

Below is the current schedule of the events that will take place in the procurement process. The Department reserves the right to make changes or alterations to the schedule as the Department determines is in the best interests of the public. Proposers will be notified sufficiently in advance of any changes or alterations in the schedule. Unless otherwise notified in writing by the Department, the dates indicated below for submission of items or for other actions on the part of a Proposer shall constitute absolute deadlines for those activities and failure to fully comply by the time stated shall cause a Proposer to be disqualified.

<b>Date</b>	<b>Event</b>
<u>April 21, 2014</u>	Advertisement
<u>May 12, 2014</u>	Expanded Letters of Interest for Phase I of the procurement process due in District Office by 5:00pm local time
<u>May 23, 2014</u>	Proposal Evaluators submit Expanded Letter of Interest Scores to Contracting Unit 12:00 pm local time
<u>May 26, 2014</u>	Contracting Unit provides Expanded Letter of Interest scores and Proposal Evaluators comments to Selection Committee 10:00 am local time
<u>May 28, 2014</u>	Public Meeting of Selection Committee to review and confirm Expanded Letter of Interest scores 2:00 pm local time
<u>May 28, 2014</u>	Notification to Responsive Design-Build Firms of the Expanded Letter of Interest scores 3:00pm local time
<u>May 30, 2014</u>	Deadline for all responsive Design-Build firms to affirmatively declare intent to continue to Phase II of the procurement process 3:00 pm local time
<u>May 30, 2014</u>	Shortlist Posting 4:00 pm local time
<u>June 5, 2014</u>	Final RFP provided to Design-Build firms providing Affirmative Declaration of Intent to continue to Phase II of the procurement process
<u>June 10, 2014</u>	Pre-proposal meeting at 10:00 am local time in District One Headquarters, 801 N. Broadway Ave., Bartow, FL. 33830. <b>All impacted Utility Agency/Owners are to be invited to the mandatory Pre-Proposal meeting.</b>
<u>July 24, 2014</u>	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Technical Proposal. All questions shall be submitted to the Pre-Bid Q&A website.
<u>July 28, 2014</u>	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Technical Proposal.
<u>August 11, 2014</u>	Technical Proposals due in District Office by 4:00 p.m. local time
<u>August 12, 2014</u>	Deadline for Design-Build for to “opt out” of Technical Proposal Page Turn meeting.
<u>August 18, 2014</u>	Technical Proposal Page Turn Meeting. Times will be assigned during the Pre-Proposal Meeting. 30 Minutes will be allotted for this Meeting.
<u>August 29, 2014</u>	Question and Answer Session. Times will be assigned during the pre-proposal meeting. One hour will be allotted for questions and responses.
<u>September 4, 2014</u>	Deadline for submittal of Written Clarification letter following Question and Answer Session 10:00 am local time
<u>September 4, 2014</u>	Deadline for submittal of questions, for which a response is assured, prior to the submission of the Price Proposal. All questions shall be

	submitted to the Pre-Bid Q&A website.
<u>September 8, 2014</u>	Deadline for the Department to post responses to the Pre-Bid Q&A website for questions submitted by the Design-Build Firms prior to the submittal of the Price Proposal.
<u>September 10, 2014</u>	Price Proposals due in District Office by 2:00 pm local time.
<u>September 10, 2014</u>	Public announcing of Technical Scores and opening of Price Proposals at 2:00 pm local time in District One Headquarters, 801 N. Broadway Ave., Bartow FL. 33830.
<u>September 16, 2014</u>	Public Meeting of Selection Committee to determine intended Award
<u>September 16, 2014</u>	Posting of the Department's intended decision to Award
<u>September 29, 2014</u>	Anticipated Award Date
<u>October 13, 2014</u>	Anticipated Execution Date

### **III. Threshold Requirements.**

#### **A. Qualifications**

Proposers are required to be pre-qualified in all work types required for the project. The technical qualification requirements of Florida Administrative Code (F.A.C.) Chapter 14-75 and all qualification requirements of F.A.C. Chapter 14-22, based on the applicable category of the project, must be satisfied.

#### **B. Joint Venture Firm**

Two or more Firms submitting as a Joint Venture must meet the Joint Venture requirements of Section 14-22.007, Florida Administrative Code. Parties to a Joint Venture must submit a Declaration of Joint Venture and Power of Attorney Form No. 375-020-18, prior to the deadline for receipt of Letters of Interest.

If the Proposer is a Joint Venture, the individual empowered by a properly executed Declaration of Joint Venture and Power of Attorney Form shall execute the proposal. The proposal shall clearly identify who will be responsible for the engineering, quality control, and geotechnical and construction portions of the Work.

#### **C. Price Proposal Guaranty**

A Price Proposal guaranty in an amount of not less than five percent (5%) of the total bid amount shall accompany each Proposer's Price Proposal. The Price Proposal guaranty may, at the discretion of the Proposer, be in the form of a cashier's check, bank money order, bank draft of any national or state bank, certified check, or surety bond, payable to the Department. The surety on any bid bond shall be a company recognized to execute bid bonds for contracts of the State of Florida. The Price Proposal guaranty shall stand for the Proposer's obligation to timely and properly execute the contract and supply all other submittals due therewith. The amount of the Price Proposal guaranty shall be a liquidated sum, which shall be due in full in the event of default, regardless of the actual damages suffered. The Price Proposal guaranty of all Proposers' shall be released pursuant to 3-4 of the Division I Design-Build Specifications.

#### **D. Pre-Proposal Meeting**

Attendance at the pre-proposal meeting is mandatory. Any affirmatively declared proposer failing to attend will be deemed non-responsive and automatically disqualified from further consideration. The