



Florida Department of Transportation

RICK SCOTT
GOVERNOR

1074 Highway 90
Chipley, Florida 32428

JIM BOXOLD
SECRETARY

March 7, 2016

ADDENDUM NO. 2

TO: ALL PROPOSERS

RE: E3P16-R0

Structures Asset Maintenance Contract for Santa Rosa, Holmes, Walton, Washington, Leon, Jackson, and Gadsden Counties.

Financial Project No. 423781-1-72-17

If you are a REQUEST FOR PROPOSAL HOLDER, this is your authorization to include the following information to the advertisement documents.

The following changes have been made to the RFP Documents

Under Section 15 Evaluation of Proposals, 15.2.1, page thirteen the following has been added:

9. Oral Question & Answer Session

The Department may meet with each Proposer, formally, for a Question and Answer (Q&A) session. The purpose of the Q&A session is for the Department to seek clarification and ask questions, as it relates to the Technical Proposal, of the Proposer. The Department may terminate the Q&A session promptly at the end of the allotted time. The Q&A session will not constitute “discussions” or negotiations. Proposers will not be permitted to ask questions of the Department except to ask the meaning of a clarification questioned posed by the Department. No supplemental materials, handouts, etc. will be allowed to be presented in the Q&A session. No additional time will be allowed to research answers.

Within one (1) week of the Q&A session, the Proposer shall submit to the Department a written clarification letter summarizing the answers provided during the Q&A session. The questions, answers, and written clarification letter will become part of the Contract Documents and will be considered by the Department as part of the Technical Proposal. The Proposer shall not include information in the clarification letter which was not discussed during the Q&A session. In the event the Proposer includes additional information in the clarification letter which was not discussed during the Q&A session and is not otherwise included in the Technical Proposal, such additional information will not be considered by the Department during the evaluation of the Technical Proposal.

The Department will provide some (not necessarily all) proposed questions to each Proposer as it relates to their Technical Proposal approximately twenty-four (24) hours before the scheduled Q&A session.

The Q&A sessions will be held by the Department of Transportation on Tuesday, April 26, 2016 beginning at 9:00 AM (local time) in the Personnel Conference Room of District Three Administration Building, Florida Department of Transportation, 1074 Highway 90 in Chipley, Florida. The order of the Q&A sessions will be determined by random drawing and the time frame for each of the sessions will be one hour.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

ADDENDUM NO. 2

Structural Asset Maintenance Contract for Santa Rosa, Holmes, Walton, Washington, Leon, Jackson, and Gadsden Counties

The following changes have been made to the Schedule of Events.

SCHEDULE OF EVENTS – all times below are Central Time			
ACTIVITY	DATE:	TIME (Local)	LOCATION
Deadline for submission of written questions prior to the pre-proposal meeting	N/A	N/A	https://www3b.dot.state.fl.us/BidQuestionsAndAnswers/Proposals.aspx/SearchProposal
Mandatory Pre-Proposal Meeting	3/1/2016	9:00 PM	Design Conference Room
Final Deadline for Questions	3/10/2016	4:00 PM	N/A
Department reply to Questions	3/22/2016	4:00 PM	N/A
Technical and Price Proposals Due (Must be due same time)	4/5/2016	2:00 PM	Procurement Conference Room
Time Drawing for Question & Answer Meeting with Proposers	4/5/2016	3:00 PM	Procurement Conference Room Teleconference line available (850) 330-1100
Oral Question & Answer Meeting with Proposers	Begins on 4/26/2016	9:00 AM	Personnel Conference Room
Technical Review Committee Meeting and Public Announcement of Technical Scores, Public Opening of Price Proposals and Public Announcement of Prices	5/3/2016 05/11/2016	10:00 AM	Design Conference Room
Selection Committee Meeting	5/9/2016 05/23/2016	9:00 AM	Administration Conference Room
Posting of Department's Decision to Award	5/9/2016 05/23/2016	2:00 PM	N/A
Anticipated Award Date	5/23/2016 06/07/2016	N/A	N/A

Bidders/Proposers must acknowledge receipt of this Addendum by completing and returning to the Procurement Office, by no later than the time and date of the bid/proposal opening. **Failure to do so may subject the bidder/proposer to disqualification.**

Lesley Dunnivan,
Procurement Agent

_____ Bidder/Proposer

_____ Address

Submitted by (Signature)

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.