

(Exhibit 1)

State of Florida
DEPARTMENT OF TRANSPORTATION
INVITATION TO BID

Sealed bids will be received and publicly opened and read aloud by the Florida Department of Transportation (hereinafter referred to as Owner) at the following date, location, and local time: Thursday, April 18, 2013 at 11:00 AM, in the Professional Services Conference Room, 3rd Floor, 801 N. Broadway Avenue, Bartow, Florida 33830

FINANCIAL PROJECT NO.: 431287-1-52-01 **CONTRACT NO.:** E1M75

PROJECT NAME: Remodeling of the Maintenance Crew Room

PROJECT LOCATION: 1190 W. Oak Street, Arcadia, FL 34265

PROJECT DESCRIPTION: Work consist of Remodeling of the Maintenance Crew Building (building 1012) at Arcadia Operations Center.

LAST DATE TO SUBMIT TECHNICAL QUESTIONS: Tuesday, April 9, 2013 at 5:00 PM via email to D1-DesignBuild@dot.state.fl.us

PRE-BID MEETING (check appropriately) **Mandatory**, **Non-Mandatory**, or **Not Applicable**

A Mandatory Pre-bid meeting will be held at the following location, date and local time: **10:00 AM, Monday, April 2, 2013 at 1190 W. Oak Street, Arcadia, FL 34265, in the Crew Training Room.** The Owner representatives will be present to discuss plans, specifications, and conditions of the project. The Owner's Project Manager is **Chad Lewis** and may be reached at: **D1-DesignBuild@dot.state.fl.us**

NOTE: Any contractor who fails to attend a mandatory pre-bid meeting will not be eligible to bid on the project.

PLANS AND SPECIFICATIONS: Any Plans, Specifications and Scope of Work must be printed from the Advertisement at the following websites www.dot.state.fl.us/contractsadministrationdistrict1 or http://vbs.dms.state.fl.us/vbs/search.criteria_form and brought to the Mandatory Pre-bid Meeting (they will not be provided at meeting); only Bidding Documents will be provided at the Pre-Bid Meeting.

Bidders must complete the attached Fax Order Form and fax to (863) 519-2661 Prior to the Pre-Bid Meeting. Bidding Documents will (ONLY) be given out at the Mandatory Pre-Bid Meeting. Sealed bids should be submitted to Florida Department of Transportation Attn: Cathy Gardyas, District Contracts MS 1-18, 801 N. Broadway Avenue, Bartow, Florida 33830.

PREQUALIFICATION: Each bidder shall submit with their sealed bid a current license issued by the State of Florida (**General Contractors**) and, if a Florida Corporation, a copy of the Corporate Charter as prequalification of their eligibility with the bid document to the Department of Transportation, Contracts Administration Office. Each bidder must also meet the following:

1. Must complete Form 1 - Experience Questionnaire.

(Project specific location to send bids) Florida Department of Transportation, Attn: District contracts, MS 1-18, 801 N. Broadway Avenue, Bartow, Florida 33830. The bid will be rejected if a copy of the Contractors License is not included either with the bid or provided to the Owner prior to the Letting. After the bid opening, the lowest responsive bidder shall qualify in accordance with this contract document.

INSURANCE: The awarded Bidder is responsible for maintaining the insurance coverage specified in the Non-Technical Specifications for the duration of this project.

BID BOND: If the bid amount exceeds \$100,000, the bidder must provide with the bid, a Bid Guaranty of five percent (5%) of the actual total bid in the form of a certified check, cashiers check, treasurer's check, bank draft of any national or state bank, or a surety Bid Bond made payable to the Department of Transportation. A Bid Guaranty in an amount less than five percent (5%) of the actual bid will invalidate the bid. Bid Bonds shall conform to the Departments Bid/Proposal Bond Form furnished with the proposal package.

(Exhibit 1)
INVITATION TO BID

PERFORMANCE BOND and LABOR AND MATERIALS PAYMENT BOND: If the contract award amount exceeds \$100,000, both a Performance Bond and a Labor and Material Payment Bond of 100% each of the contract sum are required at the time of award.

BID POSTING / CONTRACT AWARD: The Bid Tabulation and Notice of Award Recommendation will be posted at the following location, date and local time:

Thursday, May 2, 2013 at 5:00 PM through Tuesday, May 7, 2013 at 5:00 PM at the Florida Department of Transportation, 801 N. Broadway Avenue, Bartow, Florida 33830 or visit our website at www.dot.state.fl.us/contractsadministration/district1 or the Vendor Bid System (VBS) at http://vbs.dms.state.fl.us/vbs/search.criteria_form

In the event the Bid Tabulation and Notice of Award Recommendation cannot be posted in this manner, all bidders will be notified by certified United States Mail, return receipt requested, express or fax delivery, receipt requested. If no protest is filed the Owner will award the contract to the qualified, responsive low bidder. The Owner reserves the right to reject any or all bids.

BID SOLICITATION/AWARD/NON-AWARD PROTEST RIGHTS: Any person adversely affected by this Bid Solicitation shall file a notice of protest within 72 hours of receipt of the bid documents in accordance with Section 120.57(3), Florida Statutes and Rule Chapter 28-110, Florida Administrative Code. Any person adversely affected by the intended decision of the Owner to award a contract or to reject all bids shall file a notice of protest within 72 hours after the posting of the Summary of Bids (bid tabulation). If notice of intended decision is given by certified mail, express or fax delivery, the adversely affected person must file the notice of protest within 72 hours after receipt of the notice of intent.

A formal written protest must be filed within 10 days after filing the notice of protest. The formal written protest shall state with particularity the facts and law upon which the protest is based. All protests must be submitted in accordance with Section 120.569 and 120.57, Florida Statutes. The required notice of protest and formal protest must each be timely filed with the Clerk of Agency Proceedings, Florida Department of Transportation, 605 Suwannee Street, Room 550, General Counsel's Office, Tallahassee, Florida 32399-0458. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

DISCRIMINATION CLAUSE: An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity, per Section 287.134(3)(a), Florida Statutes.

PUBLIC ENTITY CRIME INFORMATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months for the date of being placed on the convicted vendor list.

E-VERIFY: Vendor/Consultant acknowledges and agrees to the following: (E-Verify form attached)

1. shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Consultant during the term of the contract; and
2. shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

SCRUTINIZED COMPANIES: Section 287.135, Florida Statutes, prohibits agencies from contracting with companies for goods or services of \$1,000,000 or more, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. Both lists are created pursuant to section 215.473, Florida

STATE OF FLORIDA, DEPARTMENT OF TRANSPORTATION


Cathy C. Gardyasz
District Contract Administrator,

