



Florida Department of Transportation

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CONSTRUCTION BULLETIN NO. 02-02

This Bulletin has Expired

TO: DISTRICT CONSTRUCTION ENGINEERS
FROM:  Greg Sanders, State Construction Engineer
COPIES: SCO Specialty Engineers
SUBJECT: CONSTRUCTION PROJECT ADMINISTRATION MANUAL (CPAM) CHANGES

The following changes to various sections of the CPAM are sorted numerically. Note that they will not all be effective immediately, each will be effective on the date shown for that specific section.

The following change to the CPAM Introduction is effective immediately:

Delete I.10, Forms, as the "List of Forms" has been deleted in the manual.

Add the following new subsection I.10:

I.10 ELECTRONIC DOCUMENT DISTRIBUTION

(a) District Level Responsibilities

The District Construction Engineer shall have a policy for electronic distribution and storage of documents in lieu of paper copies as called for throughout in this manual. All electronic distribution and storage must be in accordance with approved FDOT procedures using only Department approved software.

(b) Resident Level Responsibilities

Subject to the District's policy, documents shall be electronically distributed and stored in lieu of paper copies as called for throughout this manual.

The following changes to CPAM Chapter 3, Section 1, are effective on July 1, 2002:

In the Guidance Document 3-1-A, Item no. 27, make the following changes:

Delete the first two words of the first sentence and replace with "For projects, let prior to July 2002,".

Insert the following new paragraph after the first paragraph but prior to the "NOTE":

For projects, let in or after July 2002, which include asphalt paving, inform the Contractor that, prior to any paving operation, another meeting will be held at which time the QC Plan as it relates to the paving operation shall be discussed in detail.

The following changes to CPAM Chapter 5, Section 9, are effective on July 1, 2002:

In the third sentence of the second paragraph of Article 5.9.3, replace the phrase “Currently, twenty five (25)” with the word “Current”.

In the fifth sentence of the seventh paragraph of Article 5.9.3, delete the phrase “twenty-five”.

Insert the sub heading “District Level Responsibilities” and the following paragraph at the beginning of Article 5.9.6.1:

District Level Responsibilities

The DCE may waive the requirement for Project Level reviews within the district for the fiscal year on an annual basis. The DCE will notify the District’s construction staff of any change in the district’s policy on this issue by July 31 each year. When Project Level reviews are waived, then Resident Level reviews will be done at the increased frequencies shown for that option in the QA Minimum Annual Review Frequency Table published on the Department’s State Construction Office Internet Website. When Project Level reviews are not waived, then they will be done in accordance with this procedure at the frequencies shown for the option in the QA Minimum Annual Review Frequency Table published on the Department’s State Construction Office Internet Website.

Attachment 5-9-1 the QA Minimum Annual Review Frequency Table has been deleted. This table is now published on the State construction office website along with the QA-Critical Requirements lists and the QC-Guidelists.

Replace the phrase “QA Minimum Annual Review Frequency Table, Attachment 5-9-1” with the phrase “QA Minimum Annual Review Frequency Table published on the Department’s State Construction Office Internet Website”. See Article 5.9.4, paragraph 2, Article 5.9.5, paragraph 3, Article 5.9.5.1, Article 5.9.6.1, paragraph 1, Article 5.9.6.2, Article 5.9.6.3.

Please notify your staff of your decision on waiving Project Level Quality Assessment Reviews by July 31, 2002.

The following change to CPAM Chapter 7, Section 1, is effective immediately:

Delete the entire section as information contained in this chapter is now incorporated into the Preparation and Documentation Manual.

The following change to CPAM Chapter 7, Section 2, is effective immediately:

Add the following paragraph as the last paragraph of section 7.2.6.

Within 30 calendar days after the date of a time extension approval letter, the District Construction staff shall enter the time extension information into the *Contract Change Tracking System*. For an explanation of the codes involved, see the information published under “CODING CONTRACT CHANGES” heading on the State Construction Office Website.

The following change to CPAM Chapter 7, Section 3, is effective immediately:

Delete the first two paragraphs in section 7.3.6.3 (a) and substitute the following:

All changes to the contract plans or specifications must be documented with a completely executed *Supplemental Agreement, Unilateral Payment, Field Supplemental Agreement, or Work Order*, with prior certification of availability of funds from the Comptroller's Office required.

In Section 7.3.16(a), fourth bullet, replace "\$5 million" with \$10 million".

Strike the last 2 words in section 7.3.17 and add the following sentence as the last sentence of 7.3.17.

For an explanation of the codes involved, see the information published under "CODING CONTRACT CHANGES" heading on the State Construction Office Website.

The following changes to CPAM Chapter 7, Section 4, are effective immediately:

Strike the following 7 words; "shown in the construction systems user handbook" from the end of the last sentence in the third paragraph of section 7.4.9.2 and add the following sentence as the last sentence of 7.4.9.2.

For an explanation of the codes involved, see the information published under "CODING CONTRACT CHANGES" heading on the State Construction Office Website.

Strike the last 2 words in section 7.4.9.8 and add the following sentence as the last sentence of section 7.4.9.8.

For an explanation of the codes involved, see the information published under "CODING CONTRACT CHANGES" heading on the State Construction Office Website

The following changes to CPAM Chapter 9, Section 1, are effective immediately:

Delete the first sentence of the first paragraph of section 9.1.7.2 and substitute the following:

When required by the Standard Specifications or Special Provisions, the Contractor's WTS will perform the inspections in accordance with the contract documents.

The following changed to CPAM Chapter 12, Section 1, are effective immediately:

Delete the fourth paragraph of 12.1.9 (a) and substitute the following:

For both In-house and Consultant designed projects, a written, post construction evaluation (Constructability Grade Computation) of the design effort is required in accordance with Chapter 13-2, Constructability Grade.

The following change to CPAM Chapter 11, Section 3, is effective July 1, 2002:

In the second sentence of 11.3.4(6), replace the "on Form No. 700-010-13, Daily Report of Construction" with "for contracts let prior to July 2002, on Form No. 675-030-07, Daily Report of Asphalt Paving Inspector, and for contracts, let in or after July, 2002, on Form No. 675-030-21, Asphalt Roadway – Verification Report".

If you have any questions on these issues, please contact Ananth Prasad at 850-414-4140 or SunCom 994-4140.

GX/pw