

(Exhibit 1)  
**State of Florida**  
**DEPARTMENT OF TRANSPORTATION**  
**INVITATION TO BID**

Sealed bids will be received and publicly opened and read aloud by the Florida Department of Transportation (hereinafter referred to as Owner) at the following date, location, and local time: Thursday, September 3, 2009 at 10:00 AM, in the Professional Services Conference Room, 3<sup>rd</sup> Floor, 801 N. Broadway Avenue, Bartow, Florida 33830

**FINANCIAL PROJECT NO.:** 425639-1-52-01 **CONTRACT NO.:** E1H64

**PROJECT NAME:** Construction of a Tractor and Storage Shed

**PROJECT LOCATION:** 2730 State Road 60 West, Bartow, FL 33830

**PROJECT DESCRIPTION:** Work consist of the Construction of a Tractor and Storage Shed at the Bartow Operations Center.

**LAST DATE TO SUBMIT TECHNICAL QUESTIONS:** Thursday, August 24, 2009 at 5:00 PM via email to D1-DesignBuild@dot.state.fl.us

**PRE-BID MEETING** (check appropriately)  Mandatory,  Non-Mandatory, or  Not Applicable

If a pre-bid meeting is scheduled (mandatory "or" non-mandatory) it will be held at the following location, date and local time:

2730 State Road 60 West, Bartow, FL 33830 in the Crew Training Room (bldg 1452) on Wednesday, August 19, 2009 at 9:00 a.m. Only interest bidders attending the mandatory pre-bid meeting will be issued bid documents. Please complete the attached order form and fax to number on top of the form or email to D1-DesignBuild@dot.state.fl.us, prior to the Mandatory Pre-bid Date.

and Owner representatives will be present to discuss plans, specifications, and conditions of the project. The Owner's Project Manager is:

Dennis Hall and may be reached at: D1-DesignBuild@dot.state.fl.us

*NOTE: Any contractor who fails to attend a mandatory pre-bid meeting will not be eligible to bid on the project.*

**PLANS AND SPECIFICATIONS:** Plans and Specifications may be purchased for payment of the printing and handling cost at the rate of \$0.00 per set. Checks should be made payable to the "Florida Department of Transportation". No refunds will be made. Bid Proposal documents will not be issued after (date and local time): Bid documents will only be issued to Attendees of the Mandatory Pre-Bid Meeting.

**MINORITY BUSINESS ENTERPRISES (MBE) UTILIZATION:** The Owner encourages the recruitment and utilization of certified and non-certified minority businesses. The Owner, its contractors, suppliers, and consultants should take all necessary and reasonable steps to ensure that minority businesses have an opportunity to compete for and perform contract work for the Owner in a nondiscriminatory environment.

**BID PROPOSAL:** Bids must be submitted in full accordance with the requirements of the Drawings, Specifications, Bidding Conditions, and Contractual Conditions, which may be examined and obtained from: (who, when, where, and phone)

Bidders May obtain Plans, Special Provisions and/or Bid Documents by completing the attached Fax Order Form and fax to (863) 519-2661. You can also Download A Fax Order Form at www.Dot.State.Fl.U.s/Contractsadministrationdistrict1. Sealed bids should be submitted to Florida Department of Transportation Attn: Cheryl Sanchious, District Contracts MS 1-18, 801 N. Broadway Avenue Bartow, Florida 33830.

**INSURANCE:** The awarded Bidder is responsible for maintaining the insurance coverage specified in the Non-Technical Specifications for the duration of this project.

(Exhibit 1)

**INVITATION TO BID**

**PREQUALIFICATION:** Each bidder shall submit a current license issued by the State of Florida (**General Contractors**) and, if a Florida Corporation, a copy of the Corporate Charter as prequalification of their eligibility with the bid document to the Department of Transportation, Contracts Administration Office:

(Project specific location) Florida Department of Transportation, Attn: District contracts, MS 1-18, 801 N. Broadway Avenue, Bartow, Florida 33830. The bid will be rejected if a copy of the Contractors License is not included either with the bid or provided to the Owner prior to the Letting. After the bid opening, the lowest responsive bidder shall qualify in accordance with this contract document.

**BID BOND:** If the bid amount exceeds \$100,000, the bidder must provide with the bid, a Bid Guaranty of five percent (5%) of the actual total bid in the form of a certified check, cashiers check, treasurer's check, bank draft of any national or state bank, or a surety Bid Bond made payable to the Department of Transportation. A Bid Guaranty in an amount less than five percent (5%) of the actual bid will invalidate the bid. Bid Bonds shall conform to the Departments Bid/Proposal Bond Form furnished with the proposal package.

**PERFORMANCE BOND and LABOR AND MATERIALS PAYMENT BOND:** If the contract award amount exceeds \$100,000, both a Performance Bond and a Labor and Material Payment Bond of 100% each of the contract sum are required at the time of award.

**BID POSTING / CONTRACT AWARD:** The Bid Tabulation and Notice of Award Recommendation will be posted at the following location, date and local time:

Tuesday, September 8, 2009 at 5:00 PM through Friday, September 11, 2009 at 5:00 PM at the Florida Department of Transportation, 801 N. Broadway Avenue, Bartow, Florida 33830 or visit our website at [www.dot.state.fl.us/contractsadministrationdistrict1](http://www.dot.state.fl.us/contractsadministrationdistrict1) or the Vendor Bid System (VBS) at [http://vbs.dms.state.fl.us/vbs/search.criteria\\_form](http://vbs.dms.state.fl.us/vbs/search.criteria_form)

In the event the Bid Tabulation and Notice of Award Recommendation cannot be posted in this manner, all bidders will be notified by certified United States Mail, return receipt requested, express or fax delivery, receipt requested. If no protest is filed the Owner will award the contract to the qualified, responsive low bidder. The Owner reserves the right to reject any or all bids.

**BID SOLICITATION/AWARD/NON-AWARD PROTEST RIGHTS:** Any person adversely affected by this Bid Solicitation shall file a notice of protest within 72 hours of receipt of the bid documents in accordance with Section 120.57(3), Florida Statutes and Rule Chapter 28-110, Florida Administrative Code. Any person adversely affected by the intended decision of the Owner to award a contract or to reject all bids shall file a notice of protest within 72 hours after the posting of the Summary of Bids (bid tabulation). If notice of intended decision is given by certified mail, express or fax delivery, the adversely affected person must file the notice of protest within 72 hours after receipt of the notice of intent.

A formal written protest must be filed within 10 days after filing the notice of protest. The formal written protest shall state with particularity the facts and law upon which the protest is based. All protests must be submitted in accordance with Section 120.569 and 120.57, Florida Statutes. The required notice of protest and formal protest must each be timely filed with the Clerk of Agency Proceedings, Florida Department of Transportation, 605 Suwannee Street, Room 550, General Counsel's Office, Tallahassee, Florida 32399-0458. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

**DISCRIMINATION CLAUSE:** An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity, per Section 287.134(3)(a), Florida Statutes.

**PUBLIC ENTITY CRIME INFORMATION STATEMENT:** A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months for the date of being placed on the convicted vendor list.

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION

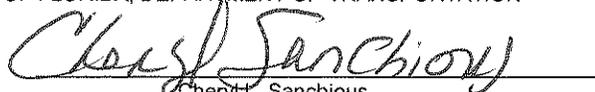
  
Cheryl L. Sanchious  
Contract Administrator,  
Contracts Administration Office

Exhibit "A"



## **SCOPE OF WORK**

**FINANCIAL PROJECT Nos.: 425639-1-52-01**

**COUNTY: POLK**

**CONTRACT NO.: E1H64**

**PROJECT DESCRIPTION:** WORK INCLUDES THE CONSTRUCTION OF A TRACTOR AND STORAGE SHED FOR BARTOW OPERATIONS CENTER.

## **EXHIBIT "A"**

### **TRACTOR AND STORAGE SHED BARTOW OPERATIONS CENTER POLK COUNTY**

**Financial Project Number: 425639-1-52-01  
Contract: E1H64**

The project is located at the Florida Department of Transportation, Bartow Operations Center, 2730 State Road 60 West, Bartow, Florida 33830.

#### **GENERAL**

##### **1.01 PROJECT DESCRIPTION**

- A. The work described herein includes the construction of one new building that consist of a metal structure to provide covered storage area for equipment.

##### **1.02 WORK DESCRIPTION**

- A. Tractor and Storage Shed Facility.

The Contractor shall build one new building including site development as indicated in the plans and Technical Specifications. Scope of work includes the following:

- Site grading.
- Metal building system including roof and walls.
- Water stub-out.
- Electrical service.
- Lighting and power.

- B. Contractor shall provide costs for all work, equipment, material, labor and incidental items required for the complete development associated with Project as indicated in plans and Technical Specifications.

##### **1.03 BASIS OF PAYMENT**

- A. Partial payments may be made for percentages or stages of work completed upon approval of the Project Manager. See Non-Technical Specifications and Exhibit "B" Method of Compensation for other terms of payment.

