

Florida Department of Transportation
Notice to Contractors / Consultants:

The Department of Transportation is soliciting contracting and consulting services for the Design-Build projects identified below. Qualified Design-Build firms must submit a letter of interest, for each project in which they are interested, to the indicated requesting unit by the time and date indicated as the Response Deadline. It is the responsibility of the Design-Build firm to insure that the complete letter of interest is received timely.

QUALIFICATION REQUIREMENTS: Design-Build firms must be qualified in accordance with Rule Chapter 14-91, Florida Administrative Code. Design-Build firms shall satisfy the technical qualification requirements of Rule 14-75, and all qualification requirements of Rule Chapter 14-22, Florida Administrative Code. The Contractor or Joint Venture must be qualified in the advertised Construction Contractor Work Classes. The Contractor or Joint Venture cannot utilize subcontractors to meet the qualification requirements for the Construction Work Classes. The Design Consultant may utilize subconsultants to meet the advertised Professional Services Work Type requirements. All qualification requirements must be met prior to the Response Deadline. Two or more qualified parties submitting as a Joint Venture must meet the Joint Venture requirements of Rule Chapter 14-22, specifically Rule 14-22.007, Florida Administrative Code. Parties to a joint venture must submit a Declaration of Joint Venture, Form No. 375-020-18, and receive approval from the Department prior to the Response Deadline for letters of interest.

CONSULTANT ELIGIBILITY: It is a basic tenet of the Department's contracting program that contracts are procured in a fair, open, and competitive manner. The Department requires that consultants representing the Department must be free of conflicting professional or personal interests. In order to prevent potential conflicts of interest, the Department has established guidelines to be followed by design consultants. Please familiarize yourself with the requirements of Procedure No. 375-030-006, also known as: "Restriction on Consultants' Eligibility to Compete for Department Contracts". By submitting a letter of interest or bid proposal as part of a Design-Build firm, or Joint Venture, the design consultant certifies that they are in compliance with Procedure No. 375-030-006. This procedure is available at the following link:

[Professional Services Publications Menu](#)

A Proposal Guaranty of not less than five percent (5%) of the total actual bid in the form of either a certified check, cashier's check, trust company treasurer's check, bank draft of any national or state bank, or a Surety Bid Bond made payable to the Florida Department of Transportation must accompany each bid in excess of \$150,000.00. A check or draft in an amount less than five percent (5%) of the actual bid will invalidate the bid. Bid Bonds shall conform to DOT Form 375-020-09 furnished with the Proposal.

For those projects designated as **ADJUSTED SCORE TYPE**, letters of interest must be submitted by the end of business on the date indicated below. The letters of interest will be limited to the page limit indicated below and will clearly indicate a name, address, phone number, and e-mail address for a contact person; the key companies and personnel proposed as participating in the project; and the qualification status of the contractor and design consultant as part of the Design-Build firm. The Department will judge the relative ability of each submitting company to perform the required services based on qualification information,

capacity, and the letter of interest. Unless otherwise noted in the specific Design-Build advertisement, the criteria for evaluating letters of interest will include:

- 1) Past Performance Grades: Contractor, Designer, and Construction Engineering Inspection(CEI) firm, if CEI is included in contract;
- 2) Joint experience of the firms working together;
- 3) Design-Build experience of the firms;
- 4) Similar type of work experience;
- 5) The current capacity of the firms;
- 6) Time delays on past projects;
- 7) Experience of key personnel;
- 8) Safety Record;
- 9) Firm organization, resources, and location;
- 10) Environmental record;
- 11) Contractor Cooperation and Dispute History;
- 12) Other content in the Letter of Interest; and
- 13) Other categories set forth in the advertised project.

At least three Design-Build firms will be shortlisted from the received responses at the date specified below and the results of the shortlisting process will be posted on the Department's web site (www.dot.state.fl.us/procurement) at the indicated date and time. Public meeting dates and times are provided with new listed projects. All public meetings will be held in District headquarters unless otherwise noted. Changes to meeting dates and times will be updated on the website. The shortlisted firms will be provided a Request for Proposal (RFP) containing a design criteria package and requested to provide a technical proposal and price bid proposal for the project. Unless otherwise specified in the RFP, the award of the project will be determined on an adjusted total score based on both the price and technical proposal score.

Note: The Department reserves the right to reject all proposals and/or to waive minor proposal irregularities.

Pursuant to Sections 120.57(3) and 337.11, Florida Statutes, and Rule Chapter 28-110, Florida Administrative Code, any person adversely affected by the agency decision or intended decision shall file with the agency both a notice of protest in writing and bond within 72 hours after the posting of the notice of decision or intended decision, or posting of the solicitation with respect to a protest of the terms, conditions, and specifications contained in a solicitation, and will file a formal written protest within ten days after the filing of the notice of protest. The required notice of protest and bond, and formal written protest must each be timely filed with the **Florida Department of Transportation, Clerk of Agency Proceedings, 605 Suwannee St., Mail Station 58, Tallahassee, FL 32399-0458**. Failure to file a notice of protest or formal written protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

PROJECT NAME: I-75 Wildwood Weigh in Motion (WIM) Station
Northbound Administration Building Reconstruction Design Build 2.5 miles north of the Sumter/Marion
County Line

CONTRACT NUMBER: E5N85
FINANCIAL PROJECT NUMBER(S): 429727-1-52-01
FEDERAL PROJECT NUMBER(S): N/A
COUNTY: Marion

WORK MIX: 0112 - MCCO Weigh Station Static/WIM

PROJECT DESCRIPTION: DESIGN and CONSTRUCTION of the northbound WIM Administration Building in Marion County. Work includes demolition of the existing building and reconstruction of the building similar to the southbound side. DESIGN CONSULTANT services will include preparation of complete construction plans and specifications in accordance with FDOT standards and the Florida Building Code. CONSTRUCTION work will include building, drainage, utility construction and coordination, permitting, and maintenance of traffic for complete closure.

NOT TO EXCEED BUDGET AMOUNT OR MAXIMUM BUDGET AMOUNT OR BUDGET AMOUNT*: THIS SECTION DOES NOT APPLY TO THIS CONTRACT.

*Actual commitment and final execution of this contract is contingent upon an approved legislative budget and availability of funds

ESTIMATED CONTRACT TIME: 315 DAYS
SELECTION PROCEDURE: ADJUSTED SCORE
RESPONSE REQUESTED: LETTER OF INTEREST
STIPEND AMOUNT: THERE WILL BE NO STIPEND FOR THIS PROJECT

PREQUALIFICATION REQUIREMENTS:

1) CONTRACTOR - WORK CLASS REQUIREMENTS

BUILDINGS

2) DESIGN – PROFESSIONAL SERVICES WORK TYPE REQUIREMENTS

MAJOR WORK GROUP(S):

14.0 - ARCHITECT

MINOR WORK GROUP(S):

3.1 - MINOR HIGHWAY DESIGN

7.1 - SIGNING, PAVEMENT MARKING AND CHANNELIZATION

7.2 - LIGHTING

8.2 - DESIGN, RIGHT OF WAY, AND CONSTRUCTION SURVEYING

- 9.1 - SOIL EXPLORATION
- 9.2 - GEOTECHNICAL CLASSIFICATION LAB TESTING
- 9.4.1 - STANDARD FOUNDATION STUDIES
- 15.0 - LANDSCAPE ARCHITECT

TECHNICAL QUESTIONS SHOULD BE ADDRESSED TO:
<http://www2.dot.state.fl.us/construction/bidquestionmain.asp>.

LETTER OF INTEREST PAGE LIMIT: FIVE (5)

RESPONSE PROCEDURE: Must submit one (1) original and six (6) copies of the Letter of Interest to the "RESPOND TO" address below.

DBE/MBE REQUIREMENTS: The Department has assigned an 8.18% DBE availability goal to this project.

SPECIAL NOTES: In accordance with Section 287.057(24), Florida Statutes, respondents to this solicitation or persons acting on their behalf may not contact, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and the State holidays, any employee or officer of the executive or legislative branch concerning any aspect of this solicitation, except in writing to the website provided for Technical Questions. Violation of this provision may be grounds for rejecting a response.

The criteria for evaluating Letters of Interest will include: Criteria listed in the preamble of this ad (Page 2).

Award of this project is subject to legislative budget approval, funds availability, and receipt of local agency funds.

ADVERTISEMENT DATE:	April 11, 2011		
RESPONSE DEADLINE:	April 22, 2011	Time:	5:00 PM
*LONGLIST MEETING:	May 3, 2011	Time:	9:00 AM
POSTING OF LONGLIST:	May 9, 2011	Time:	10:00 AM
*SHORTLIST MEETING:	May 9, 2011	Time:	8:15 AM
POSTING OF SHORLIST:	May 9, 2011	Time:	10:00 AM
*PRE-PROPOSAL MEETING:	May 25, 2011	Time:	10:00 AM
*ATC MEETING NO. 1	N/A	Time:	N/A
*ATC MEETING NO. 2	N/A	Time:	N/A
TECHNICAL PROPSAL DUE DATE:	July 7, 2011	Time:	5:00 PM
QUESTION & ANSWER DATE:	July 27, 2011	Time:	8:00 AM
PRICE PROPOSAL DUE DATE:	August 10, 2011	Time:	2:00 PM
*PROPOSAL OPENING:	August 10, 2011	Time:	2:30 PM

***SELECTION COMMITTEE MEETING:**

August 15, 2011

Time: 8:15 AM

POSTING OF AWARD:

August 15, 2011

Time: 10:00 AM

*Denotes Public Meeting

RESPOND TO:

FLORIDA DEPARTMENT OF TRANSPORTATION - DISTRICT 5

719 SOUTH WOODLAND BLVD. MS-524

DELAND, FLORIDA 32720

ATTENTION: CHELA WOOD

PHONE: 386-943-5526