amount \$345,863. Two year contract, executed on September 22, 2010, and due to expire on December 31, 2013. This supplemental agreement will provide additional department Commuter Assistance Program funding for the continued operation of the Lower Keys Shuttle operating between Key West and Marathon. The department's participation ratio is 50%. All other terms and conditions remain unchanged.	Chris Dube
11/5/2012	AQ556	Supplement	Deferred	Supplement 2. JPA with Miami-Dade Transit for bus operation expenses. Original contract amount \$107,919; current amount \$292,923; 100% of contract committed; requested amount \$156,336. Two year contract, executed on April 27, 2011 and due to expire on September 30, 2013. This supplemental agreement provides additional department funding for the re-alignment and operation of MDT's Route 133, made necessary by MIC construction activities. The department's participation ratio is 100% and all other terms and conditions remain unchanged.	Chris Dube
11/5/2012	Locally Funded Agreements			None	
11/5/2012	CIGP			None	
11/5/2012	Construction Supplemental			None	

11/5/2012	PARA Committee Procedures			<p>Revise the Procurement Actions Review and Approval (PARA) Request Form by adding a line on which to indicate how much of a contract's funds has been expended. The current indication of what percentage of a contract's funds has been 'committed' does not communicate enough information to the committee. Also the committee emphasized that the project managers for items on the agenda should attend the meeting (or send someone who can answer questions about the items).</p>	
11/5/2012	Median Landscaping on Kendall Drive at Dadeland Mall			<p>Kirk Hoosac of Keith & Schnars presented plans of proposed new landscaping in the existing median on S.R. 94/SW 88 Street/Kendall Drive from SW 73 Place to S.R. 5/U.S. 1/South Dixie Highway. Currently most of these medians have landscaping consisting of palms and grass, but the palms are not to the department's current standards (they are too large for the narrow medians) and the grass reportedly is infiltrated by weeds and not mowed often enough. The Green Companies, Inc. wants these medians to be beautified with new landscaping and offered a donation of plants. The estimate to remove the existing palms and grass and replace them with new palms and low shrubs is about \$51,000. This includes adding a total of eighteen palms to four medians. The palms would be 20' apart from each other. The shrubs would be to the standards of Miami-Dade County. The department could enter into an agreement with the county for maintenance of the new landscaping. The county in turn could enter into an agreement with The Green Companies under which The Green Companies would maintain this landscaping. This item was added to the agenda at the meeting.</p>	

11/5/2012	Median Landscaping on Kendall Drive at Dadeland Mall, continued			<p>Debora Rivera expressed concern with the idea of planting 'as many Solitaire palms as the standards allow.' Recently when she drove on S.R. 986/SW 72 Street/Sunset Drive she noticed that the Solitaire palms in the median there appeared to be very close together. Some varieties of bougainvillea have thorns; will the bougainvillea shrubs to be added to the medians have them? They will not be adjacent to crosswalks. The county could do the landscaping work under a permit from the department instead of under their landscaping JPA with the district, but the county may not want to pull a permit for this work because the landscaping will be maintained by another entity (The Green Companies). Gus Pego mentioned that the vegetation must not obstruct signs. Make sure the maintenance agreements are executed before the new landscaping is planted.</p>	
11/5/2012	Landscaping JPA with Miami-Dade County			<p>Miami-Dade County has spent some funds but has not invoiced much yet under their landscaping JPA with the district. Also the district has rejected some of the county's invoices when the district inspected the landscaping and found that some of the plant materials for which the county was invoicing were dead or missing. In those cases the county must fix the landscaping or reduce their invoice so it does not include the amount for the dead or missing plant materials. Kirk Hoosac will set up a meeting with the people at the county who are managing the JPA.</p>	
11/5/2012	Meeting Time			<p>The meeting began at approximately 10:00 AM and ended at approximately 11:05 AM.</p>	