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MATERIALS BULLETIN NO. 05-16
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(FHWA Approved: 6/22/2016)

TO: **DISTRICT MATERIALS AND RESEARCH ENGINEERS**
DISTRICT CONSTRUCTION ENGINEERS

FROM: Timothy J. Ruelke, P.E., Director, Office of Materials
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SUBJECT: **MATERIALS ACCEPTANCE AND CERTIFICATION SYSTEM (MAC) FULL IMPLEMENTATION SCHEDULE**

The Materials Acceptance and Certification system (MAC), scheduled full implementation date of July 11, 2016 has been suspended. This is to allow the Department and companies time to provide end user training before samples are required to be entered in the MAC production environment. A new date will be established and announced once the training has begun.

Companies should continue to designate users to be assigned with the required roles for profile management. Some companies have not yet determined who will be assigned as company profile manager(s), facility profile manager(s) and/or laboratory profile manager(s) or laboratory managers. These assignments are necessary to ensure the companies and facilities have updated profiles in the system. Companies not taking the necessary steps to ensure users are assigned these roles may not be able to perform required functions and risk their production facility or laboratory profile status being unacceptable. **All** companies must have at least one user designated as a Company Profile Manager. If your company does not yet have a company profile manager, or facility profile manager(s) for production facilities and laboratories, please contact your local MAC District Application Coordinator (DAC) to assist with this.

Training for mix designs is being developed and will be provided by means of videos. The videos will be posted on the MAC training website when they are complete. Training videos are also being developed for Job Guide Schedule; Contractor QC Plan; sample life cycle; and Materials Certification and Materials Acceptance Resolution (MAR).

The MAC training team has provided training to FDOT and company Trainers. These Trainers will begin to conduct hands-on end user training for sample life cycle and Project Administrator Materials Certification Review and Materials Acceptance Resolution in the next few weeks. They are using this time to review the information they received in the training and to prepare and practice before they provide the end user training. If a user needs end user training, he should complete the training registration form found on the SMO MAC website http://www.dot.state.fl.us/statematerialsoffice/mac/index.shtm. Users may also need to coordinate access and roles with their local DAC in the MAC production, training and practice environments before they attend the training. Attendees who have not coordinated MAC access prior to the training session will not be able to participate in the hands-on portion of the training. They will be permitted to remain and view the training sessions, but no session time will be used to create access for a user who does not already have an access account and the appropriate roles assigned.

After attending training, users will have the ability to access a practice environment to practice the skills learned in the hands on session or through the video.

Additional training information can be found by clicking on the training link on the SMO MAC website http://www.dot.state.fl.us/statematerialsoffice/mac/training/index.shtm

After the training has begun to be provided, the Department will assess the training schedule and reinstate a new Go Live Date. This will be provided in future updates.

Should you have any questions, please contact Susan Musselman, State Materials Office at 352-955-6669.

TR/SM/sm