

ACTIONS FROM THE DECEMBER 6, 2011 PROCUREMENT ACTIONS REVIEW AND APPROVAL COMMITTEE MEETING

Committee Members: Gus Pego (Present), Harold Desdunes (Present), Debora Rivera (Present), Alicia Trujillo (Absent)

Meeting Date	Item	Proposed Action	Committee's Decision	Comments	Project Manager
12/6/2011	12664	Final Selection	Approved	Consultant Selections Committee. Traffic engineering roadway design and structural analysis consultant. Someone in the Consultant Management Section will become the project manager for this contract. Someone from the Traffic Operations Office will be in the negotiations. The Technical Review Committee (TRC) ranked the three shortlisted firms by presentations. The committee selected AES Engineering, Inc.	Evelin Legcevic
12/6/2011	12635	Shortlist Selection	Approved	Consultant Selections Committee. State Road (S.R.) 922/96 Street from West Broadview Drive to east of E Bay Harbor Drive. This contract will be a business development initiative (BDI), the only one this year. All prime contractors and subcontractors must be small businesses. All respondents submitted affidavits indicating they qualify as small businesses. The district received eight letters of response from this advertisement. The TRC will rank the shortlisted firms by interviews. The committee shortlisted four firms: Biscayne Engineering Company, Inc.; Bolton Perez & Associates, Inc.; EBS Engineering, Inc. and Rodolfo Ibarra PE PA.	Vilma Croft

12/6/2011	12652	Shortlist Selection	Approved	<p>Consultant Selections Committee. Transportation systems Geographic Information Systems (GIS) data development and mapping. This will replace an existing contract. This will be a districtwide contract, primarily for use in the Intermodal Systems Planning Office, but other offices could use it. The GIS consultants in the Right of Way (ROW) Office is creating a database for ROW administration and helping to develop the enterprise GIS. When District Six has an enterprise GIS, everyone in the district can use it. When there is an available vacancy, the district will hire one person to manage and 'streamline' the enterprise GIS, and each office will have one person on a GIS committee. The district received eight letters of response from this advertisement. The TRC will rank the shortlisted firms by presentations. The committee shortlisted five firms: Burns & McDonnell; CTS Engineering, Inc.; Data Transfer Solutions; HDR Engineering, Inc. and Stanley Consultants, Inc.</p>	Neil Lyn
12/6/2011	Districtwide Contracts			<p>Gus Pego indicated that when the district is preparing to advertise and let contracts which can be used by more than one office in the district, the Technical Review Committee should be 'districtwide' with people who have expertise in the subject area. Review the letters of response carefully.</p>	
12/6/2011	E-6H22	Award Contract	Approved	<p>Reflective pavement markers (RPM's) installation in Miami-Dade County. This contract has renewal options. This is a work order driven contract. There were six bids, all found responsive. Project budgetary ceiling amount \$150,000; contractor's bid \$162,450. The contract has a term of 365 calendar days. The committee awarded the contract to the lowest responsive bidder (Rogar Management & Consulting of Florida, LLC) at the budgetary ceiling amount until the awarded contractor acquires a performance bond.</p>	Khaled (Sam) Al-Said

12/6/2011	E-6H25	Award Contract	Rejected	Push-button contract for landscaping work at various locations. It is rare to have a construction push-button contract for landscaping. There were two bids, one of which was found responsive. The second bidder's spreadsheet would not open so their bid was found nonresponsive. Project budgetary ceiling amount \$619,800; contractor's bid \$1,601,291. The contract has a term of 730 working (available) days. The committee rejected all bids. This contract was advertised previously but the district rejected all bids that time also. When it was advertised a second time the district accidentally used a wrong spreadsheet. District Six will advertise this contract a third time; the process could take 60 to 90 days.	Paul Moss
12/6/2011	New District Contracts Bid Submittal Process			The Contractual Services Unit (CSU) has a new process by which bidders submit their bids electronically. CSU needs quality control of the contract documents.	
12/6/2011	Old Business			None	
12/6/2011	New Contract Actions			None	
12/6/2011	BDE42	Time Extension	Approved	Time Extension 3. Public involvement consultant services for the S.R. 826/Palmetto Expressway and S.R. 25/U.S. 27/Okeechobee Road corridor projects. Quest Corporation of America. Original contract amount \$400,000; current amount \$1,150,000; 100% of contract committed; no additional funds are requested. Three year contract, executed June 20, 2005, due to expire on December 19, 2011. A six month time extension, to June 19, 2012, will enable the contractor to continue to provide public involvement services for the Palmetto Expressway Section 2 project. Construction of the Section 2 project is scheduled for completion in February 2012.	Kathy Yeomans
12/6/2011	MIC Business/Update			None	

12/6/2011	APX68	Time Extension	Approved	Time Extension 1. Joint Participation Agreement (JPA) with Monroe County for improvements (reconstructing a demolished bridge) to Tom's Harbor Channel Bridge (bridge # 904600) from Duck Key Drive to S.R. 5/U.S. 1/Overseas Highway. Original and current contract amount \$1,570,780, of which \$411,347 is local funds (LF); 100% of contract committed; no additional funds are requested. Two year contract, executed on May 21, 2010 and due to expire on June 30, 2012. A seven month time extension, to January 31, 2013, is requested because the estimated construction completion is in December 2012 and the total contract closeout in January 2013. This is part of the Small County Outreach Program (SCOP).	Pablo Orozco
12/6/2011	CIGP			None	
12/6/2011	Construction Supplemental			None	
12/6/2011	Administrative Issues			None	
12/6/2011	Meeting Time			The meeting began at approximately 1:30 PM and ended at approximately 3:00 PM.	