

Procurement Actions Review and Approval Meeting Agenda

Meeting Date: February 20, 2012

Committee Members: Gus Pego, Harold Desdunes, Debora Rivera, Alicia Trujillo

Recording Secretary: Laura Palmberg

1. **OLD BUSINESS**

This action was deferred until more information is provided regarding the correct time frame and what is the consultant working on that requires two (2) years to complete. The PM has changed the time extension request to one (1) year.

a. **Contract No.:** C8288
Project Manager: Teresa Alvarez
FIN No.: 41165913201; 41165923201
Consultant's Name: Keith and Schnars, P. A.
Work Description: General Consultant Services
Action Requested: Time Extension
Time Requested: Until 06/13/2013

2. **NEW CONTRACT ACTIONS**

NONE

3. **REQUEST FOR SUPPLEMENTS, AMENDMENTS, TIME EXTENSIONS**

a. **Contract No.:** BDP48
Project Manager: S. Craig James
FIN No.: 25063512202
Consultant's Name: Janus Research
Work Description: District Wide Cultural Resource Assessment & Remediation Services
Action Requested: Renewal with funding
Time Requested: One Year (1) until 03/11/2013
Amount Requested: \$100,000

b. **Contract No.:** BDQ19
Project Manager: John Palenchar
FIN No.: 2505483201, 25066812203
Consultant's Name: Corzo Castella Carballo Thompson Salman, P.A.
Work Description: District Wide Environmental Mitigation and Monitoring Services
Action Requested: Renewal
Time Requested: One Year (1) until 05/17/2013

4. **MIC BUSINESS / UPDATE**

NONE

5. **JOINT PARTICPATION AGREEMENTS**

a. **Contract No.:** AF47 (PTO)
FIN No.: 413031-2-94-01
Participant's Name: City of Coral Gables
Work Description: Capital Grant (Trolley Purchase)
Action Requested: Time Extension
Amount Requested: One (1) Year

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6. **LOCALLY FUNDED AGREEMENTS**

NONE

7. **CIGP**

NONE

8. **CONSTRUCTION SUPPLEMENTAL**

NONE

9. **ADMINISTRATIVE ISSUES**

- a. **Contract Expirations: Renewals and/or Reprocurement Options.**
- b. **Discuss when it will be the most appropriate times for the Executive Committee to review evaluation criteria for various procurement actions.**
- c. **List of Project Managers: Preparation of list; uses and needs.**
- d. **TRC Training: What training do they have? What additional training do they need?**