

Procurement Actions Review and Approval Meeting Agenda

Meeting Date: October 8, 2012

Committee Members: Gus Pego, Harold Desdunes, Debora Rivera, Alicia Trujillo

Recording Secretary: Laura Palmberg

1. **OLD BUSINESS**

NONE

2. **NEW CONTRACT ACTIONS**

NONE

3. **REQUEST FOR SUPPLEMENTS, AMENDMENTS, TIME EXTENSIONS**

a. **Contract No.:** BDP02
Project Manager: Javier Rodriguez
FIN No.: 250113-1-72-02 & 415456-3-82-06
Consultant's Name: Anchor Towing, Inc.
Work Description: Provide Incident Management Services as well as roadside assistance to the traveling public.
Action Requested: Time Extension with Funding
Amount of Time: Six (6) Months
Amount Requested: \$2,100,000.00

4. **MIC BUSINESS / UPDATE**

NONE

5. **JOINT PARTICPATION AGREEMENTS**

NONE

6. **LOCALLY FUNDED AGREEMENTS**

FIN No.: 418094-2-32-02 & 418094-2-52-02
Project Manager: Paul Moss
Participant's Name: City of Miami Gardens
Work Description: Design and installation of an irrigation system along S.R. 7//NW 2nd Ave. from NW 183rd St. to NW 215th St.
Action Requested: NEW LFA
Amount Requested: \$52,650.00 (LF)

7. **CIGP**

NONE

8. **CONSTRUCTION SUPPLEMENTAL**

NONE

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9. ADMINISTRATIVE ISSUES

Changes to District Contracts Procedure (DCP) 375-000-001- Section 3.5 (B) attached for review.

Project Manager: Paul Moss

Project Information: Miscellaneous Landscaping Push-Button Projects Districtwide. Trees along S.R. 972/Coral Way, S.R. 976/SW 40 Street/Bird Road and S.R. 959/SW 57 Avenue/Red Road.

Description: Follow-up to discuss the tree pruning of the trees on State Historic Roadways that have low-hanging branches which should be trimmed for safety. An arborist must mark the trees to show which branches to trim and where. Paul Moss' landscape push-button contract includes the needed expertise. Renato Marrero manages one or more contracts for tree trimming. Perhaps their contractors can work together on this issue. Coral Way is historic and has a tree society. The department needs signed and sealed plans to present to the State Historic Preservation Officer (SHPO). On April 9 the committee deferred this item. These trees must be trimmed every few years so they do not block driver's view of traffic signals. Paul Moss is developing plans so he will have a scope of work