

State of Florida
DEPARTMENT OF TRANSPORTATION
INVITATION TO BID

Sealed bids will be received and publicly opened and read aloud by the Florida Department of Transportation (hereinafter referred to as Owner) at the following date, location, and local time: December 6, 2016, Florida Department of Transportation, Burns Building, Contracts Administration Office, 605 Suwannee Street, Tallahassee, FL 32399-0450 at 2 P.M.

FINANCIAL PROJECT NO.: 427552-7-52-01 **CONTRACT NO.:** E9089

PROJECT NAME: Burns Building Switch and Transformer Replacement

PROJECT LOCATION: Florida Department of Transportation, Hayden Burns Building, 605 Suwannee St., Tallahassee, FL 32399-0450

PROJECT DESCRIPTION: Burns Building Switch and Transformer Replacement

PRE-BID MEETING (check appropriately) *Mandatory*, *Non-Mandatory*, or *Not Applicable*

A pre-bid meeting is scheduled to be held at the following location, date and local time:

Florida Department of Transportation, 605 Suwannee St., Tallahassee, FL 32399 on November 22, 2016 at 10:00 A.M.

Owner representatives will be present to discuss plans, specifications, and conditions of the project. The Owner's Project Manager is:

Kristin Smith and may be reached at : (850) 414-4031 or Kristin.smith@dot.state.fl.us

NOTE: Any contractor who fails to attend a mandatory pre-bid meeting will not be eligible to bid on the project. All bidders must be present and signed in prior to the start of the mandatory Pre-Bid Meeting. Anyone not signed in at the commencement of the meeting will be considered late and will not be allowed to bid on the project. Please allow ample time to access through building security.

PLANS AND SPECIFICATIONS: Plans and Specifications may be ordered by filling out the order form available at www.dot.state.fl.us/cc-admin. There is no cost for the documents. Bid Proposal documents will provided to the Pre-Qualified attendees to the Mandatory Pre-Bid Meeting.

MINORITY BUSINESS ENTERPRISES (MBE) UTILIZATION: The Owner encourages the recruitment and utilization of certified and non-certified minority businesses. The Owner, its contractors, suppliers, and consultants should take all necessary and reasonable steps to ensure that minority businesses have an opportunity to compete for and perform contract work for the Owner in a nondiscriminatory environment.

BID PROPOSAL: Bids must be submitted in full accordance with the requirements of the Drawings, Specifications, Bidding Conditions, and Contractual Conditions, which may be examined and obtained from:

Phillip Davis, Contracts Administration Office, 605 Suwannee St., Tallahassee, FL. (850) 414-4000 or contracts.admin@dot.state.fl.us

BID QUESTIONS & ANSWERS: Bid Questions must be submitted in writing to contracts.admin@dot.state.fl.us no later than 5 P.M. November 29, 2016. The Department will provide answers in writing to all potential bidders no later than 5 P.M. December 1, 2016.

INSURANCE: The awarded Bidder is responsible for maintaining the insurance coverage specified in the Non-Technical Specifications for the duration of this project.

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PREQUALIFICATION: Each bidder must meet the following qualifications and submit proof to the Department of Transportation, Contracts Administration Office:

1. Prime Contractor has been in business for at least five (5) years.
2. Project Manager and Superintendent has minimum of five (5) years experience in construction in occupied building.
3. The Prime Contractor and sub-contractor combination has completed at least two (2) projects in the past five (5) years, on projects of similar size and scope
4. The Prime Contractor will submit a financial statement that shows a positive net worth. *Financial Statements will remain confidential and are not subject to Public Records Requests per Florida Statute 119.0714(c).*
5. The Bidder and/or sub-contractor will have applicable State of Florida licenses to pull required permits. Include copies of applicable licenses in the qualifications package submittal.

Firms must submit their qualifications no later than November 9, 2016 at 2 P.M. to the Florida Department of Transportation, Contracts Administration Office, 605 Suwannee St., Tallahassee, FL 32399-0450.

Prequalification submissions will be reviewed by the Qualifications Review Committee. **The list of Bidders deemed to be Qualified to Bid will be posted at 4 P.M. on November 14, 2016 at www.fdot.gov/contracts/FCO/FCO.shtm.** Financial statements are exempt from public record and will be kept confidential per Florida Statute (FS) 119.0714(c).

BID BOND: If the bid amount exceeds \$100,000, the bidder must provide with the bid, a Bid Guaranty of five percent (5%) of the actual total bid in the form of a certified check, cashiers check, treasurer's check, bank draft of any national or state bank, or a surety Bid Bond made payable to the Department of Transportation. A Bid Guaranty in an amount less than five percent (5%) of the actual bid will invalidate the bid. Bid Bonds shall conform to the Departments Bid/Proposal Bond Form furnished with the proposal package.

PERFORMANCE BOND and LABOR AND MATERIALS PAYMENT BOND: If the contract award amount exceeds \$100,000, both a Performance Bond and a Labor and Material Payment Bond of 100% each of the contract sum are required at the time of award.

BID POSTING / CONTRACT AWARD: The Bid Tabulation and Notice of Award Recommendation will be posted at the following location, date and local time:

December 9, 2016 at 4 P.M. at www.fdot.gov/contracts/FCO/FCO.shtm

In the event the Bid Tabulation and Notice of Award Recommendation cannot be posted in this manner, all bidders will be notified by certified United States Mail, return receipt requested, express or fax delivery, receipt requested. If no protest is filed the Owner will award the contract to the qualified, responsive low bidder. The Owner reserves the right to reject any or all bids.

BID SOLICITATION/AWARD/NON-AWARD PROTEST RIGHTS: Any person adversely affected by this Bid Solicitation shall file a notice of protest within 72 hours of receipt of the bid documents in accordance with Section 120.57(3), Florida Statutes and Rule Chapter 28-110, Florida Administrative Code. Any person adversely affected by the intended decision of the Owner to award a contract or to reject all bids shall file a notice of protest within 72 hours after the posting of the Summary of Bids (bid tabulation). If notice of intended decision is given by certified mail, express or fax delivery, the adversely affected person must file the notice of protest within 72 hours after receipt of the notice of intent.

A formal written protest must be filed within 10 days after filing the notice of protest. The formal written protest shall state with particularity the facts and law upon which the protest is based. All protests must be submitted in accordance with Section 120.569 and 120.57, Florida Statutes. The required notice of protest and formal protest must each be timely filed with the Clerk of Agency Proceedings, Florida Department of Transportation, 605 Suwannee Street, Room 550, General Counsel's Office, Tallahassee, Florida 32399-0458. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

DISCRIMINATION CLAUSE: An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity, per Section 287.134(3)(a), Florida Statutes.

PUBLIC ENTITY CRIME INFORMATION STATEMENT: A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid on a contract to provide any goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months for the date of being placed on the convicted vendor list.