

SiteManager Issues

Issue Title: Granting of Weather Days

Issue Number: C-005

Short Description

By specifications, the Department can grant additional days to the contractor for delays in contractor activity due to weather and/or soil conditions that prevents the contractor from performing work on a controlling work item from the progress schedule for more than 50% of a working day. A letter is provided to the contractor authorizing this day as a weather day. Construction personnel are then required to enter this granted day in our Contract Change Tracking System so that these weather day(s) may be accounted for in our Construction Contract Cost and Time Quarterly Reports.

Problem Statement

Is there optional way to account for Weather Days in SiteManager without the need to enter a Time Extension and without having to enter information in the Contract Change Tracking System?

SiteManager's importance is in that it is a management tool and not just a reporting tool. With this in mind, SiteManager is used to document all actions and activities done on a contract day by day to better provide the project engineer with information on contract status. One of the daily pieces of information is whether or not the day is to be a charge day or not for whatever reason. A day in SiteManager is automatically indicated as a "chargeable day" unless the project manager indicates otherwise on the daily diary.

Recommend Resolution

SiteManager requires that a Daily Diary be completed and that the work day be designated as a charge day or credit day. If this is to be a credit day, then a reason for the credit day must be given. The process that should be followed is that the Project Engineer or Lead Inspector review each of the Daily Work Report for a given day and make an assessment as to whether contractor is entitled to a credit day for reasons of weather as per the specifications. If requirements are not met then a "charge" day will be assessed.

Resolution Implemented

Date: _____

Approved by: _____