Florida Department of Transportation
Notice to Contractors / Consultants:

The Department of Transportation (Department) is soliciting contracting and consulting services for the Design-Build projects identified below.

QUALIFICATION REQUIREMENTS: Design-Build Firms must be qualified in accordance with Rule Chapter 14-91, Florida Administrative Code. Design-Build Firms shall satisfy the technical qualification requirements of Rule 14-75, and all qualification requirements of Rule Chapter 14-22, Florida Administrative Code. The Contractor or Joint Venture members collectively, must be qualified in the advertised Construction Contractor Work Classes. The Contractor or Joint Venture cannot utilize subcontractors to meet the qualification requirements for the Construction Work Classes. The Design Consultant may utilize sub-consultants to meet the advertised Professional Services Work Type requirements. All qualification requirements must be met prior to the Response Deadline. Two or more qualified parties submitting as a Joint Venture must meet the Joint Venture requirements of Rule Chapter 14-22, specifically Rule 14-22.007, Florida Administrative Code. Parties to a Joint Venture must submit a Declaration of Joint Venture, Form No. 375-020-18, and receive approval from the Department prior to the Response Deadline for expanded letters of interest (ELOI) or submittal of the Proposal, whichever occurs first.

NEW FORM MUST BE SUBMITTED FOR BRIDGE DESIGN PROJECTS: Design-Build Firms responding to advertisements requiring Group 4 Bridge Design work type qualification must submit a completed and signed Bridge Qualification form along with the ELOI, by the date/time deadline established for the ELOI. Please refer to this preamble and advertisement for other submittal directions.

CONSULTANT ELIGIBILITY: It is a basic tenet of the Department's contracting program that contracts are procured in a fair, open, and competitive manner.

The Department requires that consultants representing the Department must be free of conflicting professional or personal interests. In order to prevent potential conflicts of interest, the Department has established guidelines to be followed by design consultants. Please familiarize yourself with the requirements of Procedure No. 375-030-006, also known as: "Restriction on Consultants' Eligibility to Compete for Department Contracts." By submitting an ELOI or Bid/Price Proposal as part of a Design-Build Firm, or Joint Venture, the design consultant certifies that they are in compliance with Procedure No. 375-030-006.

This procedure is available at the following link:
http://www.dot.state.fl.us/procurement/pubs/pubsmenu.shtm

A Proposal Guaranty of not less than five percent (5%) of the total actual Bid/Price Proposal in the form of either a certified check, cashier's check, trust company treasurer's check, bank draft of any national or state bank, or a Surety Bid Bond made payable to the Florida Department of Transportation must accompany each Bid/Price Proposal in excess of $150,000. A check or draft in any amount less than five percent (5%) of the actual Bid/Price Proposal will invalidate the Bid/Price Proposal. Bid Bonds shall conform to DOT Form No. 375-020-34 furnished with the Bid/Price Proposal.

For those projects designated as **ADJUSTED SCORE TYPE**, the Department will conduct a two-phase design-build procurement process. For Phase I, qualified Design-Build Firms must submit an ELOI for each project in which they are interested, to the indicated requesting unit by the time and date indicated as the Response Deadline. It is the responsibility of the Design-Build Firm to insure that the complete ELOI is timely received by the Department. The ELOI will be limited to ten (10) 8½" X 11" pages with a minimum font size of ten (10). In the ELOI, please provide the name, address, phone number, and e-mail address for the Design-Build Firm contact person; the qualification status of the contractor and design consultant as part of the Design-Build Firm, and the key companies and key personnel proposed as participating in the Project. Resumes may be separately submitted, but are limited to one 8½" X 11" page each. Resumes are not counted toward the ten (10) page limitation. Please provide one (1) page resumes for each of the following nine (9) key staff positions, as applicable:

a. Construction Project Manager
b. Construction Design-Build Coordinator
c. Construction Roadway Superintendent
d. Construction Structures Superintendent
e. Construction Superintendent – Specialty (Project Specific Requirement)
f. Design Project Manager
g. Design Roadway Engineer of Record
h. Design Structures Engineer of Record
i. Design Engineer of Record – Specialty (Project Specific Requirement)

A one (1) 11" X 17" page organization chart shall be provided, and is also excluded from the page count. Please note: If the contractor and/or design consultant does not have performance history working with the Department and/or their performance history is no longer current (older than 5 years), they are permitted to submit evidence of their past performance, including evaluations or grades and letters of reference, or recommendations (provide contact information for verification purposes). The past performance information is limited to three (3) 8½" X 11" pages total, and is restricted to firms without performance history with the Department and/or to firms whose performance history with the Department is no longer current (older than 5 years). The additional three pages will not count toward the ten (10) page limitation of the ELOI.

The Department will judge the relative ability of each submitting company/entity to perform the required services based on qualification information and the ELOI. Unless otherwise noted in the specific Design-Build Advertisement, the criteria for evaluating the Phase I submittals will include:

1) Past Performance Evaluations: Total 6 Points
- Contractor grades
- Design Consultant grades
- Performance history with other states or agencies if none with the Department

2) Project Experience and Resources: Total 8 Points
- Design-Build experience of the Contractor and Design Consultant
- Similar types of work experience
- Contractor Experience Modification Rating (Current Year)
- Firm organization, staffing plan, resources, location
- Environmental Record

3) Project Approach and Understanding of Critical Issues: Total 4 Points
Outline plan for completing the work
Approach and understanding
Coordination Plan

4) Other content in the Expanded Letter of Interest Total 2 Points

Relative weightings for all Phase I criteria are specified within the Project Advertisement. All qualified firms submitting a responsive ELOI will be scored on a scale of 0-20 points (Phase I). The Responsive Design-Build Firms will be informed of the Phase I scores. Design-Build Firms are required to declare their intent to continue to Phase II in writing to the Department by the deadline specified in the advertisement. Design-Build Firms that do not declare affirmatively in writing by the stated deadline will not be permitted to continue on to Phase II of the Design-Build procurement process. The Department will post the Short-List (i.e. those responsive Design-Build Firms that timely and affirmatively declared) to the Department's website on the date shown below. Design-Build Firms who timely and affirmatively declare their intent in writing to the Department will be issued a Request for Proposal (RFP) that will include the Short-List of Design-Build Firms, representing all responsive Phase I Design-Build Firms that have elected to continue on to the Phase II Technical Proposal stage. The requirements for Phase II Technical Proposals will be described in the RFP. Phase II Technical Proposals will be scored on an 80 point scale. The total score from Phase I and Phase II will be added to determine the Design-Build Firm's Total Technical Score. Unless otherwise specified in the RFP, the award of the Project will be determined on a Total Adjusted Score as shown in the RFP based on both the Bid/Price Proposal and Technical Score.

The Phase I and the combined Phase I and Phase II results will be posted on the Department's website: (www.dot.state.fl.us/procurement) on the indicated date. Public meeting dates and times are provided with new listed projects. All public meetings will be held in District headquarters unless otherwise noted. Changes to meeting dates and times will be updated on the Department's website (http://www.dot.state.fl.us/construction/DesignBuild/AllSites/DesignBuildSites.shtm). The Short-Listed Firms (consisting of all Design-Build Firms timely and affirmatively electing in writing to proceed) will be provided a RFP containing a design criteria package and requested to provide a Technical Proposal and Bid/Price Proposal for the Project. The selection results will be posted on the Department's website (http://www.dot.state.fl.us/construction/DesignBuild/AllSites/DesignBuildSites.shtm) at the date and time indicated in the advertisement. Partners/Teaming Arrangements of the Design-Build Firm shall not be changed after submittal of the ELOI on **ADJUSTED SCORE TYPE** projects without written consent of the Department. Failure to receive approval on such a change will result in the Proposal being declared non-responsive.

Note: The Department reserves the right to reject all Proposals and/or to waive minor Proposal irregularities.

The Contractor or Lead Design Professional shall not team with other Proposers to submit more than one Proposal per project.

COMMUNICATIONS BETWEEN DESIGN-BUILD FIRMS AND DEPARTMENT: In order to ensure a fair, competitive and open process, once a project is advertised under Current Advertisements, all communications between interested firms and the Department must be directed to the Departments Pre-bid Question and Answer website (http://www2.dot.state.fl.us/construction/bidquestionmain.asp) or to the appropriate Procurement Office as provided in the advertisement after bid submittal.

Respondents to this solicitation or persons acting on their behalf may not contact any employee or officer of the executive or legislative branch, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

Pursuant to Sections 120.57(3) and 337.11, Florida Statutes, and Rule Chapter 28-110, Florida Administrative Code, any person adversely affected by the agency decision or intended decision shall file with the agency both a notice of protest in writing and bond within 72 hours after the posting of the notice of decision or intended decision, or posting of the solicitation with respect to a protest of the terms, conditions, and specifications contained in a solicitation and will file a formal written protest within ten days after the filing of the notice of protest. The required notice of protest and bond, and formal written protest must each be timely filed with the **Florida Department of Transportation, Clerk of Agency Proceedings, 605 Suwannee St, Mail Station 58, Tallahassee, FL 32399-0458**. Failure to file a notice of protest or formal written protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120 Florida Statutes.

PROJECT NAME: **Interstate 75 (SR 93) Improvements from North of Hernando County Line to South of CR 470 (13.1 Miles)**

CONTRACT NUMBER: **E-5W10**
FINANCIAL PROJECT NUMBER(S): **242626-2-52-01**

FEDERAL PROJECT NUMBER(S): **0751-184-I**

COUNTY: **Sumter**

WORK MIX: 0213 – Add Lanes and Reconstruct.
PROJECT DESCRIPTION: Widening of I-75 from four to six lanes, complete reconstruction of the SR 48 interchange, and ramp reconstruction with milling and resurfacing improvements at the CR 476B/CR 673 interchange.

NOT TO EXCEED BUDGET AMOUNT OR MAXIMUM BUDGET AMOUNT OR BUDGET AMOUNT*: **$74,122,581.00**
*Actual commitment and final execution of this contract is contingent upon an approved legislative budget and availability of funds

ESTIMATED CONTRACT TIME: **1250 Days**

SELECTION PROCEDURE: Adjusted Score Design-Build

RESPONSE REQUESTED: Expanded Letter of Interest

STIPEND AMOUNT*: **$90,000.00**

*The Department will pay stipends only to the Short-Listed Design-Build Firms with the first and second highest Expanded Letter of Interest scores based on the following guidelines:

- The Design-Build Firm must submit responsive Technical and Price Proposal in Phase II in order to be eligible for a stipend.
- The Design-Build Firm who is ultimately awarded the Contract is not eligible for a stipend.
- The Design-Build Firm must execute with original signatures and have delivered to the Department no later than one (1) week after the Short-List has been posted, four (4) originals of the Design-Build Stipend Agreement, Form No. 700-011-14. The Design-Build Firm shall reproduce the necessary copies. Terms of said agreement are non-negotiable. A fully executed copy of the Design-Build Stipend Agreement will be returned to the Design-Build Firm.
- If after removing the successful Design-Build Firm's Expanded Letter of Interest score, there are two or more Design-Build Firms with the same highest Expanded Letter of Interest Score, **only** the non-selected responsive Design-Build Firms with the highest scores will be eligible to receive a stipend.
- If after removing the successful Design-Build Firm's Expanded Letter of Interest score, there is one responsive Design-Build Firm with the highest Expanded Letter of Interest score, and two or more responsive Design-Build Firms with the same Expanded Letter of Interest score, then the responsive Design-Build Firm with the highest score, and all the responsive Design-Build Firms with the second highest score will be eligible to receive a stipend.

PREQUALIFICATION REQUIREMENTS:

1) CONTRACTOR - WORK CLASS REQUIREMENTS

Flexible Paving
Hot Plant-Mixed Bituminous Courses
Grading
Drainage

2) DESIGN – PROFESSIONAL SERVICES WORK TYPE REQUIREMENTS

3.3 – Controlled Access Highway Design

4.1.1 – Miscellaneous Structures
4.1.2 – Minor Bridge Design
6.3.1 – Intelligent Transportation Systems Analysis & Design
6.3.3 – Intelligent Transportation Traffic Engineering Systems communications
7.1 – Signing, Pavement Marking & Channelization
7.2 – Lighting
7.3 – Signalization
8.1 – Control Surveying
8.2 – Design, Right of Way, & Const. Surveying
8.3 – Photogrammetric Mapping
8.4 – Right of Way Mapping
9.1 – Soil Exploration
9.2 – Geotechnical Classification Lab Testing
9.4.1 – Standard Foundation Studies
9.4.2 – Non-Redundant Bridge Foundation Studies
9.5 – Geotechnical Specialty Lab Testing

TECHNICAL QUESTIONS SHOULD BE ADDRESSED TO:
http://www2.dot.state.fl.us/construction/bidquestionmain.asp.

EXPANDED LETTER OF INTEREST PAGE LIMIT: 10 page maximum (exclusive of information identified above). ***Note:*** Resumes, Organizational Chart and 3 pages of Performance History for Firms having no previous performance history with the Department and/or to firms whose performance history with the Department is no longer current (older than 5 years) are not considered in the 10 page count/limitation. Cover sheets, photos, charts, etc. or other documents not specifically listed as exclusions will be considered in the page count/limitation.

RESPONSE PROCEDURE: The ELOI and required attachments shall be submitted electronically in adobe.pdf format (unzipped) and attached to a single email. The Department has a 5MB limit on email. Emails that exceed this 5MB email server limit may be rejected by the Department's email server. It is solely the Design Build Firm's responsibility to ensure that the ELOI is received by the Department's server by the ELOI due date and time. Only (1) ELOI per legal entity is acceptable. All ELOI files should be sent to d5.designbuild@dot.state.fl.us and must be received by the Department by the Phase I ELOI response deadline shown below.

DBE/MBE/SMALL BUSINESS REQUIREMENTS:

For this project, the Department has established an aspiration goal of 9.0% DBE usage and an additional 3.0% Non-DBE Small Business usage, representing a cumulative 12.0% commitment of total contract costs. Firms proposing for this Project shall aspire to have 9.0% or more of the total contract costs performed by DBE's and an additional 3.0% or more of the total contract costs performed by Non-DBE Small Businesses.

Although not a contract requirement, the Department believes that the aforementioned aspiration goal can realistically be achieved based on current availability of DBEs and small businesses. The Department further believes that the 12% overall goal can be achieved through race neutral means, using standard competitive procurement processes. Pursuant to the provisions of Section 339.0805, Florida Statutes, and rule 14.78.005, Florida Administrative Code, the Department has adopted rules to provide certified DBEs opportunities to participate in

the business activities of the Department as vendors, contractors, subcontractors, and consultants. The Department has adopted the DBE definition set forth in Code 49 of Federal Regulations Section 26.5.

The Department's DBE directory may be found at the following website:
https://www3.dot.state.fl.us/EqualOpportunityOffice/biznet/mainmenu.asp

Firms agree to apply their best efforts to utilize qualified non-DBE small businesses as vendors, contractors, subcontractors, and consultants for the Project. Qualifications for small businesses may be found at the following website: http://www.dot.state.fl.us/EqualOpportunityOffice/sizeStandards.shtm

Firms will submit the DBE and Small Business Participation form as required by the Request for Proposal.

SPECIAL NOTES: ***In accordance with RESTRICTION ON CONSULTANTS' ELIGIBILITY TO COMPETE FOR DEPARTMENT CONTRACTS (TOPIC 375-030-006-B), the following Firms participated in the development of the conceptual plans or Request for Proposal for this Project and are restricted from participation on a Design-Build Firm without approval from the District Five Secretary. The Firms identified below may not represent a comprehensive list. Firms not listed below who performed services or who are later retained to perform services on this Project are subject to restriction unless an exception is obtained from the Department.***

Kimley-Horn and Associates, Inc. Contract Number : C8K67

Advertisement Date:	September 30, 2013		
Phase I ELOI Response Deadline:	October 21, 2013	**Time:**	5:00 PM
***Phase I Selection Cmte. Meeting:**	November 25, 2013	**Time:**	8:15 AM
Notification to Responsive Firms of ELOI Scores:	November 25, 2013	**Time:**	12:00 PM
Deadline for Election to Participate in Phase II:	November 27, 2013	**Time:**	12:00 PM
Posting of Shortlist	November 27, 2013	**Time:**	5:00 PM
***Pre-Proposal Meeting:**	December 9, 2013	**Time:**	9:00 AM
ATC Meeting NO. 1	December 30, 2013 to January 3, 2014	**Time:**	TBD
ATC Meeting NO. 2	January 14-17, 2014	**Time:**	TBD
Phase II Technical Proposal Due Date:	March 12, 2014	**Time:**	2:30 PM
Question & Answer Date:	April 9, 2014	**Time:**	TBD
Bid/Price Proposal Due Date:	April 23, 2014	**Time:**	2:30 PM
***Proposal Opening:**	April 23, 2014	**Time:**	2:30 PM
***Final Selection Cmte. Meeting:**	April 30, 2014	**Time:**	TBD
Posting of Intended Decision to Award:	April 30, 2014	**Time:**	TBD

*Denotes Public Meeting

RESPOND TO:

FLORIDA DEPARTMENT OF TRANSPORTATION – DISTRICT 5
719 South Woodland Boulevard- MS 4-524 Deland, FL 32720
ATTENTION: Ms. Michelle Sloan
PHONE: 386-943-5528