

Advertisement/Bid Solicitation Notice
STATE OF FLORIDA
DEPARTMENT OF TRANSPORTATION, DISTRICT 5
June 4, 2015 – **Z5018**

Sealed bids will be received at: **Florida Department of Transportation, District 5, District Contracts
719 S. Woodland, Blvd. (MS 524)
DeLand, FL 32720**

Delivery of Bids will be received at the above address either by hand delivery or mail, please note that if you mail your bid in we will not open bids received after 2:00PM.

Sealed bids received will be publically opened with contractor name and bid total amount read aloud. Agenda: a) Opening Remarks; b) 15 minutes of public input; c) Reading of bids; d) Closing. Anyone needing special accommodations under the Americans with Disabilities Act of 1990 should send an email to: contracts.admin@dot.state.fl.us or call telephone number (386) 943-5525. Special accommodations requests under the Americans Disabilities Act should be made at least seven days prior to the public meeting. Bidders may obtain preliminary bid results on the April Letting webpage then by clicking on the "Important Letting Documents" to view the Letting Results for Z Contracts.

DEADLINE for PROPOSALS and PROPOSAL HOLDERS LIST

The deadline for obtaining bid packages shall be 24 hours prior to the scheduled letting date and time. A list of plan holders may be obtained by visiting the District Contracts Administration website at:

<http://www.dot.state.fl.us/contractsadministrationdistrict5/>, click "Letting and Project Information" and select letting date from the Lettings Menu.

THE BID OPENING shall take place Tuesday, June 4, 2015 @ 2:00PM (Local Time), DeLand District Office.

PROTEST RIGHTS

Pursuant to Section 337.11, Florida Statutes, any person adversely affected by a **bid solicitation** shall file both a notice of protest and bond within 72 hours of the receipt of the bid documents, and shall file a formal written protest within ten days after filing the notice of protest. Any person who files a notice of protest as to a bid solicitation pursuant to this rule shall post with the Department, at the time of filing the notice of protest, a bond payable to the Department in the following amounts: For an action protesting a bid solicitation that requires qualification of bidders, the Bond shall be \$5,000. For an action protesting a bid solicitation for which bidders are not required to be prequalified by the Department to be eligible to bid, the bond shall be \$2,500. The required notice of protest, bond and formal protest must each be timely filed with the Clerk of Agency Proceedings, Florida Department of Transportation, Mail Station 58, Room 550, 605 Suwannee Street, Tallahassee, Florida 32399-0458. Failure to file a protest within the time prescribed in Section 120.57(3), F.S., or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

Pursuant to Section 337.11, Florida Statutes, any person adversely affected by a **bid rejection or contract award** shall file both a notice of protest and bond within 72 hours after the posting of the Summary of Bids. If notice of intended decision is given by certified mail or express delivery, the adversely effected person must file both the notice of protest and bond within 72 hours after receipt of the notice of intent. A formal written protest must be filed within ten days after filing the notice of protest. Any person who files a notice of protest as to a bid rejection or contract award pursuant to this rule shall post with the Department, at the time of filing the notice of protest, a bond payable to the Department in the following amounts: For an action protesting a bid rejection or contract award that requires qualification of bidders, the Bond shall be equal to one percent of the lowest bid submitted or \$5,000, whichever is greater. For an action protesting a bid rejection or contract award for which bidders are not required to be prequalified by the Department to be eligible to bid, the bond shall be \$2,500. The required notice of protest, bond and formal protest must each be timely filed with the Clerk of Agency Proceedings, Florida Department of Transportation, Mail Station 58, Room 550, 605 Suwannee Street, Tallahassee, Florida 32399-0458. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

A protest is not timely filed unless the notice of protest, bond and the formal protest are each received by the Clerk of Agency Proceedings within the required time limits. A protest which is filed prematurely will be deemed abandoned unless timely renewed.

POSTING NOTICE

The bid tabulation and intent to award will be posted on **June 16, 2015** or **June 23, 2015**. at <http://www.dot.state.fl.us/contractsadministrationdistrict5/>, click "**Letting and Project Information**" and select letting date from the Lettings Menu. The posting provides notice of the Department's intent to award a contract or reject all bids. The Department's Notice of Intent regarding a project will be posted on only one of the alternate posting dates. Bidders are solely responsible for timely monitoring or otherwise verifying on which of the specified alternate posting dates the posting of award or rejection of all bids actually occurs. If the posting dates are revised, all bidders for the subject project will be notified.

Z5018 IS AN EMERGENCY CUT AND TOSS in Brevard, Orange and Osceola Counties

SPECIAL NOTE:

- **Scope of work is an Emergency – Cut and Toss. Contractors have to be Prequalified in “Debris Removal” to bid this contract.** There is no requirement for a bid bond. General Liability and Workers’ Compensation Insurance is required. Executed contracts will require a labor and materials payment bond when the authorization is written. All State and Federal rules and regulations apply.
- **The Awarded Contractor(s) must supply a letter to the Department upon execution of this agreement, from a surety authorized to do business in the State of Florida, verifying the contractor is bondable in the State of Florida.**
- **To order bid documents including scope of work, send fax order form filled out to Jamie Carter or Janna Taylor, fax number is (850) 412-8092**
- Information and process to become prequalified in “Debris Removal” can be found at: http://www.dot.state.fl.us/cc-admin/PreQual_Info/prequalified.shtm

- Fax Order Form can be found and downloaded from our Contract Administration Forms Library at the following link: <http://www.dot.state.fl.us/cc-admin/forms/forms.shtm>
- Email technical questions at: <https://www3b.dot.state.fl.us/BidQuestionsAndAnswers/Proposal.aspx/SearchResultByDistrict?district=05>
- The duration of each contract to be awarded is 365 calendar days with a Renewal Option
- There will be no pre-bid conference
- Prior to execution of the contract, a corporation must show proof that it is authorized to do business in the State of Florida. Florida Corporation should provide copy of the Certificate of Incorporation and Foreign Corporations should provide copy of Certificate of Authority from the Florida Department of State
- After awarded contracts are emailed to contractors, signed contracts must be returned within four (10) calendar days, excluding Saturdays, Sundays, and state holidays, with General Liability and Workers' Comp insurance
- Work cannot begin until written authorization is given

AFFIRMATIVE ACTION: The State of Florida Department of Transportation, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252) and the Regulations of the Department of Commerce (15 CFR, Part 8) issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, Disadvantaged Business Enterprise will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award. No company will be awarded a contract unless they have an approved DBE Affirmative Action Program Plan. Affirmative Action Plan sample is included. **DOT Approved Affirmative Action Plan letter must be included or the Company Affirmative Action Plan must be submitted for approval by the DOT Compliance Officer**, check the Special Provision of the specifications.

BID REJECTION: The right is reserved to reject any or all bids. The Department will accept fax proposal (bid) revisions at (850) 412-8092, if received in full by 2:00PM (Local Time) on the day of the letting. A faxed proposal (bid) revision will not be considered if received at a different fax number.