



PROCUREMENT OFFICE
Current Design/Build and Special Advertisements

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Updated: 26SEP2011

Florida Department Of Transportation
 Notice To Contractors / Consultants:

The Department of Transportation is soliciting contracting and consulting services for the Design/Build projects identified below. **QUALIFICATION REQUIREMENTS:** Design-Build firms must be qualified in accordance with Rule Chapter 14-91, Florida Administrative Code. Design-Build firms shall satisfy the technical qualification requirements of Rule 14-75, and all qualification requirements of Rule Chapter 14-22, Florida Administrative Code. The Contractor or Joint Venture must be qualified in the advertised Construction Contractor Work Classes. The Contractor or Joint Venture cannot utilize subcontractors to meet the qualification requirements for the Construction Work Classes. The Design Consultant may utilize subconsultants to meet the advertised Professional Services Work Type requirements. All qualification requirements must be met prior to the Response Deadline. Two or more qualified parties submitting as a Joint Venture must meet the Joint Venture requirements of Rule Chapter 14-22, specifically Rule 14-22.007, Florida Administrative Code. Parties to a joint venture must submit a Declaration of Joint Venture, Form No. 375-020-18, and receive approval from the Department prior to the Response Deadline for letters of interest or submittal of proposal, whichever occurs first.

CONSULTANT ELIGIBILITY: It is a basic tenet of the Department's contracting program that contracts are procured in a fair, open, and competitive manner. The Department requires that consultants representing the Department must be free of conflicting professional or personal interests. In order to prevent potential conflicts of interest, the Department has established guidelines to be followed by design consultants. Please familiarize

yourself with the requirements of Procedure No. 375-030-006, also known as: "Restriction on Consultants' Eligibility to Compete for Department Contracts". By submitting a letter of interest or bid proposal as part of a Design-Build firm, or Joint Venture, the design consultant certifies that they are in compliance with Procedure No. 375-030-006. This procedure is available at the following link:

[Professional Services Publications Menu](#)

SCRUTINIZED COMPANIES: Section 287.135, Florida Statutes prohibits agencies from contracting with companies for goods or services of \$1 million or more, that are on either the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to section 215.473, Florida Statutes. A company that is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List may not bid on, submit a proposal for, or enter into a contract with an agency or local government entity for goods or services of \$1 million or more.

A Proposal Guaranty of not less than five percent(5%) of the total actual bid in the form of either a certified check, cashier's check, trust company treasurer's check, bank draft of any national or state bank, or a Surety Bond made payable to the Florida Department of Transportation must accompany each bid in excess of \$150,000. A check or draft in any amount less than five percent(5%) of the actual bid will invalidate the bid. Bid bonds shall conform to DOT Form No. 375-020-34 furnished with the Proposal

For those projects designated as **ADJUSTED SCORE TYPE**, qualified Design-Build firms must submit a letter of interest for each project in which they are interested, to the indicated request-unit by the time and date indicated as the Response Deadline. It is the responsibility of the Design-Build firm to insure that the complete letter of interest is received timely. The letters of interest will be limited to the page limit indicated below and will clearly indicate a name, address, phone number, and e-mail address for a contact person; the key companies and personnel proposed as participating in the project; and the qualification status of the contractor and design consultant as part of the Design-Build firm. The Department will judge the relative ability of each submitting company to perform the required services based on qualification information and the letter of interest. Unless otherwise noted in the specific Design-Build advertisement, the criteria for evaluating letters of interest will include:

- 1) Past Performance Grades: Contractor, Design Consultant, and Construction Engineering Inspection(CEI) firm, if CEI is included in contract;
- 2) Joint experience of the firms working together;
- 3) Design-Build experience of the firms;
- 4) Similar type of work experience;
- 5) The current capacity of the firms;
- 6) Time delays on past projects;
- 7) Experience of key personnel;
- 8) Safety Record;
- 9) Firm organization, resources, and location;
- 10) Environmental record;
- 11) Contractor Cooperation and Dispute History;
- 12) Other content in the Letter of Interest; and
- 13) Other categories set forth in the advertised project.

At least three Design-Build firms will be shortlisted from the received responses at the date specified below and the results of the shortlisting process will be posted on the Department's web site (www.dot.state.fl.us/procurement) at the indicated date

and time. Public meeting dates and times are provided with new listed projects. All public meetings will be held in District headquarters unless otherwise noted. Changes to meeting dates and times will be updated under the All Advertisements link. The short-listed firms will be provided a Request for Proposal (RFP) containing a design criteria package and requested to provide a technical proposal and price bid proposal for the project. Unless otherwise specified in the RFP, the award of the project will be determined on an adjusted total score based on both the price and technical proposal score.

For those projects designated as **LOW BID TYPE** bid proposals must be submitted by the date and time indicated in the advertisement. It is the responsibility of the Design-Build firms to insure that bid proposals are received timely. For low bid type projects, an RFP may be requested by any interested party at the response address provided below. The technical proposal of the low bidder will then be reviewed to determine its responsiveness. If found to be non-responsive, the next lowest bidder will be considered. A proposal will be considered non-responsive if it does not contain all of the information and level of detail requested in the RFP. All bid openings and public meetings will be held in district headquarters unless otherwise noted. Changes to meeting dates and times will be updated under the All Advertisements link. The selection results will be posted on the Department's website (www.dot.state.fl.us/procurement) at the date and time indicated in the advertisement

Note: The Department reserves the right to reject all proposals and/or to waive minor proposal irregularities.

Pursuant to Sections 120.57(3) and 337.11, Florida Statutes, and Rule Chapter 28-110, Florida Administrative Code, any person adversely affected by the agency decision or intended decision shall file with the agency both a notice of protest in writing and bond within 72 hours after the posting of the notice of decision or intended decision, or posting of the solicitation with respect to a protest of the terms, conditions, and specifications contained in a solicitation, and will file a formal written protest within ten days after the filing of the notice of protest. The required notice of protest and bond, and formal written protest must each be timely filed with the **Florida Department of Transportation, Clerk of Agency Proceedings, 605 Suwannee St., Mail Station 58, Tallahassee, FL 32399-0458**. Failure to file a notice of protest or formal written protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

The Vendor/Contractor shall utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the Vendor/Contractor during the term of the contract and shall expressly require any subcontractors performing work or providing services pursuant to the state contract to likewise utilize the U.S. Department of Homeland Security's E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

DISTRICT 1**Procurement Number** : E1K49**Project Description** :

The Florida Department of Transportation (Department) is issuing this Request for Proposal (RFP) to solicit competitive bids and proposals from Proposers for the Design and Construction for Mast Arm Replacement and/or Repairs on US 41 (Tamiami Trail), SR 72 (Clark Road), SR 758 (Bee Ridge Road), SR 789 (John Ringling Causeway/N. Gulf Stream Avenue) in Sarasota County.

The mast arm assemblies at the intersections listed below require replacement, repairs and rehabilitation as noted: FPID 430139-1-52-01, US 41 (Tamiami Trail). At Bay Arces Avenue - Replace four (4) Single Mast Arm assemblies; At Gulf Gate Drive - Replace four (4) Single Mast Arm assemblies; At General Spaatz Boulevard - Replace three (3) Mast Arm assemblies: 1. Two (2) Single Mast Arm assemblies and 2. One (1) Double Arm assembly.

SR 789 (John Ringling Causeway/N. Gulf Stream Avenue) at Sunset Drive/Golden Gate Drive - Replace four (4) Single Mast Arm assemblies.

FPID 430143-1-52-01, SR 72 (Clark Road). At Beneva Road - Replace four (4) Single Mast Arm assemblies; At Sawyer Road - Replace four (4) Single Mast Arm assemblies.

FPID 430145-1-52-01, SR 758 (Bee Ridge Road. At Murdock Avenue - Support the existing arms and replace and re-torque nuts and bolts at the arm base plate and the upright connection plate for both arms. Seal the perimeter of the gap to prevent water intrusion and bolt corrosion. At Honore Avenue - Replace two (2) mast arm assemblies: 1. Single Mast Arm assembly in the northwest quadrant. 2. Single Mast Arm assembly in the northeast quadrant.

Submittal Requirements: The legal entity desiring consideration for this project shall submit one (1) copy of their Letter of Interest and one (1) Compact Disc with the complete Letter of Interest in a pdf. format. The Letter of Interest shall not exceed five (5) pages in length except as noted in 1 below, to the requesting unit listed below. Only one (1) Letter of Interest per legal entity is acceptable. Receipt of multiple Letters of Interest from a legal entity will cause Department rejection of all Letters of Interest of the legal entity. The Letter of Interest shall, as a minimum, include the following information:

1. Business Structure: Identify the legal entity authorized by law to render the design/build services. Include documentation demonstrating compliance with the Minimum Qualifications Requirements set forth in this solicitation. Evidence or proof of meeting the Minimum Qualification Requirements of Professional Liability Insurance and bonding capacity, along with copies of letters from the Department indicating the pre-qualifications of the legal entity(ies) or firm(s) are exempt from the five (5) page Letter of Interest restriction.

2. Design/Build Team: Identify participating firms and office location(s). Provide an organization chart relating to the project and include the names, titles and classifications of key personnel for each firm.

3. Design/Build Experience: Provide a listing of active and

completed Design/Build projects similar to this project including starting date and completion date or anticipated completion date, budget, owner performance evaluation if available, references, points of contact, telephone numbers of the proposed Design/Build team and demonstrate past experience working together.

4. Other Experience: Provide a listing of active and completed projects similar to this project including references, points of contact and telephone numbers for the owner and team members performing engineering design and construction.

5. Approach and Understanding of Project Requirements: Briefly describe the project issues and resolutions by your team.

Letters of Interest shall be reviewed based on the following criterias:

1. Past Performance Grades: Contractor and Design Consultant
2. Joint experience of the firms working together
3. Design-Build Experience of the firms
4. Work experience on similar types of projects. Include project information and references
5. The current capacity of the firms
6. Time delays on past projects
7. Experience of key personnel
8. Firm organization, resources, and location
9. Other content in the Letter of Interest.
10. Other categories as set forth in the advertised project.

NOTE: LETTERS OF INTEREST MUST BE RECEIVED ON OR BEFORE 4:00 P.M. (LOCAL TIME), FRIDAY, OCTOBER 7, 2011.

ESTIMATED BUDGET AMOUNT:

430139-1-52-01, \$937,529.00

430143-1-52-01, \$608,905.00

430145-1-52-01, \$114,015.00

STIPEND AGREEMENT: \$15,000.00

ESTIMATED LENGTH OF CONTRACT: 375 CALENDAR DAYS

Bonding Requirements: The legal entity contracting with the Department must provide evidence of its ability to obtain Professional Liability Insurance covering errors and omissions in the amount of \$1,000,000.00. Evidence shall be in the form of a letter from an insurer or a Florida Resident Agent for an insurer indicating ability to provide such insurance. The insurer must be licensed to do business in the State of Florida. Project specific insurance is insurance covering only this project.

The legal entity contracting with the Department must have a bonding capacity of at least the bid amount for a single contract. Said legal entity must provide evidence of its ability to be bonded for a single contract in the amount least the bid amount. Evidence of this single contract bonding capacity may be in the form of either a letter from the said legal entity's Surety Company indicating a single contract bonding capacity in excess of the bid amount or a copy of a performance and payment bond issued within the past twelve (12) months, in the amount of at least the bid amount for any past single contract of said legal entity.

(Note: A 5% bid guaranty will be required of all shortlisted firms submitting proposal and the successful firm will be required to maintain in effect throughout the life of the contract a performance and payment bond for 100% of the contract amount. The Surety must be authorized to do

business in the State of Florida.)

Financial Management Number(s):

43013915201 43014315201 43014515201

Budget Amount : \$1,710,449

Selection Procedure : ADJUSTED SCORE TYPE

Response Requested : LETTER OF INTEREST

Maximum Number of Pages: 5

Prequalification Requirements:

Contractor must be qualified under Rule, 14-22, Florida

Administrative Code - Work Class(s):

TRAFFIC SIGNAL

Professional Team Member Qualified under Rule 14-75,

Florida Administrative Code - Work Class(es):

3.2 - Major Highway Design

4.1.1 - Miscellaneous Structures

7.3 - Signalization

Technical Questions Should Be Addressed To:

All technical questions are to be directed to the following website:

<http://www2.dot.state.fl.us/construction/bidquestionmain.asp>

[View proposed scope](#)

(Adobe Acrobat ® PDF file)

Advertisement Date : 26SEP2011
Response Due Date : 07OCT2011
Planned Longlist(T.R.C.) Date : 19OCT2011 **Time:** 1:00 PM
Planned Shortlist Selection Date: 25OCT2011 **Time:** 1:00 PM
Planned Pre-Bid Meeting Date : 04NOV2011 **Time:** 9:30 AM
Planned Tech. Rev. Cmte Meeting: 05JAN2012 **Time:** 8:30 AM
Plan 2nd Tech Rev. Cmte Meeting: 17JAN2012 **Time:** 9:00 AM
Planned Bids Due Date : 30JAN2012 **Time:** 2:00 PM
Planned Bid Opening Date : 30JAN2012 **Time:** 2:00 PM
Planned Final Sel. Meeting Date: 07FEB2012 **Time:** 1:00 PM

Response Deadline : 07OCT2011

Respond To:

Florida DOT - District 1

P.O. Box 1249 / 801 N Broadway Ave

Bartow, FL 33831-1249

Attn: Felipe Alvarez

Professional Services, MS 1-67

Phone: (863)519-2610

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