

Paying for Work on Design/Build and Lump Sum Projects

- Since Design/Build and Lump Sum contracts are generally paid based on a schedule of values or an invoice from the contractor, reporting work on a daily basis on a DWR will not be necessary on these projects.
- As the cutoff for the estimate approaches and the payment value has been derived, work should be reported on any convenient DWR.
- You may not be able to report the exact value since work is reported only to the thousandth of the lump sum(.001), or \$1000 per million of contract unit price.
- If this degree of accuracy is acceptable, then no further entries will be necessary.
- If you need to match exactly the payment value derived from the schedule of values or invoice then you will be required to enter an adjustment to the line item once the estimate is generated.
- On the **Contractor Payments** panel, select **Contract Adjustments** then select **Line Item Adjustments**.
- Click on the **New** button (looks like a white piece of paper) on the tool bar to create a blank row.
- Select **Project Number** from drop-down list.
- Search for and select **Line Item Number** for the pay item you wish to adjust.
- Select adjustment **Type: Invoice Matching Adjustment**, enter value of the difference between the schedule of values/invoice amount and the quantity paid on the DWR in the **Amount** field. Don't forget negative sign in front of amount if necessary.
- Select Remarks icon from the tool bar(white balloon) and enter reason for adjustment, ie: "This adjustment made to correctly reflect value of work earned for this estimate period."
- Save.