

ACTIONS FROM THE SEPTEMBER 26, 2011 PROCUREMENT ACTIONS REVIEW AND APPROVAL COMMITTEE MEETING

Committee Members: Gus Pego (Present), Harold Desdunes (Present), Debora Rivera (Present), Alicia Trujillo (Present)

Meeting Date	Item	Proposed Action	Committee's Decision	Comments	Project Manager
9/26/2011	12615	Final Selection	Approved	Consultant Selections Committee. Construction engineering inspection (CEI) landscape grouping. The Technical Review Committee (TRC) ranked the three shortlisted firms by presentations. The committee selected HDR Construction Control Corporation.	Jacqueline Sequeira
9/26/2011	12662	Final Selection	Approved	Consultant Selections Committee. Districtwide Traffic Operations safety studies consultant. The TRC ranked the three shortlisted firms by presentations. The committee selected Kittelson & Associates, Inc.	Misleidys Leon
9/26/2011	Consultant Selections Committee	Shortlist Selection		None	
9/26/2011	Procurement Awards Committee	Award Contract		None	
9/26/2011	New ITB for Automated Vehicle Location System and Services: Situation	Advertise Contract	Approved	Currently District Six has 28 Automated Vehicle Location (AVL) devices, which are installed in the Road Ranger trucks. The devices are Global Positioning System (GPS) based transponder units that gather other vehicle information including ignition on/off/idle and traveling speed. The department used a requisition (purchase order) to procure these devices (at \$295 each) and also pay a monthly fee for a software license and air time. The requisition covers only one year of service. The software, which is proprietary to VANUS, gathers the data from the AVL devices and translates it into a form which the SunGuide software can use. The air time is used to transfer the data from the devices to the SunGuide Transportation Management Center (TMC). The AVL devices are 'vendor neutral' and can be used with other vendors' software.	Alejandro Motta

9/26/2011	New ITB for Automated Vehicle Location System and Services: Request			<p>The Traffic Operations Intelligent Transportation System (ITS) Office requests to procure an AVL system and services under a contract obtained by an Invitation to Bid (ITB). The AVL system would be used to monitor and track the Road Ranger vehicles, and shall be capable of showing the real-time Road Ranger vehicle location on a map, thereby allowing the District Six SunGuide TMC operations staff to verify the number of vehicles operational in a given period of time along with their routes of travel. The AVL system and services would include a software license, monthly wireless communications between the devices and the District Six SunGuide TMC and annual software maintenance costs. Budgetary ceiling \$150,000. Contract term three years. When this request came to the committee on September 12, the committee deferred this item until the committee received more information on why this purchase would be needed.</p>	
9/26/2011	New ITB for Automated Vehicle Location System and Services: Justification			<p>It is extremely difficult to obtain quotes from other vendors each year for these services. There are many 'AVL system' providers, but currently there is only one vendor that has AVL software which works with the SunGuide software. Other vendors have shown interest in developing an interface with the SunGuide software, but they would like to have the possibility of a multi-year contract in order to make their investment in such development worthwhile. If the department could choose among multiple vendors for the AVL services, it may be able to lower the monthly cost for these services. Also the department would have more flexibility if and when the need arises to add more AVLS to other vehicles, for example, to Incident Response Vehicles (IRVs) or other Road Ranger trucks. Lastly, if the district procures a contract under an ITB, it will not be restricted by the \$35,000 per year/per vendor procurement cap.</p>	
9/26/2011	New Contract Actions			None	

9/26/2011	C8L98	Time Extension	Approved	Time Extension 141. Districtwide CEI residency consultant services. Network Engineering d/b/a Bolton, Perez & Associates. Original contract amount \$0.00; current amount \$12,261,887.39; 100% of contract committed; no additional funds are requested. Five year contract, executed December 8, 2006, due to expire on December 7, 2011. A one year time extension, to December 31, 2012, is requested to complete existing Task Work Orders (TWOs). No new TWOs will be issued after December 7, 2011, which is the original end of the contract term. Brian Arena will check the number of this time extension.	Ivan Hay
9/26/2011	BDQ19	Amendment	Approved	Amendment 4. Development of mitigation sites required by the environmental permits. Corzo Castella Carballo Thompson Salman, P.A. (C3TS). Original contract amount \$300,000; current amount \$1,704,000; 97% of contract committed; requested amount \$200,000. Two year contract, executed on May 18, 2010, and due to expire on May 17, 2012. This amendment increases the budgetary ceiling and adds funds to project number 250668-1-22-03 (districtwide mitigation site maintenance) to continue services under this contract, which include the establishment, maintenance and monitoring of mitigation sites districtwide. Director Debora Rivera requested information on how the additional funds will be used.	John Palenchar

9/26/2011	C7966	Time Extension	Approved	Time Extension 15. S.R. 823/NW 57 Avenue/Red road/W 4 Avenue from S.R. 25/U.S. 27/Okeechobee Road to north of West 18 Street. Gannett Fleming, Inc. Original contract amount \$932,503; current amount \$1,910,979; the design contract is 100% committed; requested amount \$14,924 for post design. Ten year contract, executed on October 4, 2001, and due to expire on October 4, 2011. A time extension to March 31, 2012, and the additional funds are needed to implement design revisions to evaluate and design new power service to light poles taken off line, to coordinate with the CEI consultant and the Miami-Dade Public Works Department to resolve non-service to existing poles and to coordinate with the FDOT to address the inclusion of photocell on the land center design. All this work is needed to complete the post design service on this on-going construction project on NW 57 Avenue. This item was added to the agenda at the committee meeting.	Danny Iglesias
9/26/2011	MIC Business/Update			None	
9/26/2011	AOU27	Supplement	Approved	Supplement 3 and Time Extension 3. Joint Participation Agreement (JPA) with Monroe County Planning Department for long and short range planning for Monroe County. Original contract amount \$417,000; current amount \$834,000; 69% of contract committed; requested amount \$45,000 (of which \$39,750 is from the Florida Department of Transportation (FDOT) and \$5,250 is local funds (LF)). Four and a half year contract, executed on June 27, 2007, and due to expire on December 31, 2011. A one year time extension, to December 31, 2012, and the additional funds are needed to ensure the county has adequate funds available for planning activities for the period of this time extension. This federally funded JPA provides funding assistance for a transportation consultant and transportation planner(s) to assist Monroe county to manage the county's transportation planning program. The Monroe Board of County Commissioners is expected to address this supplement and time extension at their meeting in October or November 2011.	Phil Steinmiller
9/26/2011	CIGP			None	

9/26/2011	Construction Supplemental			None	
9/26/2011	PARA Committee Procedures			Director Debora Rivera requested that the project managers for all walk-in items (those added to the agenda at the committee meeting) attend the meeting so they are available to answer any questions the committee may have on their items. To save resources, the committee's support staff will print fewer copies of the committee's agenda packages, and the committee members will share packages. Michelle Guidry will assemble a team of people capable of taking notes during the committee's meetings.	
9/26/2011	Meeting Time			The meeting began at approximately 2:05 PM and ended at approximately 2:30 PM.	