

Florida Department of Transportation
Notice to Contractors / Consultants:

The Department of Transportation (Department) is soliciting contracting and consulting services for the Design-Build projects identified below.

QUALIFICATION REQUIREMENTS: Design-Build Firms must be qualified in accordance with Rule Chapter 14-91, Florida Administrative Code. Design-Build Firms shall satisfy the technical qualification requirements of Rule 14-75, and all qualification requirements of Rule Chapter 14-22, Florida Administrative Code. The Contractor or Joint Venture members collectively, must be qualified in the advertised Construction Contractor Work Classes. The Contractor or Joint Venture cannot utilize subcontractors to meet the qualification requirements for the Construction Work Classes. The Design Consultant may utilize sub-consultants to meet the advertised Professional Services Work Type requirements. All qualification requirements must be met prior to the Response Deadline. Two or more qualified parties submitting as a Joint Venture must meet the Joint Venture requirements of Rule Chapter 14-22, specifically Rule 14-22.007, Florida Administrative Code. Parties to a Joint Venture must submit a Declaration of Joint Venture, Form No. 375-020-18, and receive approval from the Department prior to the Response Deadline for expanded letters of interest (ELOI) or submittal of the Proposal, whichever occurs first.

NEW FORM MUST BE SUBMITTED FOR BRIDGE DESIGN PROJECTS: Design-Build Firms responding to advertisements requiring Group 4 Bridge Design work type qualification must submit a completed and signed [Bridge Qualification form](#) along with the ELOI, by the date/time deadline established for the ELOI. Please refer to this preamble and advertisement for other submittal directions.

CONSULTANT ELIGIBILITY: It is a basic tenet of the Department's contracting program that contracts are procured in a fair, open, and competitive manner.

The Department requires that consultants representing the Department must be free of conflicting professional or personal interests. In order to prevent potential conflicts of interest, the Department has established guidelines to be followed by design consultants. Please familiarize yourself with the requirements of Procedure No. 375-030-006, also known as: "Restriction on Consultants' Eligibility to Compete for Department Contracts." By submitting an ELOI or Bid/Price Proposal as part of a Design-Build Firm, or Joint Venture, the design consultant certifies that they are in compliance with Procedure No. 375-030-006.

This procedure is available at the following link:

<http://www.dot.state.fl.us/procurement/pubs/pubsmenu.shtm>

A Proposal Guaranty of not less than five percent (5%) of the total actual Bid/Price Proposal in the form of either a certified check, cashier's check, trust company treasurer's check, bank draft of any national or state bank, or a Surety Bid Bond made payable to the Florida Department of Transportation must accompany each Bid/Price Proposal in excess of \$150,000. A check or draft in any amount less than five percent (5%) of the actual Bid/Price Proposal will invalidate the Bid/Price Proposal. Bid Bonds shall conform to DOT Form No. 375-020-34 furnished with the Bid/Price Proposal.

For those projects designated as **LOW BID TYPE**, Technical and Bid/Price Proposals must be submitted by the date and time indicated in the Advertisement. It is the responsibility of the

Design-Build Firms to insure that Technical and Bid/Price Proposals are received timely. For Low Bid Type projects, an RFP may be requested by any interested party at the response address provided below. The Technical Proposal of the low Proposer will then be reviewed to determine its responsiveness. If found to be non-responsive, the next lowest Proposer will be considered. A Proposal will be considered non-responsive if it does not contain all of the information and level of detail requested in the RFP. All Bid openings and public meetings will be held in District headquarters unless otherwise noted. Changes to meeting dates and times will be updated on the Department's website (<http://www.dot.state.fl.us/construction/DesignBuild/AllSites/DesignBuildSites.shtm>). The selection results will be posted on the Department's website (<http://www.dot.state.fl.us/construction/DesignBuild/AllSites/DesignBuildSites.shtm>) at the date and time indicated in the advertisement. Partners/Teaming Arrangements of the Design-Build Firm shall not be changed after submittal of the Proposal on **LOW BID TYPE** projects without written consent of the Department. Failure to receive approval on such a change will result in the Proposal being declared non-responsive.

Note: The Department reserves the right to reject all Proposals and/or to waive minor Proposal irregularities.

The Contractor or Lead Design Professional shall not team with other Proposers to submit more than one Proposal per project.

COMMUNICATIONS BETWEEN DESIGN-BUILD FIRMS AND DEPARTMENT: In order to ensure a fair, competitive and open process, once a project is advertised under Current Advertisements, all communications between interested firms and the Department must be directed to the Departments Pre-bid Question and Answer website (<http://www2.dot.state.fl.us/construction/bidquestionmain.asp>) or to the appropriate Procurement Office as provided in the advertisement after bid submittal.

Respondents to this solicitation or persons acting on their behalf may not contact any employee or officer of the executive or legislative branch, between the release of the solicitation and the end of the 72-hour period following the agency posting the notice of intended award, excluding Saturdays, Sundays, and state holidays, concerning any aspect of this solicitation, except in writing to the procurement officer or as provided in the solicitation documents. Violation of this provision may be grounds for rejecting a response.

Pursuant to Sections 120.57(3) and 337.11, Florida Statutes, and Rule Chapter 28-110, Florida Administrative Code, any person adversely affected by the agency decision or intended decision shall file with the agency both a notice of protest in writing and bond within 72 hours after the posting of the notice of decision or intended decision, or posting of the solicitation with respect to a protest of the terms, conditions, and specifications contained in a solicitation and will file a formal written protest within ten days after the filing of the notice of protest. The required notice of protest and bond, and formal written protest must each be timely filed with the **Florida Department of Transportation, Clerk of Agency Proceedings, 605 Suwannee St, Mail Station 58, Tallahassee, FL 32399-0458**. Failure to file a notice of protest or formal written protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120 Florida Statutes.

PROJECT NAME:

Group #2 Sidewalks in Trenton/Inglis/Wellborn

CONTRACT NUMBER: E2S05

FINANCIAL PROJECT NUMBER(S): 432251-1-52-01
432252-1-52-01
432253-1-52-01

FEDERAL PROJECT NUMBER(S): 8886 347 A
2626 005 S
8886 352 A

COUNTY: Gilchrist, Levy and Suwannee

WORK MIX: Sidewalk

PROJECT DESCRIPTION:

Sidewalk along CR 307A from Senior Center to US 129
Sidewalk along SR 55 (US 19/98) from Withlacoochee River to Inglis Avenue
Sidewalk along CR 137 from US 90 to 8th Avenue

NOT TO EXCEED BUDGET AMOUNT: \$605,538.00

*Actual commitment and final execution of this contract is contingent upon an approved legislative budget and availability of funds

ESTIMATED CONTRACT TIME: 205

SELECTION PROCEDURE: Low Bid Design-Build

RESPONSE REQUESTED: Proposal (LBDB)

PREQUALIFICATION REQUIREMENTS:

1) CONTRACTOR - WORK CLASS REQUIREMENTS

Sidewalk

2) DESIGN – PROFESSIONAL SERVICES WORK TYPE REQUIREMENTS

3-1 - Minor Highway Design

TECHNICAL QUESTIONS SHOULD BE ADDRESSED TO:

<http://www2.dot.state.fl.us/construction/bidquestionmain.asp>.

DBE/MBE/SMALL BUSINESS REQUIREMENTS:

For this project, the Department has established an aspiration goal of 9.0% DBE usage and an additional 3.0% Non-DBE Small Business usage, representing a cumulative 12.0% commitment

of total contract costs. Firms proposing for this Project shall aspire to have 9.0% or more of the total contract costs performed by DBE's and an additional 3.0% or more of the total contract costs performed by Non-DBE Small Businesses.

SPECIAL NOTES: *In accordance with RESTRICTION ON CONSULTANTS' ELIGIBILITY TO COMPETE FOR DEPARTMENT CONTRACTS (TOPIC 375-030-006-B), the following Firms participated in the development of the conceptual plans or Request for Proposal for this Project and are restricted from participation on a Design-Build Firm without approval from the District 2 Secretary. The Firms identified below may not represent a comprehensive list. Firms not listed below who performed services or who are later retained to perform services on this Project are subject to restriction unless an exception is obtained from the Department.*

C9939
STV/Ralph Whitehead Associates

C9787
Ayres Associates, Inc.
Ghiotto & Associates, Inc.
Cardno TBE

C9A60
URS Corporation Southern, Inc.

Advertisement Date:	September 16, 2013
Bid/Price Proposal Due Date:	November 20, 2013 Time: 11:00 AM
Posting of Intended Decision to Award:	December 10, 2013 Time: 5:00 PM

*Denotes Public Meeting

RESPOND TO:
FLORIDA DEPARTMENT OF TRANSPORTATION – DISTRICT 2
1109 South Marion Avenue – MS 2015
Lake City, Florida 32025-5874
ATTENTION: Sheryl Aaron
PHONE: 386-758-3778